

HUMAN SERVICES COMMITTEE

October 7, 2015

NOT APPROVED

Committee Members Present: K. LaForge, D. Pullen, S. Burt, C. Jessup, T. O’Grady, C. Crandall (Absent: D. Decker)

Others Present: M. Alger, L. Ballengee, H. Budinger, D. Fanton, K. Graves, D. Healy, R. Hollis, D. Horan, T. Miner, V. Pettit, B. Riehle, T. Ross, R.Scott

Media Present: No media present.

Call to Order: The meeting was called to order at 3:06 p.m. by Human Services Committee Chairman Kevin LaForge.

Approval of Minutes

A motion was made by Legislator Jessup, seconded by Legislator Pullen, and carried to approve the Human Services Committee minutes of September 2, 2015.

A motion was made by Legislator Pullen, seconded by Legislator Jessup, and carried to approve the Human Services Committee minutes of September 28, 2015.

Health Department

Accept and Approve Allegany County Contracts for Approved Providers of Programs, Special Education Itinerant Teachers (SEIT) and/or Evaluations for Preschoolers with Disabilities

Director Lori Ballengee stated there were no changes from the previous contracts. She stated she tries to bring them before the school year, but some school districts don’t have them submitted by then. SEIT is mandated by the State, and is one of the largest services the Health Department provides. The County contracts with schools and providers, and it is about \$800,000 in the Budget. Legislator LaForge asked about the local impact. Ms. Ballengee stated the County gets reimbursed about 59.5 percent from the State, and the County pays 41.5 percent of the \$800,000. Approval was granted on a motion by Legislator Pullen, seconded by Legislator O’Grady, and carried. **Refer to Ways & Means**

Accept and Appropriate COLA Money for Rabies Program

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Rabies Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$1,043 as follows:

| | | | |
|------------------|---------------|---------------------------|---------|
| Appropriations # | A4043.408 | General Supplies | \$1,043 |
| Revenue # | A4043.3450.00 | State Aid – Public Health | \$1,043 |

The funding will be utilized to purchase additional rabies vaccine for dogs, cats, and ferrets. Approval was granted on a motion by Legislator Burt, seconded by Legislator Jessup, and carried. **Refer to Ways & Means**

Accept and Appropriate COLA Money for Tobacco Enforcement Program

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Tobacco Enforcement Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$2,474 as follows:

| | | | |
|------------------|---------------|---------------------------------|---------|
| Appropriations # | A4051.462 | Health Contracts | \$2,474 |
| Revenue # | A4051.3450.00 | State Aid – Public Health Other | \$2,474 |

The funding will be utilized to purchase additional billboard advertising from LAMAR advertising for the ATUPA and CIAA programs. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. **Refer to Ways & Means**

Accept and Appropriate Women’s Health Initiative Grant for Cancer Services Program

Ms. Ballengee requested a resolution to accept and appropriate a Women’s Health Initiative Grant for the Cancer Services Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$50,000 as follows:

| | | | |
|------------------|---------------|----------------------------|----------|
| Appropriations # | A4010.101 | Regular Pay | \$ 2,066 |
| | A4071.204 | Motor Vehicles | \$19,700 |
| | A4071.206 | Health Equipment | \$ 5,500 |
| | A4071.401 | Postage | \$ 6,178 |
| | A4071.408 | General Supplies | \$ 1,687 |
| | A4071.424 | Legal Advertising | \$13,840 |
| | A4071.802 | Retirement | \$ 384 |
| | A4071.803 | FICA | \$ 158 |
| | A4071.804 | Worker’s Compensation | \$ 32 |
| | A4071.805 | Disability | \$ 5 |
| | A4071.806 | Hospital/Medical Insurance | \$ 450 |
| | | Total: | \$50,000 |
| Revenue # | A4071.3401.00 | State Aid | \$50,000 |

Ms. Ballengee stated this is the money she received from Senator Cathy Young’s office. Legislator Burt asked if Ms. Ballengee was purchasing a car, and if so, was this the same vehicle discussed at a previous meeting. Ms. Ballengee stated this is a different vehicle. It would be used for providing services in Cattaraugus County. Currently, employees have to use their own vehicles for visits in Cattaraugus County and are reimbursed mileage. Legislator Burt also asked about the legal advertising. Ms. Ballengee stated she has to pay to advertise in newspapers, the Pennysaver, and at the movie theater in Olean. Approval was granted on a motion by Legislator Pullen, seconded by Legislator O’Grady, and carried. **Refer to Ways & Means**

Accept and Appropriate COLA Money for Cancer Services Program

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Cancer Services Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$13,634 as follows:

| | | | |
|------------------|---------------|-----------------------|----------|
| Appropriations # | A4071.201 | Office Equipment | \$ 3,596 |
| | A4071.405 | Conference Expense | \$ 1,200 |
| | A4071.408 | General Supplies | \$ 2,500 |
| | A4071.424 | Legal Advertising | \$ 4,568 |
| | A4071.419 | Printing/Microfilming | \$ 1,680 |
| | A4071.422 | Gasoline/Oil | \$ 90 |
| | | Total: | \$13,634 |
| Revenue # | A4071.3401.00 | State Aid | \$13,634 |

Approval was granted on a motion by Legislator Jessup, seconded by Legislator O'Grady, and carried. **Refer to Ways & Means**

Accept and Appropriate COLA Money for Children with Special Health Care Needs

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Children with Special Health Care Needs Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$1,463 as follows:

| | | | |
|------------------|---------------|------------------|---------|
| Appropriations # | A4054.408 | General Supplies | \$1,463 |
| Revenue # | A4054.3401.01 | State Aid | \$1,463 |

Approval was granted on a motion by Legislator Pullen, seconded by Legislator O'Grady, and carried. **Refer to Ways & Means**

Accept and Appropriate COLA Money for the Immunization Program

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Immunization Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$2,046 as follows:

| | | | |
|------------------------------|---------------|------------------------|---------|
| Immunization Under 24 Months | | | |
| Appropriations # | A4056.408 | General Supplies | \$2,406 |
| Revenues # | A4056.3473.00 | State Aid-Immunization | \$2,406 |

Approval was granted on a motion by Legislator Jessup, seconded by Legislator O'Grady, and carried. **Refer to Ways & Means**

Accept and Appropriate COLA Money for the Lead Poisoning Prevention Program

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Lead Poisoning Prevention Program for the 2015 Budget year, grant year of October 1, 2015, to September 30, 2016, in the amount of \$2,918 as follows:

| | | | |
|------------------|---------------|------------------|---------|
| Appropriations # | A4071.408 | General Supplies | \$2,918 |
| Revenue # | A4054.3437.00 | State Aid | \$2,918 |

Ms. Ballengee commented lead poisoning is still an issue in Allegany County. She noted the Health Department has 8 to 12 cases a year. A two year old child was recently tested, and had a level of 71. Anything over 5 is a problem. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Refer to Ways & Means**

Lead Program Budget Transfer

Ms. Ballengee requested a budget transfer in the amount of \$335 to cover the purchase of a question wheel to be used for Lead Program outreach and education. The purchase is funded through the Lead Grant.

From:
A4037.408 Public Health – Lead - General Supplies \$335

To:
A4037.206 Public Health – Lead - Equipment \$335

Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Women, Infants, and Children Grant Budget Transfer

Ms. Ballengee requested a budget transfer in the amount of \$200 to cover the purchase of scales whose purchase is approved by, and funded through, the Women, Infants, and Children Grant (WIC).

From:
A4190.424 WIC - Legal Advertising \$200

To:
A4190.206 WIC - Equipment \$200

Approval was granted on a motion by Legislator O'Grady, seconded by Legislator Burt, and carried. **Prepare Resolution**

Announcements

Ms. Ballengee made three announcements. The first announcement was that there will be a Pink Picture Day on the front steps of the County Office Building on October 14, 2015. Everyone is encouraged to attend, and wear pink for Breast Cancer Awareness month. Second, the last rabies clinic of the year will be on October 31, 2015, at the County Fairgrounds in Angelica. Finally, Ms. Ballengee extended an invitation to the Legislators to attend the Board of Health Dinner at the Angelica Hotel in December. If anyone is interested, they should contact Ms. Ballengee.

Department of Social Services

Monthly Report

Director of Administrative Services Don Horan attended the committee meeting on behalf of Commissioner Vicki Grant. Legislator O'Grady asked what determines a referral for

Criminal Action in the Program Integrity Unit. Mr. Horan believes it is based on how much they tried to take, and how they tried to take it. The referral goes to the District Attorney's office. Mr. O'Grady asked how many investigators there are. Mr. Horan stated there are 2 investigators and a part-time supervisor. Legislator Burt asked how many hours it takes to investigate a case. Mr. Horan stated it can vary from 1 to 2 hours, or 5 to 10 days, depending on the research.

Request to Fill Account Clerk Typist Position

Mr. Horan requested permission to fill an Account Clerk Typist (AFSCME, Grade 7) position. This position is the result of a promotion, and is responsible for administering payments of authorized benefits and other clerical duties. This position is 75 percent funded by state and federal funds. Approval was granted on a motion by Legislator Pullen, seconded by Legislator O'Grady, and carried. **Refer to Ways & Means**

Request to Fill Social Services Investigator

Mr. Horan requested permission to fill a Social Services Investigator (AFSCME, Grade 15) position. This position is the result of a promotion, and is responsible for investigating allegations of fraud. This position is 64 percent funded by state and federal funds. Approval was granted on a motion by Legislator Pullen, seconded by Legislator O'Grady, and carried (voting no: S. Burt). **Refer to Ways & Means**

Request to Fill Senior Caseworker

Mr. Horan requested permission to fill a Senior Caseworker (AFSCME, Grade 17) position. This position is the result of a resignation. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. This position is 50 percent funded by state and federal funds. Legislator Pullen wondered why it was 50 percent County, 14 percent State, and 36 percent Federal funds for the position, rather than 50 percent Federal Funds. Mr. Horan stated because of other grants and funding, it is not possible to use 50 percent of Federal Funds. Legislator Burt asked how many Senior Caseworker positions they currently have. Mr. Horan stated 9. Legislator Burt wondered if the position should be filled, or should it be an opportunity to save money. Legislator O'Grady stated Child Protective Services is busy. Mr. Horan noted the State recommended maximum for each case worker is 15 active cases, and the Caseworkers are always at 15 cases. Approval was granted on a motion by Legislator Jessup, seconded by Legislator O'Grady, and carried. **Refer to Ways & Means**

Request to Fill Caseworker

Mr. Horan requested permission to fill a contingent permanent Caseworker (AFSCME, Grade 16) position. This position is the result of a promotion. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. This position is 50 percent funded by state and federal funds. Currently the department has 12 Caseworkers. Legislator Burt asked if they have case limits like the Senior Caseworkers. Mr. Horan was unsure, and stated Commissioner Grant would have to answer that question. Legislator Fanton noted the County is paying 50 percent, and he thought the County was only required to pay 25 percent. Mr. Horan explained there is a set State amount, but some of the cases have to meet Federal and State requirements. Some of the fiscal responsibility has been shifted to the County and Federal levels. Approval was granted on a motion by Legislator

O'Grady, seconded by Legislator Pullen, and carried (voting no: S. Burt). **Refer to Ways & Means**

Mr. Horan stated Commissioner Grant asked him to highlight a couple of items. Mr. Horan noted an article in the *Wellsville Daily Reporter*, where an individual was arrested by the Wellsville Police Department. This person also had a warrant out for his arrest from the Adult Protective Unit as a result of an investigation of elder abuse. Mr. Horan also noted Sharon Wallace, Angie Freeman, Tina Zalar, Department of Public Works, Job Track Unit, and Mr. Horan have worked hard to get ready for an IRS Child Support Audit. It is a Federal Audit that occurs every 2 years. They believe they are very prepared for the audit.

Office for the Aging

Monthly Report

Accountant Vickie Pettit attended the meeting on behalf of Director Madeleine Gasdik. Legislator Pullen asked about the increase in the number of individuals seeking health insurance services since last year. Ms. Pettit stated her personal opinion is the Office for the Aging is known for health insurance information. She also noted individuals seeking health insurance information used to contact them during a certain time of year, and now it is year round.

Legislator Burt asked if the parking lot issues have been remedied at the Crossroads building because he has received complaints from senior citizens. Ms. Pettit stated no, and it is the IDA's responsibility to address the parking lot issues.

Accept and Appropriate Federal Grants

Ms. Pettit requested a resolution to accept and appropriate federal grants: Nutrition Services Incentive Program (NSIP), Medicare Improvements for Patients and Providers Act (MIPPA), and Health Insurance Information, Counseling, and Assistance Program (HICAP) in the amount of \$16,079. The Office for the Aging budgeted \$119,728 in Federal funding for these grants for the 2015 Budget year, but will be receiving \$136,437. Ms. Pettit asked to please appropriate the funding as follows:

| | | |
|------------------|----------------------------------|----------------|
| Appropriations # | | |
| A6772.201 | OFA Nutrition - Office Equipment | \$1,100 |
| A6772.474 | OFA Nutrition - Contractual | <u>\$3,672</u> |
| | Total: | \$4,772 |
| Revenue # | | |
| A6772.4772.03 | NSIP | \$4,772 |
| Appropriations # | | |
| A6774.101 | OFA MIPPA - Regular Pay | \$ 552 |
| A6774.802 | OFA MIPPA - Retirement | <u>\$ 157</u> |
| | Total: | \$ 709 |
| Revenue # | | |
| A6774.4772.00 | MIPPA | \$ 709 |
| Appropriations # | | |
| A6757.101 | OFA SNAP - Office Equipment | \$1,100 |

| | | | |
|-----------|------------------------|--------|----------------|
| A6779.474 | OFA SNAP - Contractual | | <u>\$6,060</u> |
| | | Total: | \$7,160 |

| | | | |
|---------------|------|--|---------|
| Revenue # | | | |
| A6774.4772.00 | NSIP | | \$7,160 |

| | | | |
|------------------|---|--------|---------------|
| Appropriations # | | | |
| A6782.101 | OFA Health Ins. Info./Counseling - Regular Pay | | \$2,568 |
| A6782.405 | OFA Health Ins. Info./Counseling - Conference Expense | | \$ 500 |
| A6782.424 | OFA Health Ins. Info./Counseling - Legal Advertising | | \$ 200 |
| A6782.806 | OFA Health Ins. Info./Counseling - Medical Insurance | | <u>\$ 800</u> |
| | | Total: | \$4,068 |

| | | | |
|---------------|--------|--|---------|
| Revenue # | | | |
| A6774.4772.00 | HIICAP | | \$4,068 |

Legislator Burt asked how the Department can appropriate money into regular pay. Ms. Pettit responded she uses the Federal money to pay for staff instead of County money, which allows the Department to use less County money at the end of the year. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. **Refer to Ways & Means.**

Accept and Appropriate Federal Grants

Ms. Pettit requested a resolution to accept and appropriate State grants: Community Services for the Elderly (CSE) and AAA Transportation programs in the amount of \$21,830. The Office for the Aging budgeted \$76,600 in State funding for these grants for the 2015 Budget year, but will be receiving \$97,430. She also requested permission to accept funds from the Allegany Senior Foundation in the amount of \$1,000 to help purchase a new copy machine. She requested the funding to be appropriated as follows:

| | | | |
|------------------|-----------------------|--------|---------------|
| Appropriations # | | | |
| A6776.101 | Regular Pay | | \$ 4,500 |
| A6776.201 | Office Equipment | | \$ 3,000 |
| A6776.401 | Postage | | \$ 900 |
| A6776.402 | Mileage | | \$ 1,600 |
| A6776.408 | General Supplies | | \$ 500 |
| A6776.409 | Fees (PERS) | | \$ 2,500 |
| A6776.419 | Printing | | \$ 900 |
| A6776.423 | Food | | \$ 6,000 |
| A6776.802 | Retirement | | \$ 810 |
| A6776.803 | F.I.C.A. | | \$ 345 |
| A6776.804 | Worker's Compensation | | \$ 90 |
| A6776.806 | Medical Insurance | | <u>\$ 685</u> |
| | | Total: | \$21,830 |

| | | | |
|---------------|-------------------------|--------|-----------------|
| Revenue # | | | |
| A6776.3772.00 | CSE/Transportation | | \$20,830 |
| A6776.1972.00 | CSE-Local Contributions | | <u>\$ 1,000</u> |
| | | Total: | \$21,830 |

Legislator Pullen noted the Mercy Line (PERS) has increased, and may help the waiting list decrease. Ms. Pettit stated the Department supplies PERS for people who can't afford the service. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Jessup, and carried. **Refer to Ways & Means**

Expanded In-home Services for the Elderly Program Budget Transfer

Ms. Pettit requested a budget transfer in the amount of \$18,000.

| From: | | | To: | | |
|-----------|-----------|----------|-----------|---------------|----------|
| A6778.474 | Home Care | \$12,000 | A6778.101 | Regular Pay | \$12,000 |
| A6778.474 | Home Care | \$ 2,100 | A6778.802 | Retirement | \$ 2,100 |
| A6778.474 | Home Care | \$ 1,000 | A6778.803 | F.I.C.A. | \$ 1,100 |
| A6778.474 | Home Care | \$ 300 | A6778.804 | Worker's Comp | \$ 300 |
| A6778.474 | Home Care | \$ 2,600 | A6778.806 | Medical Ins. | \$ 2,600 |

Approval was granted on a motion by Legislator O'Grady, seconded by Legislator Burt, and carried. **Prepare Resolution**

Community Services

County Treasurer Terri Ross requested a resolution, on behalf of Community Service Director Dr. Robert Anderson, to accept and appropriate COLA money in the amount of \$24,837 in additional State Aid for Allegany County Community Services as follows:

| | | |
|------------------|-------------------------------|------------------|
| Appropriations # | | |
| A4313.461 | Health Contract – ARC | \$ 749 |
| A4313.457 | Health Contract – Fingerlakes | \$ 12,901 |
| A4313.464 | Health Contract – ARA | \$ 3,155 |
| A4313.464A | Health Contract – ACCORD | \$ 2,062 |
| | Total: | <u>\$ 18,867</u> |
| Revenue # | State Aid – COLA | <u>\$ 18,867</u> |

| | | |
|------------------|----------------------------|-----------------|
| Appropriations # | | |
| A4313.464 | Health Contract – ARA SPOA | <u>\$ 6,192</u> |
| Revenue # | | |
| A4313.3490.046A | State Aid – SPOA | <u>\$ 6,192</u> |

| | | |
|------------------|------------------------|------------------|
| Appropriations # | | |
| A4313.463 | Health Contract – PROS | <u>\$-18,776</u> |
| Revenue # | | |
| A4313.3490.1037P | State Aid – PROS | <u>\$-18,776</u> |

| | | |
|------------------|----------------------------|-----------------|
| Appropriations # | | |
| A4220.458 | Health Contract – Comm Res | <u>\$ 9,500</u> |
| Revenue # | | |
| A4220.3486.00 | State Aid – OASAS | <u>\$ 9,500</u> |

Appropriations #

| | | |
|-----------------|--------------------------------|-----------------|
| A4313.451 | Health Contract – Adult Clinic | <u>\$ 9,054</u> |
| Revenue # | | |
| A4313.3490.1078 | State Aid – Housing Arbor | <u>\$ 9,054</u> |

Approval was granted on a motion by Legislator O’Grady, seconded by Legislator Jessup, and carried. **Refer to Ways & Means**

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 3:51 p.m. following a motion by Legislator Burt, seconded by Legislator O’Grady, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators