

**PLANNING & ECONOMIC DEVELOPMENT COMMITTEE  
JANUARY 21, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** T. Hopkins, D. Root, D. Healy, C. Jessup, K. LaForge, D. Decker, D. Pullen, C. Crandall

**Others Present:** M. Alger, L. Ballengee, L. Bliven, H. Budinger, J. Budinger, S. Burt, P. Curran, D. Decker, K. Dirlam, L. Gridley, G. Hanchett, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, R. Soback-Lynch, S. Torrey, N. Ungermann, C. Whitfield, J. Wood

**Media Present:** D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 2:07 p.m. by Planning & Economic Development Committee Chairman Ted Hopkins.

**Approval of Minutes**

A motion was made by Legislator Jessup, seconded by Legislator Root, and carried to approve the Planning & Economic Development Committee minutes of December 17, 2014.

**Appointments to Fish & Wildlife Management Board**

The Chairman of the Board plans to reappoint Phillip May of Wellsville, NY, as the Landowner Representative Member and Richard (Butch) Lorow of Almond, New York, as the Alternate Landowner Representative Member of the Region 9 Fish & Wildlife Management Board for a two-year term commencing January 1, 2015, and expiring December 31, 2016, subject to confirmation by the Board of Legislators. The appointments were approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

**Appointments to the Planning Board:**

The Chairman of the Board plans to appoint Jon Gorton, Grove, New York, to fill the remainder of a three-year term on the Allegany County Planning Board commencing January 1, 2015, and expiring December 31, 2016. The appointment was approved on a motion by Legislator Jessup, seconded by Legislator Root, and carried. **Prepare Resolution**

The Chairman also plans to reappoint the following Allegany County Planning Board members to a new three-year term commencing January 1, 2015, and expiring December 31, 2017:

James Ninos, Alfred, [District V] The appointment was approved on a motion by Legislator Root, seconded by Legislator Jessup, and carried. **Prepare Resolution**

Robert Ellis, Belmont, [District II] The appointment was approved on a motion by Legislator Root, seconded by Legislator Jessup, and carried. (One opposed: Legislator Healy)

**Prepare Resolution**

John Stolfus, Independence. The appointment was approved on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Additionally, the Chairman also plans to make the annual ex-officio appointments to the Planning Board as follows:

Guy R. James, Public Works Superintendent, Scio; the appointment was approved on a motion by Legislator Root, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Terri L. Ross, County Treasurer, Angelica; the appointment was approved on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution**

Charles O. Jessup, Ways & Means Committee Chairman, Alfred Station; the appointment was approved on a motion by Legislator Root, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**Employment & Training**

**Monthly Report**

Employment & Training Director Reita Sobeck-Lynch distributed her monthly report, saying it has been a quiet month with nothing new and exciting to report. She added that on the reverse of the report, she had added an overview of areas under the jurisdiction of Employment & Training for those who might be new to the Committee. She also included a brochure on TEAP (Transitional Employment Advancement Program), a unique program that offers direct cash payments to employers willing to hire and train qualified job candidates.

**County Planner**

**Monthly Report**

County Planner Kier Dirlam reminded Committee members that the Planning Board dinner would be held that evening. Justin Grigg, Mayor of Alfred, and a GIS Specialist in the Environmental Studies/Geology Department at Alfred University would be the main speaker. He said the Planning Board would meet following the dinner to do referrals. The Town of Allen was proposing to put a ban on oil and gas exploration and extraction of any kind. Mr. Dirlam said they are following in the footsteps of the Town of Burns and the Town and Village of Alfred.

**Re-appropriation of NYSERDA Grant Funds**

Mr. Dirlam requested a resolution re-appropriating the unspent funds for the 2014-15 Allegany County Comprehensive Planning School CFA #27929/Contract #39511. The original resolution for this grant was #131-14. This grant expires on December 31, 2015.

Appropriations

A8020.495 (Home and Community Service-Contractual Allegany County Comprehensive Planning School)	\$67,669
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Revenues

A8020.3089.00 (Planning-State Aid Other)	\$67,669
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Approval was granted on a motion by Legislator Healy, seconded by Legislator Root, and carried. **Refer to Ways & Means**

**Allegany County Comprehensive Planning School**

Mr. Dirlam also requested a resolution authorizing Allegany County to enter into a contract and approve, from the RFP applicants, MRB Group as the consultant firm to conduct and oversee the Allegany County Comprehensive Planning School Grant-CFA #27929/Contract #39511. (Per the scope in the MRB Group proposal for Professional Services and in compliance with the NYS Energy Research and Development Authority (NYSERDA) grant contract; MRB contract not to exceed the NYSERDA Grant amount of \$67,669; authorize the Legislative Board Chairman to sign and execute said contract.) [\$22,556 County in-kind]

The total cost for the project shall not exceed \$90,255 with the County and participating Towns and Village to provide in-kind services equal to \$22,556, representing 25 percent of the total project cost, and the balance of \$67,699 funded through a grant award from NYSERDA. Approval was granted on a motion by Legislator Healy, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **Greater Allegany Chamber of Commerce** **Monthly Report**

Greater Allegany Chamber of Commerce Executive Director Gretchen Hanchett distributed copies of the State's report on tourism for Allegany and Chautauqua counties. Ms. Hanchett went over some pertinent numbers with the group. Some pertinent statistics, for example: Allegany County accounted for 11 percent of Traveler Spending in 2013 while Chautauqua County accounted for 49 percent, and Cattaraugus County accounted for 40 percent. Total tourism impact in millions of dollars, that is, the total of travelers' dollars spent in Allegany County was \$57,631,000; that amount was broken down by lodging, recreation, retail, etc. on the following page. Other statistics can be seen by viewing the attached report (for paper copies).

### **Acceptance of NYS Tourism Matching Funds Grant**

Ms. Hanchett requested approval to accept \$53,911 in grant funding from the NYS Department of Economic Development's Division of Tourism. The sum of \$53,911 has been appropriated in the 2015 Budget under Account A6989.476 (Tourism & Culture-Contractual) and to Revenue Account A6989.3715.00 (State Aid-Tourism Promotion). Approval for the acceptance of the Grant funding was made on a motion by Legislator Healy, seconded by Legislator Root, and carried. **Refer to Ways & Means**

### **Economic Development/Industrial Development Agency-Executive Director John Foels** **Monthly Report**

Mr. Foels was at a conference in Albany and unable to attend the meeting.

### **Economic Development/Industrial Development Agency**

Development Team Coordinator Jack Wood told the Committee that the first Allegany County Economic Team meeting had been held the previous day. He then distributed a variety of documents to the Committee: the agenda from that meeting, a list of the 12 Allegany County Economic Development Team members, a Smart Form (the Smart Form, he said, is intended to help the team members come up with five smart objectives for the year. Basically, the idea is to get four or five of these put together for each area to keep us focused during the year on the big-ticket items so at the end of the year the accomplishments can be presented. However, basically, it delineates what specifically is the big task, how it is being measured, whether it is aligned with what we're trying to do with economic development in the County, and any results that can be identified. This is results-focused and time-bound. Then, each quarter, there will be a written report based on the five major things we said we will do in each area.), Smart Goals/Objectives, Monitors and Measures of Completed Activities, and a Press Release re: the Launch of the Allegany County Development Team. Mr. Wood said that the purpose of the Team is to bring the resources of a diverse number of people, groups, and organizations in one setting so we can have a synchronized approach to economic development. Mr. Wood said he is looking to add public sector participants to form small Business Advisory Groups which would consist of key business leaders as well as leaders in agriculture, service, and manufacturing. He added that since the Millennial Generation will be running things in 25-30 years, why not engage them now and get their views. He said that the colleges and universities must also be a part of this effort.

### **IDA Issues**

#### **Alliance PILOT**

Mr. Wood said some things had arisen with the Alliance PILOT because of a changed assessment, so the PILOT needed to be renegotiated. It has been done successfully.

### **Swain PILOT**

Although we are still in the process of working on this, there was a block of land with residences on it. As the residences are going on the tax roll, there were a couple of complications on how to get that sorted out. We are still trying to sort it out so that properties go out at the same time and the PILOT continues. Mr. Wood said he anticipates a favorable solution to that.

### **Executive Session**

The Committee entered executive session to discuss contractual issues at 2:55 p.m. on a motion by Legislator Hopkins, seconded by Legislator Jessup, and carried. The Committee exited executive session at 3:10 p.m. on a motion by Legislator Pullen, seconded by Legislator Root, and carried.

### **New Business**

Legislator Hopkins told the Committee that the RFP for an outside sales consultant had not been successful. Because of that, he proposes to create an Assistant Director of Economic Development position to build depth in that area and possibly provide for succession planning at such time that John Foels should decide to retire. That proposal to have Human Resources create a job description and then to move the proposal to the full Board met with approval on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Refer to Personnel Officer and Personnel Committee**

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:10 p.m. following a motion by Legislator Root, seconded by Legislator Healy, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators