

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

September 16, 2015

NOT APPROVED

Committee Members Present: T. Hopkins, D. Root, D. Healy, C. Jessup, K. LaForge, D. Pullen, C. Crandall

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, K. Dirlam, D. Fanton, B. Gamache, K. Graves, L. Gridley, G. Hanchett, R. Hollis, K. Hooker, J. Luckey, J. Nelson, B. Riehle, R. Scott, R. Sobeck-Lynch, S. Torrey, N. Ungermann, J. Wood

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 2:00 p.m. by Planning & Economic Development Committee Chairman Ted Hopkins.

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Healy, and carried to approve the Planning & Economic Development Committee minutes of August 19, 2015.

Chautauqua, Cattaraugus, Allegany, and Steuben Southern Tier Extension Railroad Authority

Request appointment to a Board/Committee

Chairman Curt Crandall requested a resolution confirming the appointment of Steven Havey of Wellsville, New York to the Chautauqua, Cattaraugus, Allegany, and Steuben Southern Tier Extension Railroad Authority to fill the remained of John Foels' three-year term commencing immediately and expiring August 27, 2017. Approval was granted on a motion by Legislator Jessup, seconded by Legislator Healy, and carried. **Prepare Resolution**

Economic Development/Industrial Development Agency

Monthly Report

Development Team Coordinator Jack Wood stated the Allegany County Economic Development Team Projects/SMART objectives report has been updated since the last Planning and Development Committee meeting. The next Team meeting will be the end of September or early October.

Mr. Wood discussed the status of the Park and Ride. On August 5, 2015, the Team submitted to the Federal Transit Administration responses to the categorical exclusions. The Federal Transit Administration has not yet responded. Mr. Wood stated he was confident once they hear back from the Federal Transit Administration and receive approval, they can move on to the next step, the final design phase. This phase should take about 60 to 90-days. The bid process would start in January and construction would not start until the weather breaks. Mr. Wood reminded everyone that this is a major deal for Interstate 86 Development.

Mr. Wood talked about the progress of the Truck Stop since last month's announcement regarding the purchase of the Truck Stop. Mr. Wood reported a letter of commitment has been signed by the Allegany County Industrial Development Agency and a Developer to look at developing the site with food and fuel services. If the Developer brings a contract approved by the Industrial Development Agency, the Agency will follow through with the commitment. Mr.

Wood stated other developers are interested in the entire 30 acres. In the letter of commitment to the current Developer of the Truck Stop, a 90-day advance notice will be given if another developer comes forward with a plan for the 30 acres including the Truck Stop. The current Developer will have the opportunity to submit a plan. If the plan does not work out, it may be given to another developer after the 90-days.

Mr. Wood gave an update on the progress of the waterline. Mr. Wood stated there is a meeting in Friendship tonight at 5:30 p.m. with two town boards, town supervisors, engineers and attorneys. The meeting is focused on two things; approving the Corporation that is going to manage the waterlines and understanding the Service Agreement. An engineering study was completed about 2 to 3-years ago. Some of the items including date certificates had to be updated. One certificate will expire next year and the Team is working on renewing it. Once the two Towns sign the Service Agreement, the project is "shovel ready". Mr. Wood stated the timeline for the project will be: "shovel ready" in a half a month; bid period is about one-month; review of bids and awarding the contract is a month; shop drawings, material procurement, and basic items is another month; mobilization and utility stakeout is another half a month; and project construction will require six months. Mr. Wood is pressing to have the project "shovel" ready this month.

County Planner

Monthly Report

County Planner Kier Dirlam reported he has a new Planning and Development Specialist, Brian Gamache. Mr. Gamache used to work at ACCORD and started in August. Legislator Hopkins welcomed Mr. Gamache. Mr. Gamache has already been assigned to a few items. He is working on the lands banks for the Affordable Government Committee and Mr. Dirlam will assist as needed. He has also started a database of sites that are available for sale or rent in the County. The biggest sites will go on the New York State Site Finder and they are looking at creating a County Site Finder. Mr. Gamache is also responsible for the New York Gateway website and will be updating it regularly.

Mr. Dirlam reported the Planning Board Meeting is tonight at 7 p.m. The Board is always welcome to attend. The annual Southern Tier West Meeting is tomorrow, Thursday, September 17, at the Cutco Center on the Jamestown Community College campus in Olean. It starts at 12 p.m. and individuals should notify Richard Zink if they are planning on attending. Mr. Dirlam stated in regards to START-UP NY, Alfred State College and Alfred University were approved for their lay outs. Alfred State will release an announcement in the near future about the first company that is approved. Mr. Dirlam spoke about the SUNY Bio Refinery Development and Commercialization Project at the Wellsville Campus. Mr. Dirlam participated in a conference call looking for additional funding to build a center on the Wellsville campus.

Mr. Dirlam talked about the Comprehensive Planning School. There were no classes over the summer, but classes will resume next week. Four more sessions will be held from September to November. Mr. Dirlam stated he was up-to-date on all of his quarterly reports. He stated Alfred held a public forum last night at the Alfred Station Fire Hall. About 40 to 50 people, including many college kids, attended. The ideas and discussion from that meeting will be captured in their Comprehensive Plan. The Town/Village of Wellsville put out a survey and Mr. Dirlam asked individuals to return them if they live in that community.

Greater Allegany Chamber of Commerce

Monthly Report

Executive Director Gretchen Hanchett gave a brief summary. Ms. Hanchett attended several County events such as the Celtic Festival, Irish Road Bowling, Pioneer Oil Days, Andover Fourth of July, Tough Mudder, Bare Knuckle Boxing Hall of Fame, Allegany County Fair, New York State Fair, Great Wellsville Balloon Rally, Main Street Music Festival, and the Friendship Bi-Centennial. Ms. Hanchett stated advertisements were placed in Explore NY, All that Jazz, and the Buffalo Bills Yearbook. Ms. Hanchett and Legislator Root will be leaving for the Fireball Run 2015 Space Race on September 24, 2015. Three teams will be leaving from the Wellsville campus. Ms. Hanchett stated she has participated in three radio interviews and media coverage of the race has increased to include global viewership. Ms. Hanchett stated she is working on a regional video with two other counties. She thought it was a better investment to focus on three counties rather than eight since the eight counties are still working on a brand. Finally, Ms. Hanchett stated the last Chamber Business Hours went well.

Resolution to Act as Tourist Promotion Agency

Executive Director Gretchen Hanchett requested a resolution to authorize the Planning and Economic Development Committee of the Allegany County Board of Legislators to act as a Tourist Promotion Agency and to apply for state funds up to \$220,000 for tourism promotion purposes. Ms. Hanchett stated the request is the same as last year's request. Legislator Root suggested the information at the bottom of the request should be updated since John Foels is no longer with the County. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Refer to Ways & Means**

Employment & Training

Monthly Report

Director Reita Sobek-Lynch stated customer visits have increased. Kmart was the business spotlight for the month. Kmart is looking to hire seasonal employees and their application is online. Securitas came down and interviewed 23 people. The company hired 3 people for security work in Wellsville. The new hires traveled to Tonawanda for training.

Request to Fill Position

Director Reita Sobek-Lynch requested to fill a Senior Employment & Training Counselor (AFSCME, Grade 17). This position is to fill a position due to a resignation. This has significantly increased the workload on the counselors. Three counselors are doing the work of five counselors at this time. This position is in the 2015 budget and is funded by the Workforce Investment Act & Department of Social Services.

Legislator Hopkins asked if the current person in the temporary position will be appointed to full-time, permanent. Ms. Sobek-Lynch stated yes and that the person aligns well with the position. Furthermore, the temporary position would still exist. Legislator Root asked if it was the same rate and Ms. Sobek-Lynch responded they would be saving money because it is a little less. Approval was granted on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Refer to Ways & Means**

TANF Summer Youth Funding

Ms. Sobek-Lynch requested a resolution to accept and appropriate an increase of \$8,870 in TANF Summer Youth Funding. Employment & Training Center budgeted \$135,119 in

2015 and actually received \$143,989 in TANF Summer Youth Funding. Ms. Sobek-Lynch stated it would be a transfer in the budget.

Appropriations		\$8,870
A6794.101	TANF Staff Regular Pay	\$1,295
A6794.803	TANF Staff FICA	\$ 600
A6795.101	TANF Part. Regular Pay	\$5,625
A6795.802	TANF Part. Retirement	\$ 750
A6795.803	TANF Part. FICA	\$ 600

Approval was granted on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Prepare Resolution**

Attorney/Client Session

County Attorney Thomas Miner requested an attorney client session to address contractual issues. The Committee entered attorney/client session at 2:28 p.m. on a motion by Legislator Jessup, seconded by Legislator LaForge, and carried. The Committee exited attorney/client session at 2:42 p.m. on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 2:42 p.m. following a motion by Legislator LaForge, seconded by Legislator Root, and carried

Respectfully submitted,
 Rebecca Scott, Secretary to the Clerk of the Board
 Allegany County Board of Legislators