

**PERSONNEL COMMITTEE
APRIL 15, 2015**

**** NOT APPROVED ****

Committee Members Present: T. O'Grady, P. Curran, D. Decker, D. Fanton, D. Pullen, C. Crandall (Absent: D. Root)

Others Present: M. Alger, H. Budinger, S. Burt, K. Graves, D. Healy, R. Hollis, T. Hopkins, C. Jessup, K. LaForge, T. Miner, B. Riehle, T. Ross, C. Santora, J. Wood

Media Present: No media present

Call to Order: The meeting was called to order at 4:00 p.m. by Personnel Committee Vice Chairman Tim O'Grady.

Approval of Minutes

A motion was made by Legislator Curran, seconded by Legislator Fanton, and carried to approve the Personnel Committee minutes of March 18, 2015.

Board of Elections

Agreement with Wellsville Central School District

Board of Elections Commissioner Rick Hollis explained the Memorandum of Agreement between the Allegany County Board of Elections and the Wellsville Central School District regarding the school district vote and election scheduled for May 17, 2016, for an estimated cost not to exceed \$2,000 (for each election), which he had provided to the Committee for approval. Some discussion followed, whereby Mr. Hollis reminded the Committee that the BOE is not allowed to make a profit from assisting school districts and other entities with elections/voting. The \$2,000 figure includes the usage of voting machines, all equipment and supplies necessary to conduct voting operations; the cost of set up, pre-election testing, and test decks for the voting machine; the cost of the Deputy Commissioners' pay to create the ballot and to burn the data cards; the cost of the Deputy Commissioners' overtime on the WCSD Election Day to be available to answer questions and read the data cards for results and report the results to the WCSD between the hours of 6:00 a.m. and 10:00 p.m. [Any additional hours will be charged at time-and-one-half at the current rate of pay and are not included in the \$2,000 cost estimate.]; the cost of 750 ballots from the ACBoE contracted printer Phoenix Graphics; the cost of mileage for the pickup and delivery of the voting machine, as well as the cost of the Technicians at their current hourly rate for pickup and delivery; the cost of the Technicians for seven hours each on WCSD Election Day; the cost of a set of data cards for the WCSD election; miscellaneous expenses for seals, data tapes, and other mileage; four poll booths. (Additional terms may be found in the attached agreement.) It was noted that at this time no other districts had approached the BoE for election help, but that it was not out of the realm of possibility that it would happen. Chairman Crandall said that this is a prime example of shared services. Following the discussion, approval of the agreement was granted on a motion by Legislator Pullen, seconded by Legislator Curran, and carried. **Prepare Resolution Subsequent to Approval by the Wellsville School District**

BOE Building Safety Issues

Mr. Hollis also provided two estimates for safety measures for the Board of Elections building made by Simplex-Grinnell. Because the estimates were not itemized, and because no one from DPW was available to explain what each entailed, and because Committee members

believed the estimates to be excessive in light of the simple measures needed to address the safety issues at the BOE building [i.e., doors lockable from the inside, monitored alarm on both buildings, emergency alarm buttons, and controlled building entrance (e.g., being buzzed in)], Mr. Hollis was directed to pursue these matters as he saw fit and return to Committee next month with new estimates.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 4:30 p.m. following a motion by Legislator Decker, seconded by Legislator Curran, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators