

PERSONNEL COMMITTEE

October 21, 2015

NOT APPROVED

Committee Members Present: D. Root, P. Curran, D. Pullen, C. Crandall (Absent: T. O'Grady, D. Decker, D. Fanton)

Others Present: M. Alger, L. Ballengee, H. Budinger, S. Burt, K. Graves, G. Hanchett, D. Healy, R. Hollis, C. Jessup, K. LaForge, T. Miner, B. Riehle, T. Ross, R. Scott

Media Present: B. Quinn, *Wellsville Daily Reporter*

Call to Order: The meeting was called to order at 4:00 p.m. by Personnel Committee Chairman Deb Root.

Approval of Minutes

A motion was made by Legislator Curran, seconded by Legislator Pullen, and carried to approve the Personnel Committee minutes of September 16, 2015.

Board of Elections

Acceptance of Maintenance, Support, and Poll Book Printing Agreement

Commissioner Richard Hollis requested the acceptances of a maintenance, support, and poll book printing agreement with NTS Data Services, LLC. Mr. Hollis stated the County has had a contract with this company since 1995, and would like to continue with the same company. The company provides software for voter registration documentation, and poll book printing services. He noted it is about a 7 percent increase since the last contract, and is for a four year period. This averages out to be about a 1.75 percent increase each year over the life of the contract. Legislator Pullen asked if Mr. Hollis would recommend this company, and if there were other options. Mr. Hollis replied there is one other company in the State that would provide this service, but he would not recommend changing vendors. The request was approved granted on a motion by Legislator Pullen, seconded by Legislator Curran, and carried.

Prepare Resolution

Mr. Hollis discussed the estimate of the Primary Day election costs. He stated there was a primary in four towns, and five election districts which cost about \$4,500. He also noted some of the money will be reimbursed back to the County at the end of the year. He said he provided this information in response to Chairman Crandall's question about Primary Day election costs at the last Personnel Committee meeting.

Executive Session

The Committee entered executive session at 4:06 p.m. on a motion by Legislator Pullen, seconded by Legislator Curran, and carried, to discuss the employment history of a particular employee. The Committee exited executive session at 4:49 p.m., following a motion by Legislator Pullen, seconded by Legislator Curran, and carried.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 4:49 p.m. following a motion by Legislator Pullen, seconded by Legislator Curran, and carried.

Respectfully submitted,
Rebecca Scott, Secretary to the Clerk of the Board
Allegany County Board of Legislators