



# ALLEGANY COUNTY PLANNING BOARD

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**Chairman: Lee Gridley \* Vice-Chairman: Dale Foster \* Secretary: Larry Kaminski**

## Allegany Planning Board Minutes: March 18, 2015

**Present:** B. Ellis, Wm. Emrick, B. Fanton, J. Gorton, L. Gridley, L. Kaminski, J. Ninos, J. Stoltzfus, V. Perkins  
**Excused:** Dale Foster  
**Absent:** None  
**Guests:** Kier Dirlam - County Planner; Jared Lusk - Nixon Peabody LLP Partner; Mark Coon - Verizon Wireless Engineer  
**Location:** Crossroads Conference Center, Town of Angelica

### I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 7:10 PM. The Chairman also welcomed guests present.

### II. MINUTES:

Minutes for **January 21, 2015** were reviewed: **On a motion by Valerie Perkins and 2<sup>nd</sup> by William Emrick, the minutes from January 21, 2015 were reviewed and approved.**

### III. NEW BUSINESS:

- A. Verizon Wireless Micro-Cell Wireless Telecommunication Facility, Village of Cuba:** - Kier Dirlam briefed members regarding a telecommunications improvement proposal being considered by the Village of Cuba which shall require county PB review and approval. Kier also shared and reviewed information received today via Federal Express mail delivery from the legal counsel representing Verizon Wireless. Kier then introduced Jared Lusk and Mark Coon for further information regarding the proposal.
- In further review, Jared Lusk stated that due to the heavy customer usage on the Verizon network within the Cuba area, Verizon's existing capacity is not able to adequately satisfy the existing and emerging usage demand. Verizon Wireless has proposed to address this demand by adding 3 micro cell facilities within the Village of Cuba to provide additional wireless network bandwidth and improved performance to the commercial and residential areas. Specific placements will be at the Cuba Chamber Office, another at the Cuba Cheese retail sales location, and the third at the Cuba Elementary School site. These micro cell facilities will consist of a secure ground mounted micro cell cabinet (roughly 4.5ft high by 2ft wide) which will be connected to a roof-top antenna (roughly 2ft high by 1ft in diameter).
- Mark Coon also shared additional cellular tower system background information dating back from the mid-eighties and updates/advancements since then to the wireless industry which assist in easing transitions to present day wireless communications systems and demand.
- It was further explained that project acceptance shall be contingent upon the Village of Cuba Planning Board review and approval as well.
- Following additional questions and discussion, Chairman Lee Gridley requested for a motion to either address each of the 3 proposed micro cell installations individually or to address all 3 collectively within one motion. **On a motion by Bob Ellis, and a 2<sup>nd</sup> by William Emrick, a motion was approved to address all 3 micro cell installation projects within one proposal.** To follow:
- On a motion by William Emrick, and a 2<sup>nd</sup> by James Ninos the Allegany County Planning Board accepted and approved the 3 Verizon Micro cell project proposals collectively.**

### IV. OLD BUSINESS:

- A. Village of Alfred - Townhouse Referral:** The Village of Alfred has received advisement and recommendation from the Allegany County Soil & Water Conservation District to update the local law compliance documents and permit filings to reflect a more recent site evaluation and current conditions. Any additional updates and evaluations will be scheduled following the spring thaw.
- B. Town of Allen – Oil & Gas Law:** Kier Dirlam updated and advised members that the Town of Allen had approved the Oil & Gas Law filing at their February meeting.

## **V. CORRESPONDENCE:**

- A. Kier Dirlam advised that the board has received an approved copy of the Town of Allen Oil & Gas Law and this document has been filed accordingly.

## **VI. REPORTS:**

- A.) **DEC Report:** Kier Dirlam shared information and copies of 4 total DEC reports posted for our area since January 1<sup>st</sup>. (3/18 from Town of Friendship, 3/11 from Friendship Dairies; 3/11 from the Cuba VFW, & 2/4 from Cuba-Rushford CSD)
- B.) **Intergovernmental Review Projects [IRP'S]:** None to report since January.
- C.) **Southern Tier West Report:** Members were also advised that the next STW Regional Planning & Development Board meeting will be held on Thursday March 19<sup>th</sup>.

### **D.) Community Planning:**

Town of Almond: Kier Dirlam had met with town officials recently and advised that they continue to work on development of their comprehensive plan.

Town of Alma: Larry Kaminski reported that the Town of Alma Community Development Organization board had recently met in February in further planning and development of their comprehensive plan and would like to have a draft plan available for town officials later this spring. Larry also briefly mentioned a discussion during the TACDO meeting regarding a Wells Fargo Bank Housing Foundation property donation being considered by the town.

Town of Caneadea: Valerie Perkins reported that with Kiers assistance at the last 3 town meetings, they've been able to create a draft map and established zones within their town.

- E.) **Continuing Education & Training:** Kier Dirlam advised on a Consolidated Funding Application Training session scheduled on March 25<sup>th</sup>, from 4:30 - 6:00pm at the Crossroads Conference Center. Kier further encouraged any town/village/nonprofits officials to attend. Please RSVP to Patience Reagan.

The STW Local Government Conference is scheduled on May 6<sup>th</sup> at Houghton College. Invitations and agenda shall be forthcoming. The County CAP membership fee rate is available to ACPB members and members were encouraged to attend the local government conference citing the value as an excellent training opportunity. Reimbursement is also available to members' associated registration costs with proof of attendance. ACPB members were further reminded that a minimum of 4 hrs. of planning-related training is required to be documented every year. Please return any documentation of attendance to James Ninos.

### **F.) Planning & Economic Development Office Report/Updates:**

- a. Industrial Development Agency Director: Kier Dirlam advised on current IDA director John Foels' retirement announcement which will be effective at end of March. The county intends to launch a solicitation to the position in the near future and the county BOL shall be primarily responsible for the review and evaluation of candidates. In the interim, any IDA related questions/information should be directed to the Allegany County Planning Office.
- b. Comprehensive Plan School: Classes shall be starting in April and attendance is planned from the towns and villages of Alfred and Wellsville. Completion is expected at the end of August.
- c. Broadband Project: Equipment has been ordered for county-wide broadband service & high speed internet. Installation on towers is expected to occur in the next 2 months with a go live date anticipated around September. Last mile providers yet to be determined. Kier also shared a copy of the NYS Broadband Flash Volume 7, Issue 7 Bulletin with members present.

## **VII. GOOD OF THE ORDER**

None

## **VIII. ADJOURNMENT:**

On a motion by James Ninos and 2<sup>nd</sup> by Bob Ellis, the meeting was adjourned at 8:18 pm.