



ALLEGANY COUNTY PLANNING BOARD

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Chairman: Lee Gridley * Vice-Chairman: Dale Foster * Secretary: Larry Kaminski

Allegany Planning Board Minutes: September 16, 2015

Present: B. Ellis, Wm. Emrick, B. Fanton, D. Foster, J. Gorton, L. Gridley,
L. Kaminski, J. Ninos, J. Stoltzfus, V. Perkins
Guests: Kier Dirlam, County Planner;
Location: Crossroads Conference Center, Town of Angelica

I. CALL TO ORDER:

Chairman L. Gridley called the meeting to order at 7:00 PM. The Chairman also welcomed the present guest.

II. MINUTES:

Minutes for **June 17, 2015** were reviewed: **On a motion by William Emrick and 2nd by Brian Fanton, the minutes from June 17, 2015 were reviewed and approved.**

III. NEW BUSINESS:

- A. Allegany County Comprehensive Plan: A review of the county comprehensive plan is scheduled to begin on Oct 27th. As per terms of the current comprehensive plan, the review committee requires representation by three (3) county planning board members. Following further discussion of committee roles, responsibilities, and expectations, it was determined and conceded that Lee Gridley, Dale Foster, and John Gorton shall represent the county planning board on this committee. The first meeting of this committee is set to convene on October 22nd at 3:00 PM. Comprehensive plan updates are tentatively targeted to be forwarded to the full board by June, 2016.

IV. OLD BUSINESS:

- A. Kier Dirlam reported that the Town of Wellsville had recently passed 3 law updates. The county planning board also elected to not serve as lead agent and an official response was provided to town attorney by the county planner's office regarding the County Planning Board action and intentions.
- B. Kier Dirlam also reported that the Town of Amity has officially passed proposed updates to their comprehensive plan.

V. CORRESPONDENCE:

None

VI. REPORTS:

- A.) **DEC Report:** Kier Dirlam shared and reviewed Environmental Notice Bulletins June 17 – September 16, 2015. Contained within this review was one (1) water discharge permit from Empire Cheese of Cuba, NY, one (1) water discharge permit from Dresser Rand of Wellsville, NY, and one (1) water withdrawal permit from Swain Recreational Center of Swain, NY.
- B.) **Intergovernmental Review Projects [IRP'S]:** Kier Dirlam shared and reviewed two (2) IRPs dated Aug. 13th relating to wetland program development grants and clean water revolving fund grants, and one (1) IRP dated Aug. 24th relating to lakewide management projects.
- C.) **Southern Tier West Report:** The STW's annual board of directors meeting and officer installation is scheduled for Thursday, September 17th and this meeting shall be conducted on a train traveling from Olean. There were also no major changes expected in the annual officer elections.
- Kier also provided a review of the most recent Director's report highlighting a bio-refinery development and commercialization center project associated with the Alfred State Wellsville campus, Seneca Trail R.C. & D., and SUNY Environmental Science and Forestry from the Syracuse area. If development continues to move forward, an on-site lab would be placed at the Alfred State Wellsville campus for the purpose of research and development of organically-based energy products. It is also anticipated that this facility would be managed with a mix of students and contract employees.

D.) **Community Planning:**

Town of Caneadea: Further proposed updates the town of Caneadea zoning map were provided to Doug Crandall by the county planning board office last month and town planning board members are continuing to hone minor details to sections and articles.

Town of Grove: Work continues to clean up and repair flood damage at the Swain resort and surrounding area.

E.) **Continuing Education & Training:** The most recent member training opportunity was offered at the STW Local Government Conference in Houghton, NY. A future member training session shall hopefully be planned for in November. In discussion of topics of interest for future trainings, Bob Ellis suggested the subject matter of Code of Ethics for future consideration.

Members were reminded that they are required to receive 4 training hours per year. In addition, reimbursement documentation requirement changes were outlined and reviewed.

Members were also reminded that the Annual County Planning Board meeting and dinner is being planned for January, 2016.

F.) **Planning & Economic Development Office Report/Updates:**

a. **Director of Planning Department:** Kier Dirlam had received his official Appointment of Director of Planning at the July 27th Allegany County Board of Directors meeting. Paperwork has also been filed to transfer Kathleen Whitfield from the development office to the office of planning.

b. **Planning & Development Specialist:** Kier Dirlam reported on the appointment of Brian Gamache to the Planning and Development Specialist position. Brian comes to this position highly qualified with a masters degree in public administration and with exceptional skills and experience developed through his prior position and responsibilities with the Accord Corporation.

Some of Brian's early responsibilities will include investigating the feasibility of a land banks program for the county. This program could in part allow for an opportunity to better manage county tax foreclosure properties from general delinquency including abuse and neglect. A similar program also currently exists in Chautauqua County.

Brian is also working on the development of a commercial property database with site-finder capabilities (business classifications only).

c. **Startup NY Business news:** Kier Dirlam shared and reviewed a notice received from the Governor's office highlighting the first Start-Up NY business in Allegany County. Through this program, TDG Wood Products will be taking over the Sanzo building in Cuba to manufacture micro/micron cooking wood chips.

d. **Comprehensive Plan School:** Classes shall be resuming shortly after a brief summer recess. Most outlined curriculum has been covered and remaining classes will be primarily focused on plan creation and development.

Kier Dirlam reported on recent community surveys developed by the Towns/Villages of Wellsville and Alfred that were sent out to residents over the summer. Kier also reported on a community forum hosted by the Town and Village of Alfred on September 15th. Approximately 40 people were in attendance and four stations were set up for public input and discussion on various community subjects. Lively discussion was also noted. The next community meeting is scheduled on October 1st, 7:00 pm at the Village Hall.

e. **Broadband Project:** Most installation has been completed on existing towers over course of summer. Remaining work includes additional new towers to be erected and updates to the computer room at the county jail. A Broadband LDC has also been developed to serve as oversight to the Broadband project.

f. **Available Properties Database:** Previously outlined above within Planning and Development Specialist roles/responsibilities.

VII. GOOD OF THE ORDER

Kier Dirlam encouraged planning board members to consider taking a more active role in future planning and development. This topic shall remain open with time to be set aside at future meetings for further discussion on this topic.

VIII. ADJOURNMENT:

On a motion by Dale Foster and 2nd by William Emrick, the meeting was adjourned at 7:50 pm.