

**PUBLIC SAFETY COMMITTEE**  
**September 2, 2015**  
**NOT APPROVED**

**Committee Members Present:** P. Curran, D. Healy, S. Burt, K. LaForge, A. McGraw, C. Crandall (Absent: T. Hopkins)

**Others Present:** M. Alger, L. Ballengee, B. Budinger, D. Decker, M. Evans, D. Fanton, K. Graves, G. Green, S. Grusendorf, R. Hollis, K. Hooker, C. Ivers, C. Jessup, B. Kelley, K. LaForge, J. Luckey, T. Miner, K. Monroe, D. Pullen, B. Riehle, T. Ross, R. Scott, K. Slep, R. Starks, R. Swarthout, D. Vespucci, R. Whitney

**Media Present:** D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 11:08 a.m. by Public Safety Committee Chairman Phil Curran.

**Approval of Minutes**

A motion was made by Legislator Healy, seconded by Legislator Burt and carried to approve the Public Safety Committee minutes of August 5, 2015.

**Public Defender**

**Monthly Report**

Public Defender Barbara Kelley summarized the monthly report by stating it is about average. In October, Ms. Kelley will be attending the County Attorney Meeting in Syracuse about proposed legislation of taking over expenses of indigent defense.

**Budget Transfer**

<u>From Account No.</u>	<u>Amount</u>	<u>To Account No.</u>	<u>Amount</u>
A1172.2.01 Equipment	\$2980	A1172.8.02 Retirement	\$6379
A1172.4.02 Mileage	\$ 477	A1172.8.03 FICA	\$2671
A1172.4.05 Conference Expense	\$3100	A1172.8.04 Workers Comp	\$ 541
A1172.4.07 Office Supplies	\$ 489	A1172.8.05 Disability	\$ 87
A1172.4.09 Fees	\$2632		
Total =	\$9678	Total =	\$9678

Ms. Kelley requested transferring funds from .2 and .4's as a whole to be disbursed as needed to cover the .8's. The transferring funds from line items are to accommodate the fringe benefits for the third assistant. An incorrect percentage was used in grant appropriations. A grant budget modification is in the process of being completed to prevent this from occurring next year. Legislator Burt asked about the incorrect percentage. Ms. Kelley stated she used the State percentage for fringe benefits, instead of the County percentage. Ms. Kelley stated

she had funds from another grant to make up the difference. Approval was granted on a motion by Legislator Healy, seconded by Legislator LaForge, and carried. **Prepare Resolution**

### **Emergency Management and Fire**

Director Jeff Luckey highlighted the continuation of seeking funds. Mr. Luckey went to the Governor's Emergency Planning Summit in Albany and spoke with key officials in regards to the recent flooding and the need for financial assistance. About fifty-six homes were damaged and unfortunately, the County doesn't qualify for any assistance yet. Mr. Luckey stated he is working with Lee James and Senator Young's office on this issue. Legislator Burt remarked about the flooding in Shongo and wanted to thank Mr. Luckey for making this issue a main topic. Legislator Burt, speaking for the residents of Shongo, stated they are on the right track.

Mr. Luckey stated the office has moved out of the Public Safety Office and are now located at the Crossroads Building with the EMS program. The office is open and ready for business.

### **STOP-DWI**

#### **Monthly Report**

Legislator Curran stated Youth Bureau Director/STOP-DWI Coordinator Linda Edwards was not present. He stated she has submitted an extensive report.

#### **Approval of 2016 STOP-DWI Plan**

##### BUDGET SUMMARY

##### 2016 STOP-DWI PLAN

##### ALLEGANY COUNTY

##### COMPONENT

##### TOTALS

Enforcement	<u>\$ 25,000</u>
Prosecution	<u>\$ 3,000</u>
Court Related	<u>\$ 2,000</u>
Probation	<u>\$ 3,000</u>
Rehabilitation	<u>\$ 1,200</u>
Public Information/Education	<u>\$ 5,300</u>
Administration	<u>\$ 42,479</u>
<b>TOTALS</b>	<b><u>\$ 81,979</u></b>

REVENUE ESTIMATES FOR THE 2016 PROGRAM YEAR \$ 75,000

STOP-DWI FUNDS AVAILABLE FROM PREVIOUS YEAR \$ 0

FISCAL IMPACT: **0%**: Program revenue funded by DWI fines.

Approval was granted on a motion by Legislator Healy, seconded by Legislator LaForge, and carried. **Refer to Ways & Means**

### **District Attorney**

#### **Monthly Report**

District Attorney Keith Slep stated there is a mandate from the State for all employees to watch the Sexual Harassment and Workplace Violence Videos. The legislators are exempt from watching the videos; however, Mr. Slep challenged the Legislators to watch the videos. The videos are online and can be obtained from the Human Resource Office.

### **Probation**

#### **Monthly Report**

Director Robert Starks stated he had nothing else to report except the numbers are lower, but with school starting; the numbers may increase over the next couple of months.

### **Weights & Measures**

#### **Monthly Report**

Legislator Curran asked Director Gilbert Green about checking the gas stations on his monthly report. Mr. Green stated he sent the wrong report, he has finished checking the gas stations and will send August report. Legislator Burt asked if he was the only employee in the department. Mr. Green stated yes, but he has had interns in the summer from Elm Street Academy. Mr. Green stated he has three new bulk tanks this week. Two are Amish and one is a larger tank.

### **Sheriff's Department**

#### **Monthly Report**

Legislator Graves asked about the meeting with Dresser Rand. Sheriff Rick Whitney stated it should not have been on this report, but it was about contract negotiations and the possibility of work stoppage. The Sheriff's Department is responsible for civil disobedience. The contract was passed and no further action was needed. Legislator Curran asked about the Erie County visit to the Jail. Mr. Whitney stated Erie County has notified them that they are starting pheasant and garden programs. Legislator Burt asked for clarification for the term, undertakings. Mr. Whitney stated it is everything collected for Civil matters.

### **Request to Fill Part-time E-911 Dispatcher**

This position is needed to fulfill current Dispatcher needs of the County, and is to replace a part-time Dispatcher that resigned. Legislator Burt asked about the budget for the part-time Dispatchers. Mr. Whitney stated the \$45,000 is for all part-time Dispatchers. There are about eleven part-time Dispatchers. Approval was granted on a motion by Legislator Healy, seconded by Legislator LaForge, and carried. **Refer to Ways & Means**

### Approval of a Three-year Maintenance Service Contract (Generators)

Sheriff Whitney asked for approval of a three-year maintenance service contract for the generators located at the radio tower sites. The maintenance is to be performed twice a year and is for the seven (7) existing towers. Bids were requested and are attached.

The low bid was as follows:

F&F Electric Inc.  
3 Years @ \$2,184 per year  
Total Contract Amount \$6,552

Legislator Graves asked if this had to do with the recent power outage at Jail. Mr. Whitney stated no but the issue has been remedied. A computer failed to tell the power room to switch to the generators. The computer has been replaced. Legislator Burt stated there were three bids but the other bids were not attached. He asked if the Department went with the lowest bid. Shawn Grusendorf stated yes. Legislator Graves asked if the money was budgeted. Mr. Grusendorf stated no. Legislator Healy asked who services the software at the sites. Mr. Grusendorf stated the Department does it themselves. Legislator Healy asked how often the sites are checked. Mr. Grusendorf stated remotely and physically checked about bi-monthly. Legislator Healy suggested having a regular schedule. Legislator Healy also asked about security of the sites including cameras. Mr. Grusendorf replied some are fenced in and three are not. Legislator Decker asked if filters, fluid, etc. were additional charges. Mr. Grusendorf stated all fees are included in the price. Approval was granted on a motion by Legislator McGraw, seconded by Legislator Burt, and carried. **Refer to Ways & Means**

### Budget Transfer

<u>From Account No.</u>	<u>To Account No.</u>	<u>Amount</u>
A3150.4.47 (Jail)– Public Safety Contracts	A3150.4.21 (Jail– Education)	\$3,537

Sheriff Whitney asked to move budget funds for education reimbursements for two Jail medical staff. Approval was granted on a motion by Legislator McGraw, seconded by Legislator Healy, and carried. It was noted that the County Administrator has the authority to approve this transfer.

### Accept & Appropriate LETPP Grant

Sheriff Whitney requested a resolution accepting and appropriating \$17,500 of the 2015 LETPP Grant LE15-1000-D00 – Equipment for the Tactical / ACLERT Team as follows:

Revenue # A3654.3306.SH14 \$17,500  
StAid-HS 2015 LETPP T969152

Appropriation # A3654.210 (Homeland Security Equipment) \$17,500

Legislator Healy asked the Department to elaborate on the purpose of the grant. Mr. Grusendorf stated it was to purchase search and rescue equipment, binoculars, infrared detection, helmets, and equipment that would assist the team in their operations. The Department has received this grant before. Legislator Burt asked if the Department needed the equipment. Mr. Grusendorf stated they use the grant to purchase equipment the Tactical Team doesn't have already. Legislator Burt asked if the Team has been deployed in the last few years. Mr. Grusendorf stated the Team was recently used when the State was searching for the escaped inmates in Friendship. Some of the equipment would have helped in that search. Approval was granted on a motion by Legislator Healy, seconded by Legislator McGraw, and carried. **Refer to Ways & Means**

#### **Request to bid (4) 911 Tower Sites**

The Sheriff's Office (Allegany County 911 Project) requested the County's approval to bid (4) 911 Tower sites. These 911 Tower sites are to be located in the following jurisdictions: Almond, Bolivar, Grove, and Rushford. This bidding process will be for complete build of four 300-foot 911 Towers.

Legislator Healy asked if these tower sites were included in maintenance contract. Mr. Grusendorf stated not at this point, but will add to the contract once they are built at the same rate. These funds will come out of the large Capital Project SICG-911 Grant (H3022.2). Legislator Graves asked if the budget people have been notified. Mr. Grusendorf stated the County Administrator has been notified. Approval was granted on a motion by Legislator McGraw, seconded by Legislator LaForge, and carried. **Refer to Ways & Means**

#### **Approval to Purchase One Acre of Land**

The Sheriff's Office (Allegany County 911 Project) requested the County's approval to purchase one acre of land in the Town of Grove. This property will be used to construct one of four new 911 Towers. This land will be County owned and this will be a onetime payment of \$8,500.

Legislator Healy asked if the funds will be taken out of the grant. Mr. Grusendorf stated the funds can't be paid by the grant. Legislator Burt asked about the parcel of land. Mr. Grusendorf stated it is unique because of the location, proximity to road, and is partially cleared. Legislator Burt asked if the price was negotiated. Mr. Grusendorf stated he tried to negotiate. Legislator Burt asked if the other sites will need to be purchased. Mr. Grusendorf stated the other sites will be leased. Chairman Crandall stated he sat in the meeting regarding the site and it is a critical deal. County Treasurer Terri Ross stated the Department should determine where the money is coming from and make a transfer all at one time. Legislator Healy asked Legislator Curran if he was comfortable with the deal. Legislator Curran stated yes and Legislator Healy stated he thought it was a good deal. Approval was granted on a motion by Legislator Healy, seconded by Legislator LaForge, and carried. **Refer to Ways & Means**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 11:50 following a motion by Legislator Burt, seconded by Legislator McGraw, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators