

**WAYS & MEANS COMMITTEE  
JANUARY 12, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, J. Budinger, D. Decker, L. Edwards, K. Francisco, L. Gridley, G. James, T. Miner, B. Riehle, T. Ross, D. Scholes, J. Tomasi, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Hopkins, and carried to approve the Ways & Means Committee minutes of December 17 and 22, 2014.

**Approval of Audit**

Committee members reviewed the January 12, 2015, audit of claims in the amount of \$3,706,246.31 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

**Tax Bill Corrections**

Real Property Tax Director Joseph Budinger requested a resolution approving the following tax bill correction providing for a refund:

TOWN OF WELLSVILLE  
Owner: Lufkin Industries, Inc.

Tax Map ID #238-1-47.323  
Refund: \$24,982.90

Mr. Budinger explained that this parcel is in a Pilot Program and should have only been assessed for the land. The request for resolution was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Legislator Dwight "Mike" Healy asked how many pilots there are, and County Treasurer Terri Ross indicated that there are five or six, and she will plan to bring a list to our meeting on January 21.

**Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of December 2014. A motion was made by Legislator Fanton, seconded by Legislator Curran, and carried to approve the vouchers for payment.

**REFERRALS FROM OTHER COMMITTEES**

**PUBLIC SAFETY COMMITTEE**  
**STOP-DWI**

**Accept & Appropriate Bicycle Grant**

STOP-DWI Coordinator Linda Edwards requested a resolution to accept a \$3,000 STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program, October 1, 2014, through September 30, 2015. In the 2015 Budget, \$2,800 of the \$3,000 was budgeted as follows:

Appropriations (\$2,800)

A3114.402	Mileage	\$ 200
A3114.408	General Supplies (Helmets)	\$1,400
A3114.421	Educational Materials	\$ 800
A3114.452	Public Info (Promotional Items)	<u>\$ 400</u>
	Revenues (\$2,800)	\$2,800

A4114.3389.00	STOP-DWI-STEPS in Safety	\$2,800
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We will need to appropriate the remaining \$200 as follows:

2015 Budget Adjustment (E)	A3114.452	\$200
	(R) A3114.3389.00	\$200

Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **Accept & Appropriate Crackdown Grant**

Ms. Edwards also requested a resolution to accept and appropriate a grant from the NYS STOP-DWI Foundation in the amount of \$52,802 for Crackdown Enforcement for the federal fiscal year of October 1, 2014, through September 30, 2015. The sum of \$52,802 should be placed in Appropriations Account A3141.449 (Public Safety Contracts-Crackdown Enforcement) with a like sum placed in Revenue Account A3141.1589.CE (Public Safety Contracts-Crackdown Enforcement). Approval was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

#### **SHERIFF'S OFFICE**

##### **Request to Fill PT Dispatcher Position**

Sheriff Rick Whitney requested approval to fill one part-time E-911 Dispatcher position to replace a part-time Dispatcher who resigned. This position currently exists. Part-time E-911 Dispatchers are used to fill vacancies created when full-time Dispatchers use leave time or when other vacancies exist within the schedule. When part-time Dispatchers are not available, we have to use full-time Dispatchers to fill these vacancies. Part-time Dispatchers are paid at a lower hourly rate than full-time Dispatchers. Approval was granted on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

##### **Request to Fill One Deputy Sergeant Position**

The Sheriff's Office requested approval to fill one Deputy Sergeant position that became vacant when a Deputy Sergeant was promoted to Deputy Lieutenant and all subsequent positions that will become vacant as listed.

Corrections Officer to Deputy

Part Time Corrections Officer to Full Time Corrections Officer

Approval was granted on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Notify Human Resources**

**Approval of Contract for Prisoner Housing between Allegany & Chautauqua County, January 1, 2015-December 31, 2015**

The Sheriff's Office requested that he and the Board Chairman be authorized to sign the contract for prisoner housing between the Allegany & Chautauqua County Jails for the period of January 1, 2015, through December 31, 2015. This contract has been approved by the County Attorney and will show a per diem rate of \$90. (This is the exact same contract that was approved for Wyoming County in December 2014.) Approval was granted on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Accept & Appropriate Public Safety Answering Points Sustainment Grant**

The Sheriff's Office requested the acceptance and appropriation of the FY 2014 Public Safety Answering Points Sustainment Grant PS14-1033-D00. Total grant funds of \$165,914 should be placed in Revenue Account H3023.3097.00 and appropriated to H3023.200 (PSAP-911 FY12 PS12-1001-D00). This grant will be used for 911 personnel to attend in-service training and for hardware, software, and connectivity feed for Auto Vehicle Locater (AVL) connectivity between police vehicles and the County 911 Computer Aided Dispatch (CAD) System. Approval was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the Literacy West Grant**

The Sheriff requested a resolution re-appropriating the unspent funds for the Literacy West Grant. The funds were originally accepted and appropriated by Res. No. 86-14 (\$24,907) and 230-14 (\$11,993). Since funds were advanced in 2014 and not expended in 2014, the balance fell to Fund Balance on December 31, 2014. Therefore, the \$36,900 should be appropriated from A15.599.00 (Fund Balance) to account A3151.2705.LW (Jail-Educational Services-Gifts-Donations-Jail/Literacy West) to allow for the spending of the balance of this grant. Approval was granted on a motion by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the ACT II Batterers Program**

The Sheriff's Office requested the re-appropriation of unspent funds for the ACT II Batterers Program. Since funds were advanced in 2014 and not expended in 2014, the balance fell to Fund Balance on December 31, 2014. Therefore, the \$12,991 should be appropriated from A15.599.00 (Fund Balance) to account A3117.4.49 (ACT II Batterers Program) to allow for the spending of the balance of this grant. Approval was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the 2014 LETPP Homeland Security Grant**

The Sheriff's Office requested re-appropriation of unspent funds for the 2014 LETPP Homeland Security Grant. The original resolution for this grant was #167-14. The sum of \$17,500 should be placed in appropriation account A3642.2.10 (FY2014 SLETPP) with a like sum placed in revenue account A3646.3306.SH14-(2014 LETPP #T969142-Homeland Security-Sheriff). Approval was granted on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the 2013 LETPP Homeland Security Grant**

The Sheriff's Office requested the re-appropriation of unspent funds for the 2013 LETPP Homeland Security Grant. The original resolution for this grant was #87-14. The sum of

\$6,279.78 should be re-appropriated to account A3652.447 (FY2013 SLETPP) with a like sum placed in revenue account A3652.3306.SH13 (2013 LETPP #T969132-Homeland Security – Sheriff). Approval was granted on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

## **PUBLIC WORKS COMMITTEE**

### **HIGHWAY**

#### **Re-appropriation of Remaining 2014 CHIPS Funding**

Public Works requested a resolution re-appropriating the amount of SFY 2014-15 Consolidated Highway Improvement Program (CHIPS) funds remaining from 2014. The amount of \$12,127.85 should be re-appropriated to D5112.223 (County Road CHIPS Paving) with a like sum placed in D5110.3501.00 (State Aid CHIPS Revenue). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Request Transfer of Funds from H5120.200 into Six Capital Projects**

- (1) Public Works requested a Capital Project be established for the Town of Burns, Narrows Road, Bridge #11-10.

Funds of \$457,100 should be appropriated to H5939.200 (Burns, BR#11-10, Narrows Road). Funding will come from H5120.200 (Maintenance of Bridges). DPW also requested that the Town Share of \$68,565 from above Project be recorded as below:

From: H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5939.2300.00 (Local Town Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

- (2) Public Works requested a Capital Project be established for the Town of Rushford, Barber Road, Bridge #23-08.

Funds of \$302,000 should be appropriated to H5940.200 (Rushford, BR#23-08, Barber Road). Funding will come from H5120.200 (Maintenance of Bridges)

DPW also requested that the Town Share of \$45,300 from the Above Project be recorded as below:

From: H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5940.2300.00 (Local Town Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

- (3) Public Works requested a Capital Project be established for the Town of West Almond, Tucker Road, Bridge #27-05.

Funds of \$224,000 should be appropriated to H5941.200 (West Almond, BR#27-05, Tucker Road). Funding will come from H5120.200 (Maintenance of Bridges)

DPW also requested that the Town Share of \$33,600 from Above Project be recorded as below:

From: H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5941.2300.00 (Local Town Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

- (4) Public Works requests a Capital Project be established for the Town of Wirt, Hassard Road, Culvert #01.

Funds of \$167,000 should be appropriated to H5942.200(Wirt, Culvert #01, Hassard Road).. Funding will come from H5120.200 (Maintenance of Bridges)

DPW also requested that the Town Share of \$25,050 from Above Project be recorded as below:  
From H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5942.2300.00 (Local Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

(5) Public Works requests a Capital Project be established for County Bridge #15-01, County Road 06, Cuba.

Funds of \$291,500 should be appropriated to H5943.200 (Cuba, CR6, BR#15-01). Funding will come from H5120.200 (Maintenance of Bridges). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

(6) Public Works requests a Capital Project be established for County Bridge #18-06, County Road 27B, Granger.

Funds of \$335,000 should be appropriated H5944.200 (Granger, CR27B, BR#18-06). Funding will come from H5120.200 (Maintenance of Bridges). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

#### **Request Permission to Fill HMEO I Position**

The Department of Public Works requested approval to fill one HMEO (Heavy Motor Equipment Operator I) position (AFSCME, Grade 13) in the District 3 in anticipation of a retirement and all subsequent positions including hiring from the outside. This position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Highway Department. The position is in the 2015 budget. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

#### **FACILITIES & COMMUNICATIONS COMMITTEE**

##### **Contract with Dormitory Authority State of New York (DASNY)**

A resolution is requested to authorized the Chairman of the Board to enter into a contract with the Dormitory Authority of the State of New York (DASNY) in order to receive a State and Municipal Facilities Program "SAM" grant funding award of \$250,000 to renovate the former jail to create office space. Legislator Healy inquired if the grant had any restrictions. Legislator Pullen responded that the money had to be used for actual work, not engineering. The \$250,000 should be placed in appropriations account H5633.200 (Capital Projects) with a like sum placed in revenue account H5633.3097 (SAM St Aid Capital-SAM Grant). Approval was granted on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **HUMAN SERVICES COMMITTEE**

##### **DEPARTMENT OF SOCIAL SERVICES**

##### **Request to Fill Senior Social Welfare Examiner Position**

Department of Social Services Deputy Commissioner Julie Tomasi requested approval to fill a Senior Social Welfare Examiner (AFSCME, Grade 13, Step Min.) position which became vacant as a result of a promotion. This position is in the Temporary Assistance Unit and is responsible for overseeing several Social Welfare Examiners on a daily basis. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. This position allows DSS to meet state and federal requirements. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Request to Fill Senior Typist Position**

Ms. Tomasi also requested approval to fill a Senior Typist (AFSCME, Grade 7, Step Min.) which became vacant as the result of a promotion. This position is responsible for performing clerical duties for all programs. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

**OFFICE FOR THE AGING****Request to Temporarily Fill a Typist Position on a Part-time Basis**

Office for the Aging Director Madeleine Gasdik requested permission to temporarily fill a Typist (AFSCME, Grade 4, Step Min.) position on a part-time basis. This position is responsible for telephone and office reception, and clerically supports the whole agency. If other employees were asked to do these jobs, the County would be paying higher wages for typist duties. Federal Balance Incentive Program funding will support a portion of this position. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

**Request to Fill Aging Services Specialist Position**

OFA requests permission to fill an Aging Services Specialist (AFSCME, Grade 16, Step Base). This position is responsible for care coordination. It is necessary to operate the EISEP Program. State EISEP and CSE funding and Federal III-E and Balance Incentive Program funding will support this position. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

**HEALTH DEPARTMENT****Approval of Agreement with Monroe County Medical Examiner's Office**

The Department of Health requested approval to enter into an agreement with the Monroe County Medical Examiner's Office for 2015. She said the County has a contract with Olean General Hospital (OGH) which began January 2, 2015, but that we are retaining the contract with Monroe County, especially for forensic autopsies. The differences in the primary fees are as follows: a full autopsy at Monroe County will cost \$2,800 while an autopsy at OGH will cost \$1,650. The blood description exam (which is used when a full-blown autopsy is not needed) will cost \$1,800 at Monroe while it will cost \$200 at OGH. The body will only go to Monroe County if a law enforcement officer or the coroner feels it needs a more extensive autopsy than the type OGH can perform. Although we do need the contract with Monroe County, Ms. Ballengee hopes that the majority will go to OGH. She went on to say that since Dr. Christopher Depner (Wellsville), who serves as the Medical Director for the Department of Health and for the Jail, became the Medical Director for the coroners, the incidences of necessary autopsies has decreased because he is willing to sign the death certificates. (if no one will sign the death certificate, the body must be autopsied.) Ms. Ballengee has told him that if he is uncomfortable signing said certificate, then the body goes to Monroe County. Ms. Ballengee noted that Dr. Depner assumed this extra responsibility with no extra fee. In 2014, only 25 percent of bodies were sent for autopsies as opposed to as many as 55 percent in prior years. This savings, in her opinion, is thanks to Dr. Depner. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators