

WAYS & MEANS COMMITTEE
February 9, 2015

**** NOT APPROVED ****

Committee Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

Others Present: M. Alger H. Budinger, J. Budinger, S. Burt, D. Decker, V. Grant, L. Gridley, R. Hollis, G. James, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, Scholes, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Root, seconded by Legislator Graves, and carried to approve the Ways & Means Committee minutes of January 21 & 26, 2015.

Approval of Audit

Committee members reviewed the February 9, 2015, audit of claims in the amount of \$3,402,577.08 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Amendment of Resolution 20-2015

County Attorney Tom Miner forwarded a resolution amending Resolution 20-2015 to show the proper account to which funds are being transferred. Resolution 20-2015 is hereby amended to provide that the sum of \$36,900 in unexpended Literacy West Grant funds shall be transferred from A15.599.00 (Fund Balance) to Account NA3151.447 (Jail-Educational Services-Contractual). A motion was made by Legislator Curran, seconded by Legislator Fanton, and carried. It was noted that this Resolution will be coming off the floor at the Board meeting this afternoon. **Prepare Resolution**

Motor Vehicle Purchases

County Administrator Mitch Alger requested a resolution authorizing the purchase of five motor vehicles with funding from the Vehicle Purchase and Replacement Capital Account #H5997.2 as follows:

Department of Public works Buildings & Grounds	\$ 23,000
Department of Health	\$ 18,000
Community Services	\$ 20,000
Office for the Aging	\$ 22,000
Subtotal	\$ 83,000

Additionally, a motor vehicle accident necessitates a replacement vehicle purchase for the Office for the Aging in the amount of

	<u>\$ 22,000</u>
TOTAL:	\$105,000

There are sufficient funds in the vehicle purchase and replacement capital account #H5997.2 for the purchases listed above. Additionally, the OFA replacement vehicle purchase will be partially

offset by approximately \$5,000 from an insurance claim. Approval was given on a motion made by Legislator Jessup, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

PUBLIC SAFETY COMMITTEE

Public Defender

Approval for Grant Application to Indigent Legal Services under Distribution #5

Public Defender Barbara Kelley requested approval to apply for grant money through ILS Distribution #5. The grant would provide \$70,434 per year, \$211,302 for three years. She would like to apply the funds, if awarded, in the following ways:

- o create a second full-time Secretary to the Public Defender;
- o continue funding half of Second Assistant Public Defender position, replacing Distribution #2 (Distribution #4 also funds half of this position);
- o increase salary for original Full-time Secretary position with the added responsibility of grants management.

Approval was granted on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Emergency Management and Fire

Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #C969110--\$14,159)

Mr. Luckey requested a resolution to re-appropriate SHSP Grant money not spent in 2014 (Project #SH11-1050-E00 SHSP; Contract #C969110. A sum of \$14,159 should be placed in account A3648.450 (Public Safety Contract (P-25 Mobile & Portable High-Band Radios) with a like sum placed in A3648.3306.EM11 (St. Aid-HS #C969110). Approval was granted on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #C969140--\$52,500)

Mr. Luckey also requested a resolution to re-appropriate SHSP Grant money not spent in 2014, Contract #C969140; Project SH14-1002-D00 SHSP. The total of \$52,500 should be placed in revenue account A3647.3306.EM14 (State Aid-HS #C969140). Those dollars should also be appropriated to the following accounts:

A3647.447 (Public Safety Contract-Purchase GIS Aerial Photography Package of Allegany; County to Update 2006 Version)	\$41,500
A3647.447 (Public Safety Contract (Personal Protective Equipment [PPE] for Fire Service)	\$10,000
A3647.447 (Public Safety Contract-PDA Sustainment of Connectivity Plan for Emergency Manager)	<u>\$ 1,000</u>
	\$52,500

There was a brief discussion regarding the aerial photography package. Mr. Luckey told the Committee that pictometry is far superior to the other technologies for his needs. When asked, he confirmed that the \$41,500 noted above was "seed" money for the entire package; however, those dollars could be used for other purposes if necessary. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #T969120--\$40,790)

Mr. Luckey also requested a resolution to re-appropriate SHSP Grant money not spent in 2014, Project # SH12-1001-D00 SHSP/Contract #T969120. The total of \$40,790 should be placed in revenue account A3649.3306.EM12 (State Aid-HS #T969120). Those dollars should also be appropriated to the following accounts:

A3649.451 (Public Safety Contract-Mobile Data Terminals [MDTs])	\$30,000
A3649.451 (Public Safety Contract-Personal Protective Equipment [PPE])	\$10,000
A3640.451 (Public Safety Contract-Connectivity Service for PDA-Personal Digital Assistant)	\$ 790
	<u>\$40,790</u>

Approval was granted on a motion made by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #T969130--\$21,500)

Mr. Luckey requested a resolution to re-appropriate SHSP Grant money not spent in 2014, Project #SH13-1005-D00 SHSP/Contract #T969130. The sum of \$21,500 should be placed in revenue account A3645.3306.EM13 (2013 HS# T969130), with a like sum placed in appropriation account A3645.448 (Emergency Services-Incident Command Cargo Trailer and Generator). When asked, Mr. Luckey noted that the cargo trailer would be towed by his Tahoe. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Accept & Appropriate Technical Rescue and Urban Search and Rescue USAR Grant (\$98,946)

Mr. Luckey also requested a resolution to accept the contract for the FY 2014 Technical Rescue and Urban Search and Rescue USAR Grant in the amount of \$98,946 which allows for the usage of the funds to equip a Type III swift water team. He conceded that there is not a lot of need for this type of equipment, but he prefers being prepared for any such emergencies. He also distributed a photo of the type of equipment that would be covered by the grant. The sum of \$98,946 should be placed in revenue account A3653.3306.EM14 (St Aid 2014 SHSP #969149 Swift Water Team) with a like amount placed in appropriations account A3653.207 (Emerg Serv-Equipment). The MOE went on to state that the major benefits of accepting this grant are: the funding will provide equipment to outfit a new County-wide Type III Swift Water Response Team. Currently there are 12 personnel certified to the Water Rescue – Operations Level. This is enough personnel to be able to utilize the requested equipment and be able to serve our entire County with a timely response. We have requested training this fall for the technician level course. Once we complete this training we plan to have 20 County team members trained to the technician level.

The following is the list of State-required equipment with the NYS DHSES' (Division of Homeland Security and Emergency Services) expense projections:

- 1) To purchase Swift water Vests (01SW-04-SPFD), Dry Suit (01WA-03-SUTD), Helmet (01SW-04-HLMT), Boots (01WA-03-BOOT), Glove (01WA-03-GLOV), Gear bags (01WA-06-BAGG), Whistle (01SW-04-SPFD), Helmet Headlamp (03OE-04-LTHH) Water Rescue knife (03WA-01-DNIF) \$26,699
- 2) 1-Thermal Imaging Camera \$ 4,500
- 3) 1- Generators, Portable \$ 4,200
- 4) 1- Hand and gas powered tools \$ 1,273
- 5) 1- Rescue litter and accessories \$ 1,089
- 6) 1- SCBA air cylinders \$ 5,000
- 7) 1- Line thrower \$ 2,000

8)	1- Personal Flotation Device (PFD)s	\$ 716
9)	1- Binoculars	\$ 880
10)	1- River rescue boards	\$ 990
11)	1- Water rescue throw bags and related equipment	\$ 400
12)	1- Response/equipment trailer	\$27,000
13)	1- Non-motorized inflatable rapid deployment craft	\$ 6,026
14)	1- Inflatable motorized watercraft	\$12,968
15)	1- Rope Rescue Rigging equipment to include plates	<u>\$ 5,205</u>
		\$98,946

Approval was granted on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Probation

Budget Adjustment

Probation Director Robert Starks requested a resolution to make a budget adjustment moving \$7,100 from Probation Account A3140.3310.05 (State Aid Revenue) to Probation Account A3140.1580.06 (Sex Offender Fees OVW). This request is a result of this money not being state aid money, but rather revenue received from another agency. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

Sheriff-Rick Whitney

Accept & Appropriate \$6,825 from ACCORD Corp. for ACT II Batterers Program

Sheriff Whitney requested a resolution to accept and appropriate \$6,825 from ACCORD Corp. for the continuation of the ACTII Batterers' Program. These funds should be placed in Revenue Account A3117.2260.00 with a like sum placed in Appropriation Account A3117.449. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

Request to Fill One Full-time Corrections Officer Position

Sheriff Whitney also requested permission to fill one full-time Corrections Officer position that became vacant due to a resignation. The position is currently budgeted and if not filled, would have to be filled with full-time personnel on overtime. Permission to fill the position was granted on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried.

Notify Human Resources

PUBLIC WORKS COMMITTEE

DPW

Request Permission to Fill MEO Position (District 2)

DPW requested permission to fill an MEO (AFSCME Grade 10) position. This position is responsible for the driving of trucks for the purpose of hauling material, plowing snow, operates stone crusher, rollers, performing road side maintenance such as clearing brush, mowing, cleaning ditches, etc. Approval was granted on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Seasonal Help

Mr. Scholes sought approval to hire 19 seasonal workers at a budgeted cost of \$95,760 (\$9/hour, 40 hours per week, for a maximum of 14 weeks). The projected breakdown: Buildings & Grounds-3; Jail Buildings & Grounds-1; County Road-10; Road Machinery-1; Solid Waste-2;

Engineering-2). Seasonal employees are a vital part of the Department's operation. These employees are County residents who are either college-bound or are already college students, and they provide "extra hands" to supplement the Department's decreasing full-time workforce. It was stated that these positions are necessary to augment the DPW workforce during the summer months. These positions perform routine tasks, allowing full-time DPW employees to perform other duties. Permission to hire seasonal help was granted on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

HUMAN SERVICES COMMITTEE

Health Department

Accept & Appropriate COLA Money for the Cancer Services Program

DOH requests a resolution to accept and appropriate COLA money for the Cancer Services Program for the 2015 Budget year. A sum of \$10,226 should be placed in revenue account A4071.340100 (State Aid), and those funds should also be appropriated as follows:

A4071.201 (Office Equipment)	\$2,814
A4071.407 (Office Supplies)	\$ 216
A4071.419 (Printing/Microfilming)	\$ 680
A4071.422 (Gasoline/Oil)	\$ 500
A4071.424 (Legal Advertising)	\$2,327
A4071.802 (Retirement)	\$1,473
A4071.803 (FICA)	\$ 609
A4071.804 (Workers Comp)	\$ 120
A4071.805 (Disability)	\$ 14
A4071.806 (Hosp/Med Ins)	\$1,473

Approval was given on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Lead Poisoning Prevention Program

The Health Department requested approval of an Intermunicipal Agreement between Allegany and Cattaraugus Counties for the period January 1, 2015, through December 31, 2017. This agreement is in conjunction with Allegany County's Lead Poisoning Prevention Program and allows Cattaraugus County the ability to contract Allegany County to perform Elevated Blood Lead (EBL) Investigation services. In consideration for providing these services, Cattaraugus County will remit payment, not to exceed \$3,000 annually, to Allegany County as follows:

- 2015 \$29.82 per hour, 2016 \$30.57 per hour, 2017 \$31.33 per hour
- Mileage at IRS rate that's in effect at the time of service
- Meals up to \$10, including tip, if the investigation encompasses the Investigator's normal lunch hour.
- Equipment Usage of \$150 per completed assessment

FISCAL IMPACT: Revenue of up to \$3,000 per year.

Approval was given on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Contract with Southtowns Children's SLP, PT, and OT Associates, PLLC

The Health Department also requested approval of a contract for approved providers of programs, SEIT and/or evaluations for preschoolers with disabilities. Approval was granted on a

motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Office for the Aging

Request to Fill Position

Office for the Aging Director Madeleine Gasdik requested permission to fill the Belmont Center Manager position which will become vacant due to a retirement. This is a part-time position which pays \$9 per hour. The position manages the Belmont Luncheon Center two days per week from 10 a.m. to 2 p.m. The duties are specific to the Belmont Luncheon Center. Without this position, the Center would close. Funding for this position is 33 percent County match, 40 percent Older American Act Federal Funds, and 27 percent contributions. Permission to fill the position was given on a motion made by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

Department of Social Services

Request to Fill Senior Account Clerk Typist

DSS requested permission to fill a Senior Account Clerk Typist Position (AFSCME, Grade 10, Step MIN). This vacancy occurred as the result of a promotion. This position is responsible for overseeing all accounts pertaining to collection of child support payments, building and creating ledgers and income executions for the collection of child support monies, and assisting employers with setting up garnishments. The position is funded by 50 percent federal dollars, and 50 percent local dollars, subject to TANF collections. Permission to fill the position was granted on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Community Services

Accept & Appropriate from the State for Intensive Intervention Services

Dr. Anderson requested a resolution to accept and appropriate \$95,000 to provide for Intensive Intervention Services as a result of the St. James Psychiatric Care Unit closure. The sum of \$95,000 should be placed in revenue account A4314.3490.175A (State Aid-MH ARA Adult Care) with a like sum placed in appropriation account A4313.464A (Mental Health Contracts-Contractual). Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Budget Adjustment

Dr. Robert Anderson requested that the sum of \$72,652 be placed in appropriation account A4314.456 (Arc CSS) with a like sum placed in revenue account A4314.3490.1014 (State Aid MH CSS) due to recent adjustments outlined in the latest State Aid letter. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Vehicle Budget Adjustment

Dr. Anderson also requested a budget adjustment of the following pass thru dollars: a sum of \$20,400 should be placed in revenue account A4220.3486.00 (State Aid-Allegany Council/Substance Abuse) with a like sum placed in appropriations account A4220.458 (Council on Alcoholism & Substance Abuse-Contractual). These are pass-thru State dollars to Allegany Council for their vehicle as part of their contract. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Good of the Order

Legislator Hopkins announced there would be a caucus at 1:30 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators