

**WAYS & MEANS COMMITTEE
APRIL 13, 2015**

**** NOT APPROVED ****

Committee Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Root, C. Crandall (Absent: D. Pullen)

Others Present: M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, R. Christman, M. Gasdik, V. Grant, L. Gridley, S. Grusendorf, R. Hollis, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, R. Swarthout, N. Ungermann, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of March 18 & 23, 2015

Approval of Audit

Committee members reviewed the April 13, 2015, audit of claims in the amount of \$4,508,475.51 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

PUBLIC SAFETY/SHERIFF'S OFFICE

Request to Fill One FT and Two PT Dispatcher Positions

Sheriff Rick Whitney requested approval to fill one full-time E-911 Dispatcher (AFSCME Council 66 Bargaining Unit) position and two part-time E-911 Dispatcher (non-union) positions. The full-time position vacancy is due to a termination; the part-time positions' vacancies are the result of a resignation and the anticipated promotion of a part-time individual to the vacant full-time position. The request was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

HUMAN SERVICES/SOCIAL SERVICES

Request Permission to Fill Account Clerk Typist Position

Social Services Commissioner Vicki Grant requested permission to fill an Account Clerk Typist (AFSCME, Grade 7, Step Min.) which became vacant as the result of a promotion. The position is responsible for clerical work in the Child Support Collection Unit. The position is funded by 50 percent federal funds and 50 percent local funds (offset by TANF collections). The request was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Request Permission to Fill Caseworker Position

Ms. Grant also requested permission to fill a Caseworker (AFSCME, Grade 16, Step Min.) vacancy which occurred as a result of a promotion. This position is in the Services Unit and is responsible for ensuring the health, welfare, and safety of children and adults. The position is funded by 50 percent federal funds, 25 percent state funds, and 25 percent local

funds. The request was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

HUMAN SERVICES/OFFICE FOR THE AGING

Request to Apply for BIP Caregivers' Grant

Office for the Aging Director Madeleine Gasdik requested authorization to apply for the Balancing Incentive Program (BIP) Caregiver Support Program grant. This grant provides caregiver support services to caregivers of care recipients who are dual eligible (Receiving health insurance through Medicaid and Medicare and are receiving one or more services and/or support through the Office for the Aging (Or clients who are waiting for such services). Also serves caregivers of individuals receiving Medicaid Managed Long Term Services and Supports and caregivers of individuals receiving Medicaid. Total Federal Allocation: \$20,000. No County Share. The major benefit of applying for this grant is assisting caregivers of care recipients who are dual eligible in the care of their loved ones, therefore reducing nursing home admissions. The request was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Request to Fill Cuba Luncheon Center Manager Position

Ms. Gasdik requested permission to fill the Cuba Luncheon Center Manager (PT, non-union) position which has become vacant as the result of a retirement. The position manages the Cuba Luncheon Center four days per week from 10 a.m. to 2 p.m. The duties are specific to the Cuba Senior Luncheon Center. Without this position, the Center would not be staffed and would need to be closed. Funding for this position is provided by federal dollars (40 percent), County dollars (35 percent) and other [Older American Act Federal Funds and participant contributions—(25 percent)]. The request was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

Request to Create and Fill a New FT Aging Services Technician Position

OFA requested permission to fill a newly created position of full-time Aging Services Technician (AFSCME, Grade 13, Step Base) position, effective April 15, 2015. The Federal and NY funded BIP/NY Connects grant allows the Office for the Aging to fund this new position. This position has been budgeted at the full-time level in the 2015 budget. This new Aging Services Technician position will be filled for only as long as the NYS or Federal funding is available. There are no County funds required as the position is 100 percent funded with federal and state dollars. This position will offer information and assistance and person-centered assistance and options counseling to seniors and persons of all ages with disabilities and will assist these individuals and/or their caregivers in public benefits and application assistance. This position is key to operating the new NY Connects/BIP Program. This position serves as single point of entry into the long-term supports and services system for older adults and people with disabilities, avoiding the many frustrations consumers and their families experience when trying to find needed information, services, and supports. The request was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Request to Create a New FT Community Services Worker Position

OFA also requested permission to fill a newly created Community Services Worker position effective April 15, 2015. The Federal- and NYS-funded BIP/NY Connects grant allows the Office for the Aging to fund this new position. This position has been budgeted at the FT level in the 2015 budget. This new Community Services Worker position will be filled for only as long as the NYS or Federal funding is available. No County funds are required as the position is 100 percent funded by Federal and State dollars. This position will be responsible for updating

and maintaining a comprehensive resource listing of Long Term Services and Supports (LTSS) programs and providers and will provide outreach on these services and the new BIP Program. This position will complete an initial intake to collect necessary information to determine programmatic eligibility and the needs of the individual and/or caregiver. This position is key to operating the new NY Connects/BIP Program. This position serves as single-point of entry into the long-term supports and services system for older adults and people with disabilities, avoiding the many frustrations consumers and their families experience when trying to find needed information, services, and supports. The request was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

HUMAN SERVICES/HEALTH DEPARTMENT

Accept & Appropriate COLA money for Children with Special Health Care Needs

Public Health Director Lori Ballengee requested a resolution to accept and appropriate COLA (cost of living adjustment) money for the Children with Special Health Care Needs (CWSHCN) Program for the 2015 Budget year, 2014-15; Grant year (April 1, 2014-March 31, 2015).

Appropriations (\$732)

A4054.407 (Health-Children w/ Special Health Care Needs-Office Supplies)	\$613
A4010.101 (Health-Regular Pay)	<u>\$119</u>

Revenues

A4054.3401.01 (ST Aid-Public Health CWSHCN)	\$732
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The request was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:08 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators