

**WAYS & MEANS COMMITTEE  
MAY 11, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, S. Grusendorf, R. Hollis, G. James, B. Kelley, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of April 15 & 27, 2015.

**Appropriation of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$225 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on a Sheriff 2006 Ford Crown Victoria (#1391). Said windshield was cracked on or around April 6, 2015, and replaced on April 14, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Fanton, seconded by Healy, and carried. **Prepare Resolution**

**Appropriation of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$225 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on a Sheriff 2010 Ford Crown Victoria (#0630). Said windshield was cracked on or around April 10, 2015, and replaced on April 14, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Graves, seconded by Curran, and carried. **Prepare Resolution**

**Mortgage Tax Apportionment**

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period October 1, 2014, through March 31, 2015, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Healy, seconded by Hopkins, and carried. **Prepare Resolution**

**Payment of Mortgage Tax Fees to Towns and Villages**

*(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)*

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period October 1, 2014, through March 31, 2015, in the administration of the Mortgage Tax Program. The amount of \$25,426.54 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Root, seconded by Fanton, and carried. **Prepare Resolution**

### **Approval of Audit**

Committee members reviewed the May 11, 2015, audit of claims in the amount of \$2,649,854.27 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

## **REFERRALS FROM OTHER COMMITTEES**

### **Public Safety Committee/Public Defender**

#### **Accept & Appropriate ILS Grant Distribution #5**

At the May 6 Public Safety Committee meeting, Public Defender Barbara Kelley requested approval to accept and appropriate ILS Grant Distribution #5 funding of \$70,434 (per year for three years) as follows:

Appropriations ( <u>\$ 70,434/year</u> )		
	Half Salary/Benefits Full-Time Secretary	\$ 8,831
	Half Salary of Second Assistant	\$ 35,000
	Raise for Full-Time Secretary	\$ 6,779
	Additional Personnel Expenses	<u>\$ 3,912</u>
A 1170.101	subtotal	\$ 54,522
A 1170.802 *	Retirement	\$ 5,935
A 1170.803 *	FICA	\$ 2,445
A 1170.804 *	Workers Comp	\$ 495
A 1170.805 *	Disability	\$ 80
A 1170.806 *	Health Ins	<u>\$ 6,957</u>
	<b>Total Appropriations</b>	<b>\$ 70,434</b>

Revenues (\$ 7,0434.00/year)

A 1170.3025.ILS5 *	ILS Grant Distribution #5	<b>Total Revenue</b>	<b>\$ 70,434</b>
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The request was approved on a motion by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **Public Safety/Emergency Management and Fire**

#### **Permission to Apply for SHSP-FY 2015 (State Homeland Security Program) Grant**

At the May 6 Public Safety Committee meeting, Office of Emergency Management and Fire Services Director Jeff Luckey requested approval to apply for \$52,500 from SHSP-FY 2015 (State Homeland Security Program); the funds will be used as follows:

Public Safety Contract (Assist w/ Trailer-mounted generator to assist with power outages at Communication Towers and other government agencies in an emergency)	\$25,500
Public Safety Contract (Personal Protective Gear for District Coordinators)	\$10,000
Public Safety Contract (Assist w/ Medical Gear Bags for the Sheriff's Tactical	

Team on Trailer)	\$ 1,500
Public Safety Contract (Support Pictometry—Aerial Photography Images)	\$14,500
Public Safety Contract (Sustain the Director's Cell Phone)	\$ 1,000

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Public Safety/Sheriff's Office**

#### **Request to Fill One Full-time E-911 Dispatcher**

Sheriff Rick Whitney requested approval to fill one full-time E-911 Dispatcher position (AFSCME Council 66 Bargaining Unit, Step BASE). The full-time vacancy is due to a resignation. The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

#### **Request to Fill One Part-time E-911 Dispatcher**

Sheriff Whitney also requested approval to fill one part-time E-911 Dispatcher position (Non-union, Step BASE) position. The part-time vacancy is due to the anticipated promotion of a part-time individual to the vacant full-time position. The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Notify Human Resources**

#### **Request Authorization to Apply for FY2015 State Homeland Security Program**

Sheriff Whitney also requested that the Allegany Sheriff's Office be authorized to apply for its share of the tentatively awarded funds (\$17,500) under the FY2015 State Homeland Security Program (SHSP). This is the Sheriff's portion of the grant referenced by Mr. Luckey above. Because the information arrived late, and because the application was due May 1, like Mr. Luckey, Sheriff Whitney submitted the application prior to the deadline. The request was approved on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **PUBLIC WORKS COMMITTEE**

#### **DPW/Highway**

#### **Accept & Appropriate CHIPS Extreme Winter Recovery Funding Increase**

Superintendent of Public Works Guy James requested that \$245,999 of Consolidated Highway Improvement Program (CHIPS) State Fiscal Year 2015-16 funds be placed in revenue account D5110.3501.00 (State Aid CHIPS Revenue) with a like sum placed in appropriations account D5112.223 (County Road CHIPS Paving). The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Supplemental Agreement with the NYS DOT to Add Approved SFY 2015-16 Marchiselli Funding for the Design Phase**

DPW requested a resolution approving a supplemental agreement with the NYS DOT to add approved SFY 2015-16 Marchiselli funding for the design phase of the Bridge Replacement CR43 over Angelica Creek. The resolution will accept 15 percent Marchiselli funding which will reduce the County share for this project. This aid will be posted to H5935.3097.00 (Angelica Co. Rd. 43 BR #07-03-State Aid). In addition, this resolution deletes the ROW incidentals which will be done under a separate contract. Funding for this project has previously been budgeted in H5935.200 (Angelica County Road 43, Bridge #07-03-Equipment). The request was approved on a motion by Legislator Fanton, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Agreement with NYS DOT for the Right of Way Incidentals on Above Project**

Subsequently, DPW requested a resolution approving an agreement with NYS DOT for the Right of Way Incidentals phase on the above project. The resolution accepts 15 percent Marchiselli funding which will reduce the County share for the bridge replacement CR43 over Angelica Creek. This aid will be posted to H5935.3097.00 00 (Angelica Co. Rd. 43 BR #07-03-State Aid). Funding for this project has previously been budgeted in H5935.200 (Angelica County Road 43, Bridge #07-03-Equipment). The request was approved on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Solid Waste****Request to Fill Landfill Supervisor Position**

DPW requested permission to fill one Landfill Supervisor position (PEF, Grade 7) which will become vacant due to a retirement. Mr. James took this opportunity to recognize and thank Jim Edwards for his 40 years of service to the County, 30 of them in the Solid Waste Division. Additionally, DPW requested that this allow filling from the outside, if necessary, once the internal bidding process has been completed. This position is responsible for the daily operations of the Landfill and Transfer Station Systems. It also supervises all solid waste employees. This position is in the 2015 Budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Notify Human Resources**

**Request to Fill Transfer Station Operator Position**

DPW also requested permission to fill one Transfer Station Operator position (AFSCME, Grade 11). This position will become vacant due to an anticipated retirement. Additionally, DPW requested that this allow filling from the outside once the internal bidding process has been completed. This position is responsible for the daily operation of Transfer Stations. This position is in the 2015 Budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

**HUMAN SERVICES COMMITTEE****Human Services Committee/Health Department****Budget Transfer**

Public Health Director Lori Ballengee requested that appropriations on the 2015 County Budget be transferred to fund the purchase of an Electronic Medical Record (EMR) System. This EMR is required to comply with the upcoming legislation mandating all prescriptions be electronic. The Amount of \$2,482 should be taken from account A4035.409 (Family Planning-Fees) and be transferred to

A4010.201 (County Health Department-Office Equipment)	\$ 411 and
A4035.201 (Family Planning-Office Equipment)	\$2,071

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

**FACILITIES & COMMUNICATIONS COMMITTEE****Communications-Related Matters****LaBella Space Study**

Legislator Pullen recapped the discussion regarding the LaBella space study that occurred at the May 6 Facilities and Communications meeting. He said that the Committee reviewed the Space Studies presented to them the previous month. It appeared that Option 3, the "tabula rasa" option was the most popular. Option 3 provides for a "clean slate" on the third

floor with new or reworked infrastructure for all mechanical, electrical, plumbing, and IT services for generic office space. This would include new exterior insulated windows that work in concert with the existing office building design, the construction would meet the requirement of the new energy code and meet requirements of the new building code. This option assumes demolition of most of the existing walls and salvaging the only walls that make sense for a new generic layout. This scenario essentially prepares the space for future work by others, in a phase construction approach as needed by the County. There was also some discussion of using the courtyard which is not part of Option 3 at this time. It was noted that the \$250,000 DASNY grant would underwrite approximately half of the cost of this option. It was also discussed whether the County's DPW could do some of the work as well. Eventually, it was hoped that Alfred State might construct the interior as a learning experience for its Construction students. It was determined that before any plans were finalized, the option of roofing the courtyard must be investigated. Subsequently, the Committee approved Option 3 of the LaBella Space Study with the proviso that the Ways & Means Committee determine the source of funding for the remaining costs.

County Administrator Mitch Alger noted that because there are several large requests for County funds at this time, he would prefer to discuss this issue at the May 20 Ways & Means meeting. Legislator Scott Burt suggested that because there are so many large projects requiring County funds, that perhaps a Committee of the Whole meeting should be held to prioritize the projects. Subsequently, the issue was tabled on a motion by Legislator Pullen seconded by Legislator Graves, and carried.

### **Good of the Order**

Legislator Hopkins noted that there would be a caucus at 1:30 p.m.

Legislator Pullen told the Committee that he and other members of the Facilities and Communications Committee would be attending a meeting at the former Fountain Bistro at 4:30 p.m. to meet informally with the Belmont Betterment Association regarding uses for the old Belmont School building.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:15 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators