

**WAYS & MEANS COMMITTEE
JUNE 8, 2015**

**** NOT APPROVED ****

Committee Members Present: C. Jessup, D. Fanton, K. Graves, D. Healy, T. Hopkins, LaForge, D. Root, C. Crandall (Absent: P. Curran, D. Pullen)

Others Present: M. Alger, L. Ballengee, S. Burt, R. Christman, D. Decker, M. Evans, V. Grant, L. Gridley, S. Grusendorf, R. Hollis, J. Luckey, T. Miner J. Nelson, B. Riehle, T. Ross, C. Santora,, R. Swarthout, N. Ungermann, R. Whitney

Media Present: No media present

Call to Order: The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

Approval of Minutes

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of May 20 and May 26, 2015.

Approval of Audit

Committee members reviewed the June 8, 2015, audit of claims in the amount of \$2,458,616.13 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Allegany County 2015 Tax Auction Sales – April 25, 2015

The Treasurer's Office requested approval and a resolution for the following results of the County's Annual Tax Sale:

74 parcels need approval/resolutions to accept bids and transfer properties to bidders who have fulfilled their agreement from the 2015 Tax Auction and have paid all bids, one year of tax, and appropriate fees as listed on attached list. (Two of these parcels were previously approved as municipal bids) A total of 98 parcels were taken to auction after removing 10 parcels that qualified for the Owner Occupied Re-Acquisition Program. From the sale there are 24 parcels that are leftover either from no bids at all or forfeited bids. Legislator Kevin LaForge requested permission to abstain from the vote. That request was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. Subsequently, Approval to forward the Tax Auction's results to the full Board was granted on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

PUBLIC SAFETY/Emergency Management and Fire Services

Authorization to Apply for LEMPG Grant

Mr. Luckey then presented an MOE requested a resolution for authorization to apply for a Homeland Security and Emergency Services LEMPG FY 2015 Grant. The explanation on the MOE read:

- "Labor cost for the three employees on a 50/50 split for work on the EOP (Emergency Operations Plan);

- Training used to enhance the capabilities of state and local emergency management personnel;
- Training related cost such as materials, supplies, and equipment;
- Travel and travel costs for attendance at FEMA or approved training courses and allowable programs;
- Conducting all hazards emergency management training, attending EMI training, and delivering train the trainer courses.

“Exercises—

- Funds used to design, develop, conduct, and evaluate an exercise, including planning, meeting space, and other facilitation costs;
- Developing and enhancing the Continuity of Operation (COOPP) and Continuity of Government (COG);
- Development and enhancement of emergency operations plans in integrating citizen/volunteer and other non-governmental organization resources and participation;
- Developing and enhancing logistics and resource management plans (to develop and enhance evacuation plans including plans for alerts/warning, crisis communications, pre-positioning of equipment for areas potentially impacted by mass evacuations, sheltering and re-entry).

“Allowable equipment through the EMPG program through categories-information: cyber security, interoperable communication, detection equipment, power equipment, CBRNE incident response vehicles, and physical Security Enhancement Equipment.

“Any remaining grant money will be used to purchase equipment for the Emergency Management Operations.”

The County share of grant will be \$23,417.

Approval was granted on a motion was made by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

PUBLIC SAFETY/Probation Department **Request to Fill Probation Officer Trainee Position**

Probation Director Robert Starks requested permission to fill a Probation Officer Trainee (AFSCME, Grade 16, Step MIN.) position. Because a current Probation Officer will be resigning effective August 7, 2015, there is a need to fill the position. The incumbent currently has a caseload of high risk youth (PINS Reform), conducts investigations, and has intake duties. Not filling this position would cause burdens upon other employees to have to absorb these work duties. Also, it will be difficult to continue to provide the level of service that we currently do if we are down an officer for too long a period of time. The Allegany County DSS reimburses the Probation Department for the full salary of this position. The position is currently funded at \$47,189. Approval was granted on a motion was made by Legislator Healy, seconded by Legislator Root, and carried. **Notify Human Resources**

PUBLIC SAFETY/Sheriff's Office **Request to Fill Deputy Sergeant Position**

The Sheriff's Office requested permission to fill one Deputy Sergeant position (ACDSA Local 3989 Council 82, Step BASE). This is the same position that was requested to fill in an MOE at the January 7, 2015, Public Safety meeting that was approved. The Deputy who filled that position has decided not to accept it and has returned to his previous Deputy status. Approval was granted on a motion made by Legislator Healy, seconded by Legislator Graves, and carried. **Notify Human Resources**

HUMAN SERVICES/Department of Social Services**Request to Fill Senior Typist Position**

Social Services Commissioner Vicki Grant requested permission to fill a Senior Typist (AFSCME, Grade 7, Step min.) vacancy which is the result of a resignation. This position is responsible for performing clerical duties for all programs. The position is funded 50 percent by federal funds, 25 percent local funds, and 25 percent state funds. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Notify Human Resources**

Request to Fill Caseworker Position

Ms. Grant also requested permission to fill a Caseworker (AFSCME, Grade 16, Step min.) position. This position became vacant due to a resignation. This position resides in the Services unit and is responsible for ensuring the health, welfare, and safety of children and adults. The position is funded 50 percent by federal funds, 25 percent local funds, and 25 percent state funds. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Approval to Apply for Grant

Ms. Grant also requested authorization to apply for Non-custodial Parent (NCP) Employment Program grant funds to support a court-based referral and compliance monitoring program designed to address underemployment and unemployment among non-custodial parents, promote timely and consistent payment of child support, and improve the financial stability of custodial parents to support better outcomes for their children. DSS already does this on an informal basis. DSS is applying for \$40,000; County share is 10 percent of \$4,000. The fiscal year runs August 1, 2015, through July 31, 2016, with an option to extend an additional two years. Ms. Grant's MOE stated that child support is a critical source of income for custodial families and assists them to become and remain self-sufficient. We have a population of NCPs who struggle to meet their child support obligations and with help accessing training, job skills, parenting skills, and job seeking skills, we may be able to help address the barriers in meeting their child support obligations. This would potentially have all less dependent on government funding. As the discussion progressed, Ms. Grant said the amount she would be asking for, in all probability, would change to somewhere between \$40,000-\$60,000, but the County would still be responsible for a 10 percent share. Ms. Grant updated the Ways & Means Committee, saying she was requesting \$51,991 from the grant. Authorization to apply for the grant was made on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

HUMAN SERVICES/Community Services**Budget Adjustment**

Community Services Director Dr. Robert Anderson requested a resolution to accept and appropriate additional state aid as follows:

Allegany Council Clinic

Appropriations Account A4220.457 (Allegany Council Clinic)	\$12,860
Revenue Account A4220.3486.00 (Council on Alcoholism & Substance Abuse)	\$12,860

Allegany Council Community Residence

Appropriations Account A4220.458 (Allegany Council Community	
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Residence)	\$22,258
Revenue Account A4220.3486.00 (Council on Alcoholism and Substance Abuse)	\$22,258

Approval to accept and appropriate the additional state aid was granted on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

PERSONNEL/County Clerk

Request to Fill Two Part-time Motor Vehicle Examiner Positions

Due to a current and anticipated decrease in work requirements and financial reimbursements from New York State, County Clerk Rob Christman requested approval to change the status of two full-time Motor Vehicle Cashier Examiners (non-union Grade 8, Step 0) to part-time. These part-time employees will each work approximately 17.5 hours per week, providing a net savings to the County of \$28,612. Subsequently, Mr. Christman requested permission to fill the two part-time Motor Vehicle Examiner positions. Approval was granted on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Notify Human Resources**

FACILITIES & COMMUNICATIONS

Equipment Room Renovation Project

The Sheriff's Office requested a resolution authorizing the expenditure of County funds for the renovation of the 911 Equipment Room, and transfer of said funds. Allegany County is in the process of upgrading its E-911 System and developing a Wireless Broadband System that will provide an opportunity for all residents of Allegany County to receive broadband internet access. Both the E-911 System and the Wireless Broadband System share a common telecommunications infrastructure and both were made possible through the receipt of grants totaling in excess of \$10 million.

In order to move forward with these projects and receive the grant funds, it is necessary to expand the size, enhance the security, and add new equipment to the 911 Equipment Room. Due to the crucial public safety role served by the E-911 System, and the highly sensitive nature of the equipment going into the 911 Equipment Room, any expansion and renovation of this room must be undertaken in a manner that shields the equipment from electrical and radio interference while also ensuring that the room is not susceptible to outside security threats. It is estimated that the cost of upgrading the 911 Equipment Room will be approximately \$200,000 (See attached material from LaBella). A motion is requested authorizing the expenditure of the funds as well as the transfer of the funds from A1990.429 (Contingency) to H3200.200 (911 Equipment Room Project).

Legislator Healy noted that he had not been in favor of the E-911 Dispatch Center remaining at the Jail, adding his feelings are well-known and he would not reiterate them at this time. However, he said, he also felt that other alternatives have not been fully vetted, but he realizes that there is no other choice at this time, so he will support this request. Subsequently, approval was granted on a motion made by Legislator Fanton, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

Good of the Order

Legislator Hopkins said there would be a caucus at 1:30 p.m.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:18 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Cynthia Santora, Secretary to the Clerk of the Board
Allegany County Board of Legislators