

**WAYS & MEANS COMMITTEE**  
**November 23, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, K. Hooker, T. Miner, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, N. Ungermann

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of November 9, 2015.

**Approval of Audit**

Committee members reviewed the November 23, 2015, audit of claims in the amount of \$3,499,766.76 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

**Acceptance of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$1,673.15 from New York Municipal Insurance Reciprocal (NYMIR) representing the cost to repair our Office for the Aging 2010 Dodge Caravan (VIN #2D4RN4DE0AR412502), less a \$500 deductible, that was involved in a motor vehicle accident on October 28, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**Planning and Economic Development**

**Budget Transfer**

Employment and Training Director Reita Sobeck-Lynch requested a budget transfer in the amount of \$8,006. Employment & Training has spent less funds on Department of Social Services supplies this year, and needs to replace two outdated computers in the Annex. Employment & Training also needs to put money into WIOA Youth Contract accounts to cover expenses until the end of the year. TANF account CD16794 would be negative at the end of the year without transferring funds.

From:		
CD16400.802 - WIOA Admin Retirement		\$3,000
To:		
CD16400.803 - WIOA Hosp/Med Ins.		\$3,000
From:		
CD16403.408 - DSS General Supplies		\$1,200
To:		
CD16403.201 - DSS Equipment		\$1,200
From:		
CD16400.101 - WIOA Admin Reg. Pay		\$1,500
To:		
CD16410.474 - WIOA Youth Contract – STTT		\$1,500
From:		
CD16400.101 - WIOA Admin Reg. Pay		\$1,500
To:		
CD16410.476 - WIOA Youth Contract – Lit West		\$1,500
From:		
CD16413.101 - WIOA Youth Part. Regular Pay	\$	50
To:		
CD16794.101 - TANF Regular Pay	\$	50
From:		
CD16795.101 - TANF Part. Regular Pay	\$	129
To:		
CD16794.101 - TANF Regular Pay	\$	129
From:		
CD16795.802 – TANF Part. Retirement	\$	422
To:		
CD16794.101 – TANF Regular Pay	\$	422
From:		
CD16795.803 - TANF Part. FICA	\$	177
To:		
CD16794.101 - TANF Regular Pay	\$	177
From:		
CD16795.804 - TANF Part. Workers Comp.	\$	28
To:		
CD16794.101 TANF Regular Pay	\$	28

The request was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Accept and Appropriate Disability Employment Initiative Funding**

Employment and Training Director Reita Sobeck-Lynch requested a resolution to accept and appropriate an increase of \$5,480 in Disability Employment Initiative (DEI) funding. Allegany Employment & Training Center received \$5,480 of the \$14,466 of additional money. The difference was given to Cattaraugus One-Stop.

Appropriations #		
CD16400.101	Admin Reg Pay	\$3,650
CD16400.802	Admin Retirement	\$ 675
CD16400.803	Admin FICA	\$ 275
CD16400.804	Admin W/C	\$ 50
CD16400.806	Admin Hosp/Med Ins	<u>\$ 830</u>
	Total:	\$5,480

Revenue #		
CD16400.4701.00	Admin Federal Aid	\$5,480

The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Permission to Fill Senior Employment & Training Counselor**

Employment and Training Director Reita Sobeck-Lynch requested permission to fill a Senior Employment & Training Counselor (AFSCME, Grade 17, Step Base-7) position. The employee that holds this position has been on medical leave for nine months, and is retiring effective December 1, 2015. During this time, the OTDA partner has been cut to half-time in the office. This has created an additional work load for counselors who have shared this work for nine months, and are overloaded. This position is in the budget, and is funded by the Workforce Innovation & Opportunity Act and Department of Social Services. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Notify Human Resources**

**Good of the Order**

Legislator Jessup announced there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:05 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators