

**WAYS & MEANS COMMITTEE  
JANUARY 12, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, J. Budinger, D. Decker, L. Edwards, K. Francisco, L. Gridley, G. James, T. Miner, B. Riehle, T. Ross, D. Scholes, J. Tomasi, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Hopkins, and carried to approve the Ways & Means Committee minutes of December 17 and 22, 2014.

**Approval of Audit**

Committee members reviewed the January 12, 2015, audit of claims in the amount of \$3,706,246.31 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

**Tax Bill Corrections**

Real Property Tax Director Joseph Budinger requested a resolution approving the following tax bill correction providing for a refund:

TOWN OF WELLSVILLE  
Owner: Lufkin Industries, Inc.

Tax Map ID #238-1-47.323  
Refund: \$24,982.90

Mr. Budinger explained that this parcel is in a Pilot Program and should have only been assessed for the land. The request for resolution was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Legislator Dwight "Mike" Healy asked how many pilots there are, and County Treasurer Terri Ross indicated that there are five or six, and she will plan to bring a list to our meeting on January 21.

**Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of December 2014. A motion was made by Legislator Fanton, seconded by Legislator Curran, and carried to approve the vouchers for payment.

**REFERRALS FROM OTHER COMMITTEES**

**PUBLIC SAFETY COMMITTEE**  
**STOP-DWI**

**Accept & Appropriate Bicycle Grant**

STOP-DWI Coordinator Linda Edwards requested a resolution to accept a \$3,000 STEPS in Safety Grant (Safety on Wheels) from the Governor's Traffic Safety Program, October 1, 2014, through September 30, 2015. In the 2015 Budget, \$2,800 of the \$3,000 was budgeted as follows:

Appropriations (\$2,800)

A3114.402	Mileage	\$ 200
A3114.408	General Supplies (Helmets)	\$1,400
A3114.421	Educational Materials	\$ 800
A3114.452	Public Info (Promotional Items)	<u>\$ 400</u>
	Revenues (\$2,800)	\$2,800

A4114.3389.00	STOP-DWI-STEPS in Safety	\$2,800
---------------	--------------------------	---------

We will need to appropriate the remaining \$200 as follows:

2015 Budget Adjustment (E)	A3114.452	\$200
	(R) A3114.3389.00	\$200

Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **Accept & Appropriate Crackdown Grant**

Ms. Edwards also requested a resolution to accept and appropriate a grant from the NYS STOP-DWI Foundation in the amount of \$52,802 for Crackdown Enforcement for the federal fiscal year of October 1, 2014, through September 30, 2015. The sum of \$52,802 should be placed in Appropriations Account A3141.449 (Public Safety Contracts-Crackdown Enforcement) with a like sum placed in Revenue Account A3141.1589.CE (Public Safety Contracts-Crackdown Enforcement). Approval was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

#### **SHERIFF'S OFFICE**

##### **Request to Fill PT Dispatcher Position**

Sheriff Rick Whitney requested approval to fill one part-time E-911 Dispatcher position to replace a part-time Dispatcher who resigned. This position currently exists. Part-time E-911 Dispatchers are used to fill vacancies created when full-time Dispatchers use leave time or when other vacancies exist within the schedule. When part-time Dispatchers are not available, we have to use full-time Dispatchers to fill these vacancies. Part-time Dispatchers are paid at a lower hourly rate than full-time Dispatchers. Approval was granted on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

##### **Request to Fill One Deputy Sergeant Position**

The Sheriff's Office requested approval to fill one Deputy Sergeant position that became vacant when a Deputy Sergeant was promoted to Deputy Lieutenant and all subsequent positions that will become vacant as listed.

Corrections Officer to Deputy

Part Time Corrections Officer to Full Time Corrections Officer

Approval was granted on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Notify Human Resources**

**Approval of Contract for Prisoner Housing between Allegany & Chautauqua County, January 1, 2015-December 31, 2015**

The Sheriff's Office requested that he and the Board Chairman be authorized to sign the contract for prisoner housing between the Allegany & Chautauqua County Jails for the period of January 1, 2015, through December 31, 2015. This contract has been approved by the County Attorney and will show a per diem rate of \$90. (This is the exact same contract that was approved for Wyoming County in December 2014.) Approval was granted on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Accept & Appropriate Public Safety Answering Points Sustainment Grant**

The Sheriff's Office requested the acceptance and appropriation of the FY 2014 Public Safety Answering Points Sustainment Grant PS14-1033-D00. Total grant funds of \$165,914 should be placed in Revenue Account H3023.3097.00 and appropriated to H3023.200 (PSAP-911 FY12 PS12-1001-D00). This grant will be used for 911 personnel to attend in-service training and for hardware, software, and connectivity feed for Auto Vehicle Locater (AVL) connectivity between police vehicles and the County 911 Computer Aided Dispatch (CAD) System. Approval was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the Literacy West Grant**

The Sheriff requested a resolution re-appropriating the unspent funds for the Literacy West Grant. The funds were originally accepted and appropriated by Res. No. 86-14 (\$24,907) and 230-14 (\$11,993). Since funds were advanced in 2014 and not expended in 2014, the balance fell to Fund Balance on December 31, 2014. Therefore, the \$36,900 should be appropriated from A15.599.00 (Fund Balance) to account A3151.2705.LW (Jail-Educational Services-Gifts-Donations-Jail/Literacy West) to allow for the spending of the balance of this grant. Approval was granted on a motion by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the ACT II Batterers Program**

The Sheriff's Office requested the re-appropriation of unspent funds for the ACT II Batterers Program. Since funds were advanced in 2014 and not expended in 2014, the balance fell to Fund Balance on December 31, 2014. Therefore, the \$12,991 should be appropriated from A15.599.00 (Fund Balance) to account A3117.4.49 (ACT II Batterers Program) to allow for the spending of the balance of this grant. Approval was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the 2014 LETPP Homeland Security Grant**

The Sheriff's Office requested re-appropriation of unspent funds for the 2014 LETPP Homeland Security Grant. The original resolution for this grant was #167-14. The sum of \$17,500 should be placed in appropriation account A3642.2.10 (FY2014 SLETPP) with a like sum placed in revenue account A3646.3306.SH14-(2014 LETPP #T969142-Homeland Security-Sheriff). Approval was granted on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**Re-appropriation of Unspent Funds for the 2013 LETPP Homeland Security Grant**

The Sheriff's Office requested the re-appropriation of unspent funds for the 2013 LETPP Homeland Security Grant. The original resolution for this grant was #87-14. The sum of

\$6,279.78 should be re-appropriated to account A3652.447 (FY2013 SLETPP) with a like sum placed in revenue account A3652.3306.SH13 (2013 LETPP #T969132-Homeland Security – Sheriff). Approval was granted on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

## **PUBLIC WORKS COMMITTEE**

### **HIGHWAY**

#### **Re-appropriation of Remaining 2014 CHIPS Funding**

Public Works requested a resolution re-appropriating the amount of SFY 2014-15 Consolidated Highway Improvement Program (CHIPS) funds remaining from 2014. The amount of \$12,127.85 should be re-appropriated to D5112.223 (County Road CHIPS Paving) with a like sum placed in D5110.3501.00 (State Aid CHIPS Revenue). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Request Transfer of Funds from H5120.200 into Six Capital Projects**

- (1) Public Works requested a Capital Project be established for the Town of Burns, Narrows Road, Bridge #11-10.

Funds of \$457,100 should be appropriated to H5939.200 (Burns, BR#11-10, Narrows Road). Funding will come from H5120.200 (Maintenance of Bridges). DPW also requested that the Town Share of \$68,565 from above Project be recorded as below:

From: H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5939.2300.00 (Local Town Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

- (2) Public Works requested a Capital Project be established for the Town of Rushford, Barber Road, Bridge #23-08.

Funds of \$302,000 should be appropriated to H5940.200 (Rushford, BR#23-08, Barber Road). Funding will come from H5120.200 (Maintenance of Bridges)

DPW also requested that the Town Share of \$45,300 from the Above Project be recorded as below:

From: H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5940.2300.00 (Local Town Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

- (3) Public Works requested a Capital Project be established for the Town of West Almond, Tucker Road, Bridge #27-05.

Funds of \$224,000 should be appropriated to H5941.200 (West Almond, BR#27-05, Tucker Road). Funding will come from H5120.200 (Maintenance of Bridges)

DPW also requested that the Town Share of \$33,600 from Above Project be recorded as below:

From: H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5941.2300.00 (Local Town Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

- (4) Public Works requests a Capital Project be established for the Town of Wirt, Hassard Road, Culvert #01.

Funds of \$167,000 should be appropriated to H5942.200(Wirt, Culvert #01, Hassard Road).. Funding will come from H5120.200 (Maintenance of Bridges)

DPW also requested that the Town Share of \$25,050 from Above Project be recorded as below:  
From H03.2300.5120 (Revenues-Intergovernmental Charges)

To: H5942.2300.00 (Local Share)

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

(5) Public Works requests a Capital Project be established for County Bridge #15-01, County Road 06, Cuba.

Funds of \$291,500 should be appropriated to H5943.200 (Cuba, CR6, BR#15-01). Funding will come from H5120.200 (Maintenance of Bridges). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

(6) Public Works requests a Capital Project be established for County Bridge #18-06, County Road 27B, Granger.

Funds of \$335,000 should be appropriated H5944.200 (Granger, CR27B, BR#18-06). Funding will come from H5120.200 (Maintenance of Bridges). Approval was granted on a motion by Legislator Fanton, seconded by Legislator Pullen, and carried. **Prepare Resolution**

#### **Request Permission to Fill HMEO I Position**

The Department of Public Works requested approval to fill one HMEO (Heavy Motor Equipment Operator I) position (AFSCME, Grade 13) in the District 3 in anticipation of a retirement and all subsequent positions including hiring from the outside. This position is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Highway Department. The position is in the 2015 budget. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

#### **FACILITIES & COMMUNICATIONS COMMITTEE**

##### **Contract with Dormitory Authority State of New York (DASNY)**

A resolution is requested to authorized the Chairman of the Board to enter into a contract with the Dormitory Authority of the State of New York (DASNY) in order to receive a State and Municipal Facilities Program "SAM" grant funding award of \$250,000 to renovate the former jail to create office space. Legislator Healy inquired if the grant had any restrictions. Legislator Pullen responded that the money had to be used for actual work, not engineering. The \$250,000 should be placed in appropriations account H5633.200 (Capital Projects) with a like sum placed in revenue account H5633.3097 (SAM St Aid Capital-SAM Grant). Approval was granted on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **HUMAN SERVICES COMMITTEE**

##### **DEPARTMENT OF SOCIAL SERVICES**

##### **Request to Fill Senior Social Welfare Examiner Position**

Department of Social Services Deputy Commissioner Julie Tomasi requested approval to fill a Senior Social Welfare Examiner (AFSCME, Grade 13, Step Min.) position which became vacant as a result of a promotion. This position is in the Temporary Assistance Unit and is responsible for overseeing several Social Welfare Examiners on a daily basis. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. This position allows DSS to meet state and federal requirements. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Request to Fill Senior Typist Position**

Ms. Tomasi also requested approval to fill a Senior Typist (AFSCME, Grade 7, Step Min.) which became vacant as the result of a promotion. This position is responsible for performing clerical duties for all programs. The position is funded by 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

**OFFICE FOR THE AGING****Request to Temporarily Fill a Typist Position on a Part-time Basis**

Office for the Aging Director Madeleine Gasdik requested permission to temporarily fill a Typist (AFSCME, Grade 4, Step Min.) position on a part-time basis. This position is responsible for telephone and office reception, and clerically supports the whole agency. If other employees were asked to do these jobs, the County would be paying higher wages for typist duties. Federal Balance Incentive Program funding will support a portion of this position. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

**Request to Fill Aging Services Specialist Position**

OFA requests permission to fill an Aging Services Specialist (AFSCME, Grade 16, Step Base). This position is responsible for care coordination. It is necessary to operate the EISEP Program. State EISEP and CSE funding and Federal III-E and Balance Incentive Program funding will support this position. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

**HEALTH DEPARTMENT****Approval of Agreement with Monroe County Medical Examiner's Office**

The Department of Health requested approval to enter into an agreement with the Monroe County Medical Examiner's Office for 2015. She said the County has a contract with Olean General Hospital (OGH) which began January 2, 2015, but that we are retaining the contract with Monroe County, especially for forensic autopsies. The differences in the primary fees are as follows: a full autopsy at Monroe County will cost \$2,800 while an autopsy at OGH will cost \$1,650. The blood description exam (which is used when a full-blown autopsy is not needed) will cost \$1,800 at Monroe while it will cost \$200 at OGH. The body will only go to Monroe County if a law enforcement officer or the coroner feels it needs a more extensive autopsy than the type OGH can perform. Although we do need the contract with Monroe County, Ms. Ballengee hopes that the majority will go to OGH. She went on to say that since Dr. Christopher Depner (Wellsville), who serves as the Medical Director for the Department of Health and for the Jail, became the Medical Director for the coroners, the incidences of necessary autopsies has decreased because he is willing to sign the death certificates. (if no one will sign the death certificate, the body must be autopsied.) Ms. Ballengee has told him that if he is uncomfortable signing said certificate, then the body goes to Monroe County. Ms. Ballengee noted that Dr. Depner assumed this extra responsibility with no extra fee. In 2014, only 25 percent of bodies were sent for autopsies as opposed to as many as 55 percent in prior years. This savings, in her opinion, is thanks to Dr. Depner. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Brenda Rigby Riehle, Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JANUARY 21, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton)

**Others Present:** J. Adams, M. Alger, R. Anderson, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, J. Fuller, B. Gamache, L. Gooch-Christman, K. Graves, G. Hanchett, M. Hennessy, R. Hollis, T. Hull, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, N. Ungermann, J. Wood

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 3:18 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Curran, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of January 12, 2015.

**Presentation by ACCORD Corporation Re: Grant Applications for Housing Rehab Projects & Services**

Lesley Gooch-Christman, Executive Director of ACCORD, and Bryan Gamache, Business & Community Development Director for ACCORD gave a brief presentation on pending grant applications for housing rehabilitation projects and services.

Ms. Gooch-Christman began by saying she was in attendance to update the Committee members where ACCORD is in regard to housing programs and applications, as well as to give the Committee a sense of ACCORD's three- year plan, based on a needs assessment of housing in Allegany County and what ACCORD hopes to do with the application process. She also wanted to say a bit about how ACCORD is working with Cattaraugus Community Action terms of more efficient use of those resources. She then turned the floor over to Mr. Gamache.

Mr. Gamache noted that ACCORD is currently pursuing three grants:

*NYS Homes and Community Renewal Restore Grant*—this is a \$50,000 grant which helps the elderly with home repair at no cost to the homeowner...e.g., a broken furnace would be repaired under this grant's guidelines. The maximum amount allowed per project is \$5,000, so 10-15 County residents could be served.

*Access to Home* is a \$150,000 grant aimed at helping those who become disabled to stay in their homes rather than enter an institution. This would include the construction of ramps, doors, stair lifts, accessible showers, etc. At a maximum amount of \$11,250 per project, 10-20 people could be served in AllegAny County.

*Affordable Home and Ownership Development Grant* is a \$750,000 two-year grant with a maximum of \$35,000 per project. Mr. Gamache projects an average cost of about \$15,000 per project, which would allow 40-50 people in the County to be served. ACCORD hopes to combine this with current grants such as CBDG (Community Development Block Grants ) and have been asked by NYS to take over town of Belfast CBDG.

Overall, ACCORD is currently focusing solely on rehab and repair at this point, he said.

Following the presentation, the Committee agreed to write a letter of support for ACCORD on a motion by Legislator Root, seconded by Legislator Curran, and carried. **Refer to Chairman Crandall**

**Community Development Block Grant Funding Opportunity**

County Administrator Mitch Alger, County Treasurer Terri Ross, and Assistant to the County Administrator Jodi Adams met with Jodi Fuller, Chief Operating Officer of Planning & Development and other staff from Cattaraugus Community Action Agency at their request to discuss a Community Development Block Grant funding opportunity. As required by the funder, the County would be the grantee and Cattaraugus Community Action would write and administer the grant. This set up is similar to past experience (snowmobile federation grant). Cattaraugus Community Action is requesting \$750,000 from the state to replace seven-eight mobile homes in Allegany County targeting the most vulnerable populations (elderly, disabled, veterans). Outcomes include elimination of blight and improved health and safety living standards. Referrals would come from Office for the Aging, the Department of Social Services, Veterans' Services, and ACCORD Corporation. ACCORD is not applying for the grant and supports the effort. This funding stream seems like a good fit for the County. The grant will require minimal work for County employees initially (document review, signatures, letters of support, public hearing) but doesn't require match funding. The grant submission deadline is February 27, 2015.

Ms. Fuller attended the Ways & Means meeting to seek authorization to apply for the New York State Homes and Community Renewal (HCR) 2015 Community Development Block Grant Program (CDBG) in partnership with Cattaraugus Community Action Agency. As required by the funder, the County will serve as the grantee and Cattaraugus Community Action Agency will write and administer the grant.

If funded, the grant will serve eight – ten low-income residents of Allegany County currently living in owner-occupied dilapidated manufactured homes. The grant addresses health and safety issues by ensuring properties meet Housing Quality Standards (HQS) by replacing dilapidated housing with new Energy Star-rated single-wide manufactured homes. Septic and well systems are addressed also. With \$750,000 in state funding, seven – eight mobile homes will be replaced, targeting the most vulnerable populations (elderly, disabled, Veterans). As noted above, referrals will come from OFA, DSS, Veterans' Services, and from ACCORD Corporation. Costs to the service recipients are limited to payment of the taxes associated with the new manufactured home; estimated at approximately \$2,000. Cattaraugus Community Action is located in Salamanca, but has a history of serving Allegany County residents with Weatherization services. The agency has successfully operated a similar mobile home replacement program in Cattaraugus County. In preparation for this project, CCA staff has reached out to the ACCORD Corporation, who is supporting this proposal.

The total amount of the grant is \$750,000, and there is no local county share.

Approval to pursue this grant funding was given on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

Subsequent to the approval, a motion was made by Legislator Root, seconded by Legislator Curran, and carried, to set a public hearing for February 9, 2015. **Prepare Resolution**

**Executive Session**

County Treasurer Terri Ross requested an executive session to discuss the financial history of several companies within in the County. The Committee entered executive session at 3:35 p.m. on a motion by Legislator Hopkins, seconded by Legislator Curran, and carried. The Committee exited executive session at 3:59 p.m. on a motion by Legislator Curran, seconded by Legislator Root, and carried.

**New Business**

### **Completion of Route I-86**

The Committee members had been provided with a letter from the Chemung County Legislature requesting Allegany County's support and adoption of a resolution urging Governor Cuomo and the New York State legislature to advance funding and expedite completion of the Interstate 86 projects in Broome, Delaware, Sullivan, and Orange counties. Following a brief discussion, the Committee agreed to support the completion of Route I-86 via a resolution on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 4 p.m. following a motion by Legislator Pullen, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JANUARY 26, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** J. Adams, M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, M. Gasdik, L. Gridley, R. Hollis, L. Kaminski, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, N. Ungermann

**Media Present:** D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Audit**

Committee members reviewed the January 26, 2015, audit of claims in the amount of \$3,036,811.82 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

**Authorization of Submission of Consolidated Grant Application for Section 5311 Capital/Operating Funding for the Allegany County Public Transportation System-Larry Kaminski**

Ardent Solutions (formerly Allegany Western Steuben Rural Health Network) requested a resolution authorizing the submission of a consolidated grant application for Section 5311 Capital/Operating Funding for the Allegany County Public Transportation System for 2015 and 2016 through the New York State Department of Transportation aimed at providing a collaborative transportation system within the County. The fiscal impact: Revenue for the County for Capital/Operating expenses in the amount of:

	<b>2015</b>	<b>2016</b>	<b>Match</b>	<b>Local Share</b>
Operating Allocation	312,000.00	316,500.00	10%	STOA
Appalachian Development Allocation	12,596.00	12,620.00	50%	STOA
Capital Vehicles (5)	375,000.00		10%	Contract
Capital Park & Ride	835,000.00		10%	Contract
Mobility Management	170,616.00	252,136.0	10%	In-Kind

\*Total project cost may require County contribution (budgeted in County budget).

Approval was granted on a motion by Legislator Fanton, seconded by Legislator Curran and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**PLANNING AND ECONOMIC DEVELOPMENT**

**Re-appropriation of Allegany County Comprehensive Planning School Grant Money**

At the last Planning and Economic Development meeting, County Planner Kier Dirlam requested a resolution re-appropriating the unspent funds for the 2014-15 Allegany County

Comprehensive Planning School CFA #27929/Contract #39511. The original resolution for this grant was #131-14. This grant expires on December 31, 2015.

Appropriations

A8020.495 (Home and Community Service-Contractual Allegany County Comprehensive Planning School	\$67,669
--	----------

Revenues

A8020.3089.00 (Planning-State Aid Other)	\$67,669
--	----------

The re-appropriation was approved on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. **Prepare Resolution**

## HUMAN SERVICES

### ***Office for the Aging***

#### **Request to Create a Part-time Temporary Typist Position**

Office for the Aging Director Madeleine Gasdik requested permission to create a part-time temporary typist (ASFCME, Grade 4, Step Min.) position. This position is responsible for telephone and office reception, and clerically supports the whole agency. If other employees were asked to do these jobs, the County would be paying higher wages for typist duties. Federal Balance Incentive Program funding will support a portion of this position. This position is responsible for providing good customer services to citizens. This position was approved pending Board approval on January 26, 2015. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Attorney/Client Session**

The Committee entered attorney/client session at 1:05 p.m. on a motion by Legislator Healy, seconded by Legislator Graves, and carried. The Committee exited executive session at 1:12 p.m., on a motion by Legislator Curran, seconded by Legislator Graves, and carried.

### **New Business**

Legislator LaForge moved to initiate a policy regarding service charges on County Landfill bills. He said that it would need some study to develop this policy, but hoped to initiate the process with this Committee and refer it to Public Works. Legislator Healy seconded the motion which carried. Subsequently, Legislator Fanton cautioned the Committee members that the County has agreements with at least five municipalities, and that we do not always pay our bills on time, either. A suggestion was made to poll other counties to see how such issues are handled and/or to seek guidance from NYSAC. Legislator Fanton noted that he would be visiting Steuben County later this week and would inquire at that time. **Refer to Public Works**

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:15 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**February 9, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger H. Budinger, J. Budinger, S. Burt, D. Decker, V. Grant, L. Gridley, R. Hollis, G. James, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, Scholes, R. Whitney

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Root, seconded by Legislator Graves, and carried to approve the Ways & Means Committee minutes of January 21 & 26, 2015.

**Approval of Audit**

Committee members reviewed the February 9, 2015, audit of claims in the amount of \$3,402,577.08 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

**Amendment of Resolution 20-2015**

County Attorney Tom Miner forwarded a resolution amending Resolution 20-2015 to show the proper account to which funds are being transferred. Resolution 20-2015 is hereby amended to provide that the sum of \$36,900 in unexpended Literacy West Grant funds shall be transferred from A15.599.00 (Fund Balance) to Account NA3151.447 (Jail-Educational Services-Contractual). A motion was made by Legislator Curran, seconded by Legislator Fanton, and carried. It was noted that this Resolution will be coming off the floor at the Board meeting this afternoon. **Prepare Resolution**

**Motor Vehicle Purchases**

County Administrator Mitch Alger requested a resolution authorizing the purchase of five motor vehicles with funding from the Vehicle Purchase and Replacement Capital Account #H5997.2 as follows:

Department of Public works Buildings & Grounds	\$ 23,000
Department of Health	\$ 18,000
Community Services	\$ 20,000
Office for the Aging	\$ 22,000
<b>Subtotal</b>	<b>\$ 83,000</b>

Additionally, a motor vehicle accident necessitates a replacement vehicle purchase for the Office for the Aging in the amount of

	<u>\$ 22,000</u>
<b>TOTAL:</b>	<b>\$105,000</b>

There are sufficient funds in the vehicle purchase and replacement capital account #H5997.2 for the purchases listed above. Additionally, the OFA replacement vehicle purchase will be partially

offset by approximately \$5,000 from an insurance claim. Approval was given on a motion made by Legislator Jessup, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **PUBLIC SAFETY COMMITTEE**

#### **Public Defender**

##### **Approval for Grant Application to Indigent Legal Services under Distribution #5**

Public Defender Barbara Kelley requested approval to apply for grant money through ILS Distribution #5. The grant would provide \$70,434 per year, \$211,302 for three years. She would like to apply the funds, if awarded, in the following ways:

- o create a second full-time Secretary to the Public Defender;
- o continue funding half of Second Assistant Public Defender position, replacing Distribution #2 (Distribution #4 also funds half of this position);
- o increase salary for original Full-time Secretary position with the added responsibility of grants management.

Approval was granted on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

#### **Emergency Management and Fire**

##### **Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #C969110--\$14,159)**

Mr. Luckey requested a resolution to re-appropriate SHSP Grant money not spent in 2014 (Project #SH11-1050-E00 SHSP; Contract #C969110. A sum of \$14,159 should be placed in account A3648.450 (Public Safety Contract (P-25 Mobile & Portable High-Band Radios) with a like sum placed in A3648.3306.EM11 (St. Aid-HS #C969110). Approval was granted on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

##### **Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #C969140--\$52,500)**

Mr. Luckey also requested a resolution to re-appropriate SHSP Grant money not spent in 2014, Contract #C969140; Project SH14-1002-D00 SHSP. The total of \$52,500 should be placed in revenue account A3647.3306.EM14 (State Aid-HS #C969140). Those dollars should also be appropriated to the following accounts:

A3647.447 (Public Safety Contract-Purchase GIS Aerial Photography Package of Allegany; County to Update 2006 Version)	\$41,500
A3647.447 (Public Safety Contract (Personal Protective Equipment [PPE] for Fire Service)	\$10,000
A3647.447 (Public Safety Contract-PDA Sustainment of Connectivity Plan for Emergency Manager)	<u>\$ 1,000</u>
	<b>\$52,500</b>

There was a brief discussion regarding the aerial photography package. Mr. Luckey told the Committee that pictometry is far superior to the other technologies for his needs. When asked, he confirmed that the \$41,500 noted above was "seed" money for the entire package; however, those dollars could be used for other purposes if necessary. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

##### **Re-appropriation of SHSP Grant Money Not Spent in 2014 (Contract #T969120--\$40,790)**

Mr. Luckey also requested a resolution to re-appropriate SHSP Grant money not spent in 2014, Project # SH12-1001-D00 SHSP/Contract #T969120. The total of \$40,790 should be placed in revenue account A3649.3306.EM12 (State Aid-HS #T969120). Those dollars should also be appropriated to the following accounts:

A3649.451 (Public Safety Contract-Mobile Data Terminals [MDTs])	\$30,000
A3649.451 (Public Safety Contract-Personal Protective Equipment [PPE])	\$10,000
A3640.451 (Public Safety Contract-Connectivity Service for PDA-Personal Digital Assistant)	\$ 790
	<u>\$40,790</u>

Approval was granted on a motion made by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Re-appropriation of SHSP Grant Money Not Spent in 2014** (Contract #T969130--\$21,500)

Mr. Luckey requested a resolution to re-appropriate SHSP Grant money not spent in 2014, Project #SH13-1005-D00 SHSP/Contract #T969130. The sum of \$21,500 should be placed in revenue account A3645.3306.EM13 (2013 HS# T969130), with a like sum placed in appropriation account A3645.448 (Emergency Services-Incident Command Cargo Trailer and Generator). When asked, Mr. Luckey noted that the cargo trailer would be towed by his Tahoe. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**Accept & Appropriate Technical Rescue and Urban Search and Rescue USAR Grant** (\$98,946)

Mr. Luckey also requested a resolution to accept the contract for the FY 2014 Technical Rescue and Urban Search and Rescue USAR Grant in the amount of \$98,946 which allows for the usage of the funds to equip a Type III swift water team. He conceded that there is not a lot of need for this type of equipment, but he prefers being prepared for any such emergencies. He also distributed a photo of the type of equipment that would be covered by the grant. The sum of \$98,946 should be placed in revenue account A3653.3306.EM14 (St Aid 2014 SHSP #969149 Swift Water Team) with a like amount placed in appropriations account A3653.207 (Emerg Serv-Equipment). The MOE went on to state that the major benefits of accepting this grant are: the funding will provide equipment to outfit a new County-wide Type III Swift Water Response Team. Currently there are 12 personnel certified to the Water Rescue – Operations Level. This is enough personnel to be able to utilize the requested equipment and be able to serve our entire County with a timely response. We have requested training this fall for the technician level course. Once we complete this training we plan to have 20 County team members trained to the technician level.

The following is the list of State-required equipment with the NYS DHSES' (Division of Homeland Security and Emergency Services) expense projections:

- 1) To purchase Swift water Vests (01SW-04-SPFD), Dry Suit (01WA-03-SUTD), Helmet (01SW-04-HLMT), Boots (01WA-03-BOOT), Glove (01WA-03-GLOV), Gear bags (01WA-06-BAGG), Whistle (01SW-04-SPFD), Helmet Headlamp (03OE-04-LTHH) Water Rescue knife (03WA-01-DNIF) \$26,699
- 2) 1-Thermal Imaging Camera \$ 4,500
- 3) 1- Generators, Portable \$ 4,200
- 4) 1- Hand and gas powered tools \$ 1,273
- 5) 1- Rescue litter and accessories \$ 1,089
- 6) 1- SCBA air cylinders \$ 5,000
- 7) 1- Line thrower \$ 2,000

8)	1- Personal Flotation Device (PFD)s	\$ 716
9)	1- Binoculars	\$ 880
10)	1- River rescue boards	\$ 990
11)	1- Water rescue throw bags and related equipment	\$ 400
12)	1- Response/equipment trailer	\$27,000
13)	1- Non-motorized inflatable rapid deployment craft	\$ 6,026
14)	1- Inflatable motorized watercraft	\$12,968
15)	1- Rope Rescue Rigging equipment to include plates	<u>\$ 5,205</u>
		\$98,946

Approval was granted on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

### **Probation**

#### **Budget Adjustment**

Probation Director Robert Starks requested a resolution to make a budget adjustment moving \$7,100 from Probation Account A3140.3310.05 (State Aid Revenue) to Probation Account A3140.1580.06 (Sex Offender Fees OVW). This request is a result of this money not being state aid money, but rather revenue received from another agency. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Sheriff-Rick Whitney**

#### **Accept & Appropriate \$6,825 from ACCORD Corp. for ACT II Batterers Program**

Sheriff Whitney requested a resolution to accept and appropriate \$6,825 from ACCORD Corp. for the continuation of the ACTII Batterers' Program. These funds should be placed in Revenue Account A3117.2260.00 with a like sum placed in Appropriation Account A3117.449. Approval was granted on a motion made by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **Request to Fill One Full-time Corrections Officer Position**

Sheriff Whitney also requested permission to fill one full-time Corrections Officer position that became vacant due to a resignation. The position is currently budgeted and if not filled, would have to be filled with full-time personnel on overtime. Permission to fill the position was granted on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried.

#### **Notify Human Resources**

### **PUBLIC WORKS COMMITTEE**

#### **DPW**

#### **Request Permission to Fill MEO Position (District 2)**

DPW requested permission to fill an MEO (AFSCME Grade 10) position. This position is responsible for the driving of trucks for the purpose of hauling material, plowing snow, operates stone crusher, rollers, performing road side maintenance such as clearing brush, mowing, cleaning ditches, etc. Approval was granted on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

#### **Seasonal Help**

Mr. Scholes sought approval to hire 19 seasonal workers at a budgeted cost of \$95,760 (\$9/hour, 40 hours per week, for a maximum of 14 weeks). The projected breakdown: Buildings & Grounds-3; Jail Buildings & Grounds-1; County Road-10; Road Machinery-1; Solid Waste-2;

Engineering-2). Seasonal employees are a vital part of the Department's operation. These employees are County residents who are either college-bound or are already college students, and they provide "extra hands" to supplement the Department's decreasing full-time workforce. It was stated that these positions are necessary to augment the DPW workforce during the summer months. These positions perform routine tasks, allowing full-time DPW employees to perform other duties. Permission to hire seasonal help was granted on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

## **HUMAN SERVICES COMMITTEE**

### **Health Department**

#### **Accept & Appropriate COLA Money for the Cancer Services Program**

DOH requests a resolution to accept and appropriate COLA money for the Cancer Services Program for the 2015 Budget year. A sum of \$10,226 should be placed in revenue account A4071.340100 (State Aid), and those funds should also be appropriated as follows:

A4071.201 (Office Equipment)	\$2,814
A4071.407 (Office Supplies)	\$ 216
A4071.419 (Printing/Microfilming)	\$ 680
A4071.422 (Gasoline/Oil)	\$ 500
A4071.424 (Legal Advertising)	\$2,327
A4071.802 (Retirement)	\$1,473
A4071.803 (FICA)	\$ 609
A4071.804 (Workers Comp)	\$ 120
A4071.805 (Disability)	\$ 14
A4071.806 (Hosp/Med Ins)	\$1,473

Approval was given on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

#### **Lead Poisoning Prevention Program**

The Health Department requested approval of an Intermunicipal Agreement between Allegany and Cattaraugus Counties for the period January 1, 2015, through December 31, 2017. This agreement is in conjunction with Allegany County's Lead Poisoning Prevention Program and allows Cattaraugus County the ability to contract Allegany County to perform Elevated Blood Lead (EBL) Investigation services. In consideration for providing these services, Cattaraugus County will remit payment, not to exceed \$3,000 annually, to Allegany County as follows:

- 2015 \$29.82 per hour, 2016 \$30.57 per hour, 2017 \$31.33 per hour
- Mileage at IRS rate that's in effect at the time of service
- Meals up to \$10, including tip, if the investigation encompasses the Investigator's normal lunch hour.
- Equipment Usage of \$150 per completed assessment

FISCAL IMPACT: Revenue of up to \$3,000 per year.

Approval was given on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

#### **Contract with Southtowns Children's SLP, PT, and OT Associates, PLLC**

The Health Department also requested approval of a contract for approved providers of programs, SEIT and/or evaluations for preschoolers with disabilities. Approval was granted on a

motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **Office for the Aging**

#### **Request to Fill Position**

Office for the Aging Director Madeleine Gasdik requested permission to fill the Belmont Center Manager position which will become vacant due to a retirement. This is a part-time position which pays \$9 per hour. The position manages the Belmont Luncheon Center two days per week from 10 a.m. to 2 p.m. The duties are specific to the Belmont Luncheon Center. Without this position, the Center would close. Funding for this position is 33 percent County match, 40 percent Older American Act Federal Funds, and 27 percent contributions. Permission to fill the position was given on a motion made by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

### **Department of Social Services**

#### **Request to Fill Senior Account Clerk Typist**

DSS requested permission to fill a Senior Account Clerk Typist Position (AFSCME, Grade 10, Step MIN). This vacancy occurred as the result of a promotion. This position is responsible for overseeing all accounts pertaining to collection of child support payments, building and creating ledgers and income executions for the collection of child support monies, and assisting employers with setting up garnishments. The position is funded by 50 percent federal dollars, and 50 percent local dollars, subject to TANF collections. Permission to fill the position was granted on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

### **Community Services**

#### **Accept & Appropriate from the State for Intensive Intervention Services**

Dr. Anderson requested a resolution to accept and appropriate \$95,000 to provide for Intensive Intervention Services as a result of the St. James Psychiatric Care Unit closure. The sum of \$95,000 should be placed in revenue account A4314.3490.175A (State Aid-MH ARA Adult Care) with a like sum placed in appropriation account A4313.464A (Mental Health Contracts-Contractual). Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

### **Budget Adjustment**

Dr. Robert Anderson requested that the sum of \$72,652 be placed in appropriation account A4314.456 (Arc CSS) with a like sum placed in revenue account A4314.3490.1014 (State Aid MH CSS) due to recent adjustments outlined in the latest State Aid letter. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **Vehicle Budget Adjustment**

Dr. Anderson also requested a budget adjustment of the following pass thru dollars: a sum of \$20,400 should be placed in revenue account A4220.3486.00 (State Aid-Allegany Council/Substance Abuse) with a like sum placed in appropriations account A4220.458 (Council on Alcoholism & Substance Abuse-Contractual). These are pass-thru State dollars to Allegany Council for their vehicle as part of their contract. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **Good of the Order**

Legislator Hopkins announced there would be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
FEBRUARY 18, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, LaForge, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton, T. Hopkins)

**Others Present:** S. Burt, L. Ballengee, H. Budinger, J. Budinger, D. Decker, G. Hanchett, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, J. Wood  
Guest Ravo Root, Superintendent, Fillmore Central School

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 3:20 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of February 9, 2015.

**Common Core Presentation**

Superintendent of Fillmore Central School Ravo Root, at the behest of Legislator Theodore Hopkins (in order to give another view of the issue which was addressed from the “anti” perspective at the December 17, 2014, Ways & Means meeting), spoke to the Committee regarding the Common Core from the perspective of a practitioner who has been both teacher and administrator in the New York State public school system. Mr. Root distributed a handout outlining the following issues: the shifts in ELA/Language (such as “close” reading), Shifts in Mathematics (bringing more balance between practice and understanding). Mr. Root said that the Common Core standards and modules are educationally sound and that applying the Common Core increases a deeper understanding of the subject matter, as well as the critical thinking and engagement for students. He noted that schools are allowed to adapt and modify the Common Core. However, he said, he was not without concerns regarding the Common Core. Some of these included the fact that this is an unfunded mandate, and that the switch to Common Core is costly in terms of resources and professional development. He is concerned, too, that private corporations such as Pearson, a publishing company that creates textbooks and tests for the Common Core. Mr. Root added that the rollout of the common Core was done poorly and that its scope is too large. Additionally, Mr. Root has concerns regarding testing as it relates to Common Core, including the fact that the testing is too long (more than three hours for grades 3 and 4, and more than four hours for grades 5-8). He noted that evaluating faculty based solely on the test results is not conducive to having teachers teach for knowledge, but rather for test results and job security. His final major concern is the reduction in aid to public schools in New York State.

**Board Meeting at the County Fair**

Board Rule 110.A and 110.F indicate that Allegany County Legislative Board meetings are held in the Board Chambers on the second and fourth Monday of each calendar month unless the Board designates a different day and/or location by resolution. For the seventh year in a row, the Board would like to conduct a Board meeting at the County Fair. This not only creates a historical event, but it provides an opportunity for our youth and citizens to observe and participate in local government. To that end, Clerk of the Board Brenda Rigby Riehle

requested a resolution changing the first Board meeting in July from Monday, July 13, 2015, to Thursday, July 16, 2015, and the location from the Board Chambers to the Allegany County Fairgrounds in Angelica so that our Legislative Board meeting can be held in conjunction with the Allegany County Fair. The request was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Sales Tax Extension**

Clerk of the Board reminded the Committee that it is time to start the process for Allegany County's sales tax extension. If the additional one-and-one-half percent (1.5%) sales tax is to be extended beyond the November 30, 2015, expiration date as set forth in Resolution No. 124-13 (originally changed by Resolution No. 118-67), it will be necessary to adopt a resolution requesting our state legislative representatives to introduce and seek passage of the required legislation to continue the additional one and one-half percent (1.5%) County sales tax for three years. Based on sales tax revenue receipts of \$20,136,080 for 2014, the additional one and one-half percent (1.5%) sales tax resulted in \$6.71 million revenue. There was some discussion noting that an increased sales tax rate is more equitable to County residents/taxpayers than increased property taxes would be. Approval to begin the three-step process for maintaining the increased sales tax was granted on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **Acceptance of Insurance Check—Brenda Rigby Riehle**

The Clerk of the Board's office requests a resolution accepting a check in the amount of \$4,635 from NYMIR (New York Municipal Insurance Reciprocal) representing the settlement less a \$500 deductible and \$600 for salvage value on a 2008 Chevrolet Uplander Van (#0447) operated by the Office for the Aging that was totaled as the result of a motor vehicle accident on January 12, 2015. The funds should be appropriated to H5997.2 (Vehicle Purchase/Replacement) with a like sum placed in revenue account H07.2680.00 (Insurance Recoveries). Please note that the \$500 deductible was not recovered and that the \$600 salvage value is forfeited since the County opted to keep the vehicle. Approval was granted on a motion by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **Sales Tax Report**

County Treasurer Terri Ross distributed the 2015 Allegany County Sales Tax Report reflecting receipts through February 18, 2015, totaling \$2,288,896.41. Receipts for the current period indicate a small increase from one year ago for the same period, but the year-to-date figures to show a decrease of \$150,875.92 or 6.184 percent from last year at this time.

### **Transfer of Funds**

The County Treasurer/Deputy Budget Officer requested that the Board of Legislators approve a resolution for the transfer of funds within the following appropriation accounts.

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A1990.429 (Contingency)	A6432.474 (Econ Dev Consulting)	\$ 28,500
	A6432.475 (Econ Dev Consulting Travel)	<u>\$ 1,000</u>
	Total	\$ 29,500

This is the 2015 portion of the contract approved by Resolution #182-14 between the County and IOC Services, LLC. (Please note there were not any 2014 expenditures for travel so the

entire \$ 1,000 is being allocated for 2015). The request was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Certificates of Cancellation**

#### **Parcel # 142.-1-36.3/1**

The Treasurer's Office requested a resolution to prepare and file a Certificate of Cancellation and a Certificate of Prospective Cancellation for the following described property per RPTL Article 11:

Town of Belfast  
Southern Tier Wireless  
(Wayne Hawley)  
Tax Map # 142.-1-36.3/1  
Tibbetts Hill Rd  
.25 Acre

Per the Real Property Tax Department, the parcel # 142.-1-36.3/1 is a fictitious number that was assigned by the assessor and is not attached to an active parcel on the rolls; therefore, we cannot foreclose on this fictitious parcel for the unpaid tax. The assessment will be added back to the parent parcel 142.-1-36.3/1 and the taxes owed will be added to the parent parcel as an omitted tax. The will correct this incorrect assessment. A Certificate of Withdrawal has been filed with the Clerk of the Board and the County Clerk on February 10, 2015, for the 2013, 2014, and 2015 taxes and will withdraw the parcel from our current tax foreclosure. This will allow us to cancel these taxes and charge them back to the municipalities. The fiscal impact: allows us to correct the incorrect assessment to a fictitious number. There will be no significant fiscal impact as the taxes will be levied to the correct parent parcel in 2016. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Prepare Resolution**

#### **Parcel # 233.-1-1.11/1**

The Treasurer's Office requested a resolution to prepare and file a Certificate of Cancellation and a Certificate of Prospective Cancellation for the following described property per RPTL Article 11:

Town of Clarksville  
Mye, John P  
Mye, Johnna L.  
Tax Map # 233.-1-1.11/1  
Steward Rd  
1.00 Acre

Per the Real Property Tax Dept the parcel # 233.-1-1.11/1 is a fictitious number that was assigned by the assessor and is not attached to an active parcel on the rolls, therefore we cannot foreclose on this fictitious parcel for the unpaid tax. The assessment will be added back to the parent parcel 233.-1-1.11 and the taxes owed will be added to the parent parcel as an omitted tax. This will correct this incorrect assessment. A Certificate of Withdrawal has been filed with the Clerk of the Board and the County Clerk on February 10, 2015 for the 2013, 2014 and 2015 taxes and will withdraw the parcel from our current tax foreclosure. This will allow us to cancel these taxes and charge them back to the municipalities. Fiscal impact: allows us to correct the incorrect assessment to a fictitious number. There will be no significant fiscal impact as the taxes will be levied to the correct parent parcel in 2016. The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **Parcel # 187.-1-999**

The Treasurer's Office requested a resolution to prepare and file a Certificate of Cancellation and a Certificate of Prospective Cancellation for the following described property per RPTL Article 11:

Town of Wirt  
Austin, Kenneth  
Tax Map # 187.-1-999  
Gas Well

This needs to be removed from our prospective tax foreclosure sales because of its status of a its being a non-producing gas well and the potential liability associated with this. This will correct the taxes that are currently owed and remove it from the tax roll for the future until it's determined that taxes should be levied. This is for the well only and is not assessed for any real property. Fiscal impact: reducing the liability associated with an unknown gas well and potential issues surrounding ownership of this well. The request was approved on a motion by Legislator Healy, seconded by Legislator Root, and carried. **Prepare Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **District Attorney**

#### **Accept DCJS Grant**

District Attorney Keith Slep requested a resolution to accept a \$21,370.68 grant from the NYS Department of Criminal Justice Services for Crime Victim Services. The grant is for a three-year period with a two-year renewal option. This money will offset the money apportioned from the Traffic Diversion Program which was allocated to pay for the Victim Coordinator after the OVS award was terminated. The sum of \$21,370.68 should be placed in Revenue Account A1165.3031.01 (St Aid Victim Impact). Approval was granted on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Planning & Economic Development**

Greater Allegany County Chamber of Commerce Executive Director Gretchen Hanchett requested a resolution accepting the NYS Tourism Matching Funds Grant in the amount of \$53,911 from the NYS Department of Economic Development's Division of Tourism. The sum of \$53,911 has been appropriated in the 2015 Budget under Account A6989.476 (Tourism & Culture-Contractual) and to Revenue Account A6989.3715.00 (State Aid-Tourism Promotion). Approval for the acceptance of the Grant funding was made on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of January 2015. A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the vouchers for payment

### **Executive Session**

The Committee entered executive session to discuss the proposed acquisition of real property at 4:08 p.m. on a motion by Legislator Graves, seconded by Legislator Curran, and carried. The Committee exited executive session at 4:25 p.m. on a motion by Legislator Curran, seconded by Legislator Root, and carried.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 4:25 p.m. following a motion by Legislator Pullen, seconded by Legislator Graves, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
FEBRUARY 23, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton, T. Hopkins)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, D. Decker, R. Hollis, G. LaForge, T. Miner, B. Riehle, T. Ross, C. Santora

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of February 18, 2015.

**Approval of Audit**

Committee members reviewed the February 23, 2015, audit of claims in the amount of \$2,700,359.85 (including prepaid bills). A motion was made by Legislator Curran, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

**REFERRALS FROM OTHER COMMITTEES**

**HUMAN SERVICES/Community Services**

**Request to Fill Intensive Case Manager Position**

Community Services Director Dr. Robert Anderson requested permission to hire an additional Intensive Case Manager (PEF, Grade 7, Step Base). This position provides care management services to individuals under the Department of Health Home Program. It also refers, monitors, and links to services in order to decrease and/or avoid high use of Medicaid dollars. This position is necessary to meet the needs of individuals to increase the number of referrals due to Health Homes. The position will be funded by the revenue the position creates by billing Medicaid for the service. Benefit to the County: it allows for those eligible for the service to have their care management needs met and avoid increased use of Medicaid dollars. This position will be filled contingent on Board approval this afternoon. Approval to fill the Intensive Case Manager position was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:03 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
MARCH 9, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, C. Crandall (Absent: D. Fanton, D. Root)

**Others Present:** L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, V. Grant, L. Gridley, R. Hollis, L. Kaminski, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, N. Ungermann, R. Whitney, C. Whitwood

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of February 23, 2015.

**Approval of Audit**

Committee members reviewed the March 9, 2015, audit of claims in the amount of \$4,466,541.20 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

**Tax Bill Correction**

Real Property Tax Director Joseph Budinger requested a resolution approving the following tax bill corrections providing for refunds:

**Alma Rod & Gun Club**

--Alma Rod & Gun Club #288.-1-5.2  
Current Tax \$2,818.05  
Correct Tax \$0.00  
Amount of Correction/Refund \$2,818.05  
--Alma Rod & Gun Club #302.-1-59  
Current Tax \$3,744.46  
Correct Tax \$0.00  
Amount of Correction/Refund \$3,744.46

The request was approved on a motion by Legislator Pullen, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Bolivar Manor**

--Bolivar Manor  
#260.17-1-16  
Current Tax \$9,715.35  
Correct Tax \$6,815.61  
Amount of Correction/Refund \$2,899.74

The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **New Routes for Ardent Solutions**

Mobility Management Planner Larry Kaminski wanted to update the Committee on changes in routes and services that Ardent Solutions would be providing as a result of the Arc's withdrawal. He explained that Ardent Solutions is going through transitions as a result in the change in the Allegany ARC's program structures. They are, he said, transforming their programs to be more oriented in a home setting rather than community settings which is the way they have operated in the past. As a result, they have fewer mass transportation obligations on their part, so they have chosen to withdraw from operating as a public service provider within our Access Allegany. He went on to say that Ardent Solutions has made some updates to its routes, and he wanted to give the Committee some assurance with regard to those updates. He added that they took a very close look at what the public has been very dependent upon as far as the operations are concerned and have incorporated some of the services they (ARC) were providing. He went on to say that they have had to make some sacrifices, but without any additional changes to our contract with no additional cost to Allegany County. He added that he is not anticipating any changes in allocations from the DOT (Department of Transportation) for 2015, although what the future holds is unknown at this time. It is too early to tell if the DOT will make any adjustments. He said that he will let the Committee know as soon as he knows. Mr. Kaminski also said that they will be making a Public Service Announcement with updates on timetables, schedules, and routes. Finally, he said, he looks at the situation as a positive opportunity to improve efficiency without additional costs.

### **Governor Cuomo's IDA Budget Proposal**

Legislator Hopkins noted that it is imperative that the Board take action in supporting a resolution opposing Part W of Governor Cuomo's Proposed 2015 Budget as soon as possible because the state is currently in negotiations to enact it. Should the state take over complete control of the IDAs, he said, it could possibly put them out of business and economic development would become a cumbersome process. It was noted during the discussion that all projects may have to be referred to the Regional Commission for approval which would result in undue delay. Subsequently, a motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to sponsor a resolution opposing Part W of Governor Cuomo's Proposed 2015 Budget which would severely restrict the ability of Industrial Development Agencies (IDAs) to respond to the needs of businesses by removing home rule decisions and placing certain incentive decisions with the Regional Economic Development Council and Empire State Development. This resolution will come off the floor at today's Board meeting. **Prepare Resolution**

### **STAR Exemptions**

County Treasurer Terri Ross and Real Property Tax Director Joseph Budinger brought to the Committee's attention that there is currently in the NYS Budget a proposal to convert the STAR real property tax exemption to a Personal Income Tax (PIT) credit which will result in confusion to local property owners who have been under the assumption that they would be eligible for the exemption since they applied with their local assessor. He added that if this proposal is passed, the applications of those who have submitted their applications for the STAR exemption will be denied. The Committee agreed to support a resolution postponing the implementation of the change in STAR exemption to a PIT on a motion by Legislator Healy, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **Bioprocessing Education Research & Development Center (BERDC)**

The Resource Management Committee requested a resolution authorizing a three-year contract with the Seneca Trail Resource Conservation and Development Council for assistance with the County's forests and authorizing a transfer of \$25,000 from A1990.429 (Contingency) to A8710.499 (County Reforestation-Contractual) to finance the cost of that agreement on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **HUMAN SERVICES COMMITTEE/Health Department**

#### **Request to Create & Fill Positions**

The Health Department has enjoyed a harmonious working relationship with Cornell Cooperative Extension with respect to contracting staff of select Health Department programs for the past 15 years. It has saved the County significant grant dollars, allowing those funds to be expended on program supplies and clients. Cornell is desirous to end this relationship, effective March 23, 2015. After guidance and due diligence from the Human Services Committee, Public Health Director Lori Ballengee requested that the following positions be added to the Health Department staff. There will be no County dollars involved in this transfer, except the \$3,270 already being spent on our 10 hours per week Quality Assurance Coordinator's fringe benefits. This particular position is mandated under our Licensed Home Care Services Agency, and fringe costs are ineligible, so that expense will be there, regardless. The Registered Nurse for the Cancer Services Program works the 10 hours per week as QA Coordinator and performs Cancer Services duties the other 25 hours per week. Please see the attached Request to Fill Forms for specific information about each position.

- Cancer Services (3)=Registered Nurse, Community Outreach Specialist and Medical Records Computer Operator
- Women, Infants and Children (WIC) (9)=Program Coordinator, Registered Nurse, Outreach Specialist, Nutritionist, 2 Clerks and 3 part-time Peer Counselors
- Emergency Preparedness (1)=Emergency Preparedness Specialist
- Public Health (1)=Public Health Educator

#### **Cancer Services**

Public Health Director Lori Ballengee requested that the following positions be created and filled in the Cancer Services area:

--*Registered Nurse* (NYSNA, Step 6) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The Cancer Services Program provides life-saving cancer screenings and assists with treatment costs for those diagnosed with cancer. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. This position provides a source of income for screening providers and allows those who are un- or under-insured the opportunity to get cancer screenings and help with treatment. The cost of this position will be in the 2015 Budget once transfers are made. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

--*Community Outreach Specialist* (AFSCME, Grade 4, Step Base) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The Cancer Services Program provides life-saving cancer screenings and assists with treatment costs for those diagnosed with cancer. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or

Article 6 Funding as needed. This position provides a source of income for screening providers and allows those who are un- or under-insured the opportunity to get cancer screenings and help with treatment. The cost of this position will be in the 2015 Budget once transfers are made. Because this is a part-time position, the incumbent will not actually be a member of the union. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

--*Medical Records Computer Operator* (AFSCME, Grade10, Step Base) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The Cancer Services Program provides life-saving cancer screenings and assists with treatment costs for those diagnosed with cancer. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. This position provides a source of income for screening providers and allows those un or underinsured the opportunity to get cancer screenings and help with treatment. The cost of this position will be in the 2015 Budget once transfers are made. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Women, Infants, and Children (WIC)**

Public Health Director Lori Ballengee requested that the following positions be created and filled in the WIC area:

--Program Coordinator (PEF, Grade 7, Step 7) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The WIC Program cannot exist without these staff, required by the state. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The WIC Program distributes over \$1,000,000 in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. The cost of this position will be in the 2015 Budget once transfers are made. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

--*Registered Nurse* (NYSNA, Step 3) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The WIC Program cannot exist without these staff, required by the state. One hundred percent of the salary and fringe will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once transfers are made. The WIC Program distributes over \$1,000,000 in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

--*Outreach Specialist* (AFSCME, Grade 11, Step 4) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The WIC Program cannot exist without these staff, required by the state. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once additional requested grant monies are received. The WIC Program distributes over \$1,000,000 in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. Approval was granted on

a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

--*Nutritionist* (AFSCME, Grade 15, Step Base) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The WIC Program cannot exist without these staff, required by the state. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once additional requested grant monies are received. The WIC Program distributes over \$1,000,000 in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Notify Human Resources**

--*Women's, Infants and Children's (WIC) Clerks (2)* (AFSCME, Grade 4, Step 7) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. The WIC Program cannot exist without these staff, required by the state. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once additional requested grant monies are received. The WIC Program distributes over \$1,000,000 in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Notify Human Resources**

*Peer Counselors (3, PT)* (AFSCME, Grade 4, Step Base)

These positions were Cornell Cooperative Extension positions. CCE has ended our contractual relationship so staff needs to come under the County's control. The WIC Program cannot exist without these staff, required by the state. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once additional requested grant monies are received. The cost of this position will be in the 2015 Budget once additional requested grant monies are received. The WIC Program distributes over \$1,000,000 in checks that are used at local grocery and drug stores. An additional \$15,000 in checks is given out annually to support local farmers in Farmer's Market checks. Because this is a part-time position, the incumbent will not actually be a member of the union. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Emergency Preparedness**

Public Health Director Lori Ballengee requested that the following positions be created and filled in the Emergency Preparedness area:

--*Emergency Preparedness Specialist* (AFSCME, Grade 13, Step 3) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. We are mandated to have an Emergency Preparedness position, by State DOH. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once transfers are made. Preparing for outbreaks, disasters and other emergencies is integral for a coordinated, comprehensive response. This position insures all staff have proper and complete training needed to accomplish this. Approval was

granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

### Public Health

Public Health Director Lori Ballengee requested that the following positions be created and filled in the Public Health area:

--*Public Health Educator* (AFSCME, Grade 17, Step Base) This position was a Cornell Cooperative Extension position. CCE has ended our contractual relationship so staff needs to come under the County's control. We are required as part of our Reproductive Health Program to have an Educator on staff. Our goal is to reduce teen pregnancies and all transmission of sexually transmitted diseases. This position plays a vital part in meeting the goals. One hundred percent of the salary and fringe benefits will be covered by program and grants and/or Article 6 Funding as needed. The cost of this position will be in the 2015 Budget once transfers are made. Preventing teen pregnancies and disease transmission will help lower health care costs and prevent needless suffering. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

### Accept & Appropriate COLA monies

DOH requested a resolution to accept and appropriate COLA money for the WIC program for the 2015 budget year.

Appropriations (\$23,147)	
A4190.407 (Office Supplies)	\$ 200
A4190.408 (General Supplies)	\$ 1,459
A4190.410 (Maint in Lieu of Rent)	\$ 200
A4190.414 (Rentals: Real Property)	\$ 2,306
A4190.424 (Legal Advertising)	\$ 500
A4190.427 (Electricity)	\$ 400
A4190.428 (Natural Gas)	\$ 250
A4190.456 (Health Contracts)	<b><u>\$17,832</u></b>
Revenues (\$23,147)	
A4190.4452.00 (Federal Aid –WIC 4482)	\$23,147

The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

### Transfer of Funds

The Health Department is requesting that appropriations on the 2015 County budget be transferred to fund both wage and fringe benefit expenses associated with the Cornell Contracted Staff becoming County employees. It was the goal of the Health Department to ensure that, with the exception of fringe benefits for one individual who is performing mandated QA services for 10 hours per week, no local tax dollars were used to cover these personal service expenses. To achieve this, it was necessary to reduce some grant funded program services. If it is subsequently determined that these program services are needed it may be necessary to re-appropriate the original \$29,697 payroll deposit that was paid to Cornell Cooperative Extension on December 14, 2009. Also, please note that there will be two additional MOE's coming at a later date which will provide funding for the WIC personnel services. Those two MOE's are an increase in the WIC grant amount of \$30,000 as well as

\$16,617 of WIC's performance improvement grant. The monies should be appropriated as presented below:

From:	To:	Amount:
A4010.456	Health Contracts	\$ 24,047.00
A4035.456	Health Contracts	\$ 29,299.00
A4056.456	Health Contracts	\$ 350.00
A4071.409	Fees	\$ 26,631.00
A4071.456	Health Contracts	\$ 66,359.00
A4072.456	Health Contracts	\$ 3,421.00
A4189.456	Health Contracts	\$ 30,458.00
A4190.456	Health Contracts	<u>\$ 268,555.00</u>
From Total		\$ 449,120.00

A4010.101	Regular Pay	\$ 296,498.00
A4035.802	Retirement	\$ 6,318.00
A4035.803	F I C A	\$ 2,603.00
A4035.804	Workers Comp	\$ 528.00
A4035.805	Disability	\$ 85.00
A4035.806	Hosp/Med Ins	\$ 7,408.00
A4056.802	Retirement	\$ 1,042.00
A4056.803	F I C A	\$ 429.00
A4056.804	Workers Comp	\$ 87.00
A4056.805	Disability	\$ 14.00
A4056.806	Hosp/Med Ins	\$ 1,222.00
A4071.802	Retirement	\$ 11,528.00
A4071.803	F I C A	\$ 4,749.00
A4071.804	Workers Comp	\$ 962.00
A4071.805	Disability	\$ 154.00
A4071.806	Hosp/Med Ins	\$ 13,515.00
A4072.802	Retirement	\$ 572.00
A4072.803	F I C A	\$ 236.00
A4072.804	Workers Comp	\$ 48.00
A4072.805	Disability	\$ 8.00
A4072.806	Hosp/Med Ins	\$ 671.00
A4189.802	Retirement	\$ 4,169.00
A4189.803	F I C A	\$ 1,717.00
A4189.804	Workers Comp	\$ 348.00
A4189.805	Disability	\$ 56.00
A4189.806	Hosp/Med Ins	\$ 4,887.00
A4190.802	Retirement	\$ 33,293.00
A4190.803	F I C A	\$ 13,715.00
A4190.804	Workers Comp	\$ 2,779.00
A4190.805	Disability	\$ 448.00
A4190.806	Hosp/Med Ins	\$ 39,031.00
	To Total	\$ 449,120.00
	Net Transaction Total	\$ 0.00

The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Grant Applications to Assist with Electronic Medical Records Costs**

Public Health Director Lori Ballengee requested permission to apply for grant funding from the Allegany County Area Foundation. The following is the rationale: As of March 27, 2015, all health-related facilities will be required by the state to administer all prescriptions electronically. There will be no more paper scripts. DOH will face fines if it is not in compliance. DOH has found an EMR (Electronic Medical Record) Company to accomplish this and would like to submit a grant application to the Allegany Area Foundation to assist DOH in purchasing the equipment, training, and implementation of this new system. Should the applications for funding fail, DOH would have to pay for this out of its Article 6, General Public Health Work grant money. After any grant funding expires, there will be an on-going monthly service charge for the software and technical support. Again, these costs will be covered by the Family Planning and Article 6 grant monies. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

#### **Request to Fill PT Early Intervention Services Coordinator Position**

Ms. Ballengee also requested permission to fill a PT Early Intervention Services Coordinator Position (non-union, Grade 16, Step Base). NYS passed a law to comply with Federal regulations. As of September 2010, DOH is required to have two EI Service Coordinators in place at least 20 hours per week each to be in compliance with that law. EI Service Coordinators ensure that only children meeting the regulation guidelines receive services and those services are delivered in the most cost-effective, efficient manner possible. The majority of these services are billable, which will generate revenue to fund the salaries. Salaries will be covered by billable units generated and Article 6, General Public Health Work grant funds. Without this position, there would be a loss of control in ensuring that the quantity of provided services are as cost-effective and efficient as they can possibly be. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

#### **HUMAN SERVICES COMMITTEE/Department of Social Services**

##### **Request to Fill Senior Caseworker Position**

Department of Social Services Commissioner Vicki Grant requested permission to fill a Senior Caseworker (AFSCME, Grade 17, Step Min.) position. This position resides in the Services Unit and does child protective investigation and safety assessments to ensure the health, welfare, and safety of children. Without this position, DSS would not be able to meet state and federal requirements. This position is funded 50 percent federal dollars, 25 percent state dollars, and 25 percent County dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Notify Human Resources**

##### **Request to Fill Social Welfare Examiner Position**

Ms. Grant also requested permission to fill a Social Welfare Examiner position (AFSCME, Grade 11, Step Min.). This position resides in the Temporary Assistance Unit and is responsible for interviewing clients, determining eligibility, and administering the appropriate benefits. Without this position, DSS would not meet state and federal requirements. Funding is provided with 50 percent federal dollars, 25 percent state dollars, and 25 percent County dollars. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

**HUMAN SERVICES COMMITTEE/Office for the Aging**

**Contract with VNA Home Care for Home-Delivered Meals for Their Long-Term Care Clients**

Office for the Aging Director Madeleine Gasdik requested permission to enter into a contract with VNA Homecare Options, LLC, 1050 W. Genesee Street, Syracuse, NY, to supply home-delivered meals to its long-term care clients at a price of \$6.50 per meal. No additional need for funding is anticipated as the OFA 2015 Budget already includes meals for (now DSS) long-term care clients. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

**PUBLIC SAFETY COMMITTEE/Sheriff's Office**

**Request to Fill Full-time Cook Position**

Undersheriff Kevin Monroe requested permission to fill a Full-Time Cook position (the Local 3989 Council 82 bargaining unit, Step Base). This position became vacant due to a retirement. Filling this position keeps the Jail in compliance with NYSCOC Minimum Standards. Approval was granted on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

**Accept & Appropriate \$607 in User Fees from the ACTII Batters Program**

Sheriff Whitney also requested a resolution to accept and appropriate \$607 in user fees from the ACT II Batters Program. The sum of \$607 should be placed in Account A 3117.449 with a like sum placed in Revenue Account A.3117.2260.00. Approval was granted on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Old Business**

Legislator Decker inquired about any updates on the status of County IDA PILOTS. He was told there was nothing to report at this time.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Graves seconded by Legislator Curran, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
MARCH 18, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora

**Media Present:** D. Donohue, *Olean Times Herald*; B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 3:10 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of March 9, 2015.

**Municipal Bonds**

County Treasurer Terri Ross informed the Committee that Federal legislation is proposing to remove municipal bonds from tax exempt status and make them taxable. The deadline has been extended to March 26. Ms. Ross indicated she would like to have the Committee authorize Chairman Crandall to contact Congressman Reed via letter or email urging him to support the action to keep it tax exempt. However, if Congressman Reed has already signed the proposed legislation, then it becomes a moot point. The Committee supported Ms. Ross's proposal of having Chairman Crandall contact Congressman Reed on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

**Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of February 2015. A motion was made by Legislator Hopkins, seconded by Legislator Root, and carried to approve the vouchers for payment.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:18 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
MARCH 23, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, T. Hull, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:05 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Audit**

Committee members reviewed the March 23, 2015, audit of claims in the amount of \$2,708,185.78 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Hopkins, and carried to forward the audit to the full Board for approval of payment.

**Approval to Solicit Bids for Use of County-owned Land—County Administrator**

County Administrator Mitch Alger requested approval to solicit bids to lease County-owned land for agricultural purposes only. The land owned by the County is located on New York State Route 19 in the Town of Amity and consists of approximately 15 acres (identified as Tax Map No. 185-1-82.12). The land has previously been used to grow corn. With approval, interested bidders will submit proposals for a lease with a term of May 1, 2015, through December 31, 2020. Bid proposals shall be made and received upon the following conditions: Each bid shall be accompanied by a certified check, payable to the order of: The County of Allegany, for a sum equal to ten per centum (10%) of the amount bid, or by a bond with sufficient sureties to be approved by the County Attorney in the sum equal to ten per centum (10%) of the amount bid, such check or bond conditioned that if the proposal is accepted, the successful bidder for the property will enter into a lease to be developed by the County Attorney. Sealed proposals will be received by the Allegany County Administrator at Room 207 in the Allegany County Office Building, 7 Court Street, Belmont, New York 14813 until 4:00 p.m. on April 10, 2015. The sealed proposals will be publicly opened and read on April 15, 2015 at 10:00 a.m. in the County Legislators Chambers, Room 221, County Office Building, Belmont, New York. The Chairman of this Board is authorized to execute said Lease. The fiscal impact: the County will receive compensation according to approved lease terms anticipated to exceed \$10,000. After a brief discussion noting that the property in question is a proposed solar field site, the Committee approved the request on a motion by Legislator Healy, seconded by Legislator Root, and carried.

**REFERRALS FROM OTHER COMMITTEES**

**Department of Social Services**

**Permission to Apply for CAPTA Grant**

Department of Social Services Commissioner Vicki Grant requested permission to apply for funding for Co-location/collaboration of Behavioral Health and Child Protective Services. This grant is the result of monies being made available under the Federal Child Abuse Prevention and Treatment Act (CAPTA) for child protective services and behavioral health partnerships.

The funds are to be used for hiring or contracting for or partnering with a local behavioral health provider to support the work of child protective services staff. The grant will allow for \$75,000 per year for two years. There is no County share. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:08 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
APRIL 13, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Root, C. Crandall (Absent: D. Pullen)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, R. Christman, M. Gasdik, V. Grant, L. Gridley, S. Grusendorf, R. Hollis, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, R. Swarthout, N. Ungermann, R. Whitney

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of March 18 & 23, 2015

**Approval of Audit**

Committee members reviewed the April 13, 2015, audit of claims in the amount of \$4,508,475.51 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

**REFERRALS FROM OTHER COMMITTEES**

**PUBLIC SAFETY/SHERIFF'S OFFICE**

**Request to Fill One FT and Two PT Dispatcher Positions**

Sheriff Rick Whitney requested approval to fill one full-time E-911 Dispatcher (AFSCME Council 66 Bargaining Unit) position and two part-time E-911 Dispatcher (non-union) positions. The full-time position vacancy is due to a termination; the part-time positions' vacancies are the result of a resignation and the anticipated promotion of a part-time individual to the vacant full-time position. The request was granted on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

**HUMAN SERVICES/SOCIAL SERVICES**

**Request Permission to Fill Account Clerk Typist Position**

Social Services Commissioner Vicki Grant requested permission to fill an Account Clerk Typist (AFSCME, Grade 7, Step Min.) which became vacant as the result of a promotion. The position is responsible for clerical work in the Child Support Collection Unit. The position is funded by 50 percent federal funds and 50 percent local funds (offset by TANF collections). The request was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

**Request Permission to Fill Caseworker Position**

Ms. Grant also requested permission to fill a Caseworker (AFSCME, Grade 16, Step Min.) vacancy which occurred as a result of a promotion. This position is in the Services Unit and is responsible for ensuring the health, welfare, and safety of children and adults. The position is funded by 50 percent federal funds, 25 percent state funds, and 25 percent local

funds. The request was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

### **HUMAN SERVICES/OFFICE FOR THE AGING**

#### **Request to Apply for BIP Caregivers' Grant**

Office for the Aging Director Madeleine Gasdik requested authorization to apply for the Balancing Incentive Program (BIP) Caregiver Support Program grant. This grant provides caregiver support services to caregivers of care recipients who are dual eligible (Receiving health insurance through Medicaid and Medicare and are receiving one or more services and/or support through the Office for the Aging (Or clients who are waiting for such services). Also serves caregivers of individuals receiving Medicaid Managed Long Term Services and Supports and caregivers of individuals receiving Medicaid. Total Federal Allocation: \$20,000. No County Share. The major benefit of applying for this grant is assisting caregivers of care recipients who are dual eligible in the care of their loved ones, therefore reducing nursing home admissions. The request was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

#### **Request to Fill Cuba Luncheon Center Manager Position**

Ms. Gasdik requested permission to fill the Cuba Luncheon Center Manager (PT, non-union) position which has become vacant as the result of a retirement. The position manages the Cuba Luncheon Center four days per week from 10 a.m. to 2 p.m. The duties are specific to the Cuba Senior Luncheon Center. Without this position, the Center would not be staffed and would need to be closed. Funding for this position is provided by federal dollars (40 percent), County dollars (35 percent) and other [Older American Act Federal Funds and participant contributions—(25 percent)]. The request was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Notify Human Resources**

#### **Request to Create and Fill a New FT Aging Services Technician Position**

OFA requested permission to fill a newly created position of full-time Aging Services Technician (AFSCME, Grade 13, Step Base) position, effective April 15, 2015. The Federal and NY funded BIP/NY Connects grant allows the Office for the Aging to fund this new position. This position has been budgeted at the full-time level in the 2015 budget. This new Aging Services Technician position will be filled for only as long as the NYS or Federal funding is available. There are no County funds required as the position is 100 percent funded with federal and state dollars. This position will offer information and assistance and person-centered assistance and options counseling to seniors and persons of all ages with disabilities and will assist these individuals and/or their caregivers in public benefits and application assistance. This position is key to operating the new NY Connects/BIP Program. This position serves as single point of entry into the long-term supports and services system for older adults and people with disabilities, avoiding the many frustrations consumers and their families experience when trying to find needed information, services, and supports. The request was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

#### **Request to Create a New FT Community Services Worker Position**

OFA also requested permission to fill a newly created Community Services Worker position effective April 15, 2015. The Federal- and NYS-funded BIP/NY Connects grant allows the Office for the Aging to fund this new position. This position has been budgeted at the FT level in the 2015 budget. This new Community Services Worker position will be filled for only as long as the NYS or Federal funding is available. No County funds are required as the position is 100 percent funded by Federal and State dollars. This position will be responsible for updating

and maintaining a comprehensive resource listing of Long Term Services and Supports (LTSS) programs and providers and will provide outreach on these services and the new BIP Program. This position will complete an initial intake to collect necessary information to determine programmatic eligibility and the needs of the individual and/or caregiver. This position is key to operating the new NY Connects/BIP Program. This position serves as single-point of entry into the long-term supports and services system for older adults and people with disabilities, avoiding the many frustrations consumers and their families experience when trying to find needed information, services, and supports. The request was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

### **HUMAN SERVICES/HEALTH DEPARTMENT**

#### **Accept & Appropriate COLA money for Children with Special Health Care Needs**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate COLA (cost of living adjustment) money for the Children with Special Health Care Needs (CWSHCN) Program for the 2015 Budget year, 2014-15; Grant year (April 1, 2014-March 31, 2015).

Appropriations (\$732)

A4054.407 (Health-Children w/ Special Health Care Needs-Office Supplies)	\$613
A4010.101 (Health-Regular Pay)	<u>\$119</u>

Revenues

A4054.3401.01 (ST Aid-Public Health CWSHCN)	\$732
---	-------

The request was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:08 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
APRIL 15, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, C. Crandall (Absent: D. Root)

**Others Present:** M. Alger, H. Budinger, S. Burt, J. Budinger, D. Decker, R. Hollis, C. Ivers, T. Miner, K. Monroe, T. O'Grady, B. Riehle, T. Ross, C. Santora, R. Whitney

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Sales Tax Report**

County Treasurer Terri Ross distributed the 2015 Allegany County Sales Tax Report reflecting receipts through April 15, 2015, totaling \$5,464,936.21. Receipts for the current period indicate a decrease of \$463,201.35 or -7.814 percent from one year ago for the same period. There was some discussion regarding possible reasons for the decrease, but Ms. Ross indicated there was no definitive reason at this point.

**Tax Sale/Municipal Bids**

Ms. Ross went on to provide the following information:

The Town of Bolivar (Village of Bolivar) submitted a request/bid to obtain ownership of the Brandon J. Lippert property, Tax ID # 260.17-1-61. The Town's primary interest in the property is to demolish the structure. The offer made by the Town is \$100 plus current year taxes of \$2,469.78, and recording costs of \$183. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

The Town of Granger submitted a request/bid to obtain ownership of the Richard Erb property, Tax ID # 42.2-2-5. The Town's primary interest in the property is to use it for town storage and fire hall use. The offer made by the Town is \$1 plus current year taxes of \$1,281.10 and recording costs of \$183. The request was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Copier Bids**

Clerk of the Board Brenda Rigby Riehle provided the Committee with a spreadsheet of bids to replace the Central Service Copier, and subsequently requested permission to award the bid to e Studio 757 for a Toshiba which was the low bid. The request to award the bid as requested was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried.

**Acceptance of Insurance Check**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$245 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on an Office for the Aging 2009 Dodge Suburban (#5718). Said windshield was cracked on or around December 29, 2014, and replaced on January 16, 2015. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss)

with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). This request was approved on a motion by Legislator Hopkins, seconded by Legislator Curran, and carried.

### **Prepare Resolution**

### **Sales Tax 2015 - Step 2**

On March 9, 2015, the Board adopted Resolution No. 65-15 – *Requesting State Legislative Representatives to Introduce and Seek Passage of Legislation Authorizing Allegany County to Continue the Additional One-and-One-Half Percent County Sales Tax for Three Years*. Allegany County received notification from Senator Catharine Young and Assemblyman Joe Giglio that they drafted bills (S.4409 and A.6360) authorizing an extension for two years through November 30, 2017. The second step in the Home Rule Legislation process requires Allegany County to pass a resolution approving and requesting passage of the Senate and Assembly bills (pursuant to Municipal Home Rule Law §40). Based on sales tax revenue receipts of \$20,136,080 for 2014, the additional one-and-one-half percent (1.5%) sales tax resulted in \$6.71 million revenue.

Legislator Burt requested that a Committee member vote to table this issue. The discussion which followed his request indicated that because sales tax seemed to be the most equitable of taxes, this issue should not be tabled. He added that if Legislator Burt could not support this additional tax, he was welcome to vote “no” when it came before the full Board. Subsequently, the request for the resolution was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Transfer of Funds from The County Clerk’s Budget to the department of Real Property Tax Services**

The County Clerk requested that the Board of Legislators approve a resolution for the transfer of \$4,000 from A1410.201 (County Clerk-Equipment) to A1355.413 (Real Property Rental). The County Clerk has agreed to help offset the lease of a plotter/scanner in the Department of Real Property Tax Services in lieu of purchasing a new scanner. The current scanner in Real Property Tax Services will be moved to the County Clerk’s Office. This request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

### **Prepare Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **Public Safety/Sheriff’s Office**

#### **Funding Transfer**

The Sheriff’s Office requested a transfer of \$300,000 from the Contingency Account to establish a Jail Capital Project Account. The account will be used to purchase new computer hardware, servers, and upgrades to the intercom, security, and records management systems. Please see the Jail Capital Project Account proposal (below) for specific details. Thus, the sum of \$300,000 should be transferred as below:

From Account No.  
A 1990.429 (Contingency) \$300,000

To Account No.  
H XXXX.XXX (Jail Capital Project) \$300,000  
TBD by the Treasurer’s Department

Legislator Jessup began the discussion, following a motion by Legislator Curran, seconded by Legislator Fanton, and carried, by saying that it is still early in the Budget year to think about using \$300,000 from Contingency at this time. County Administrator Mitch Alger

concurrent, saying he and County Treasurer Terri Ross are continuing to review 2014 year-end figures which will help them make the decision. Mr. Alger would like this issue referred back to his office and the Office of the County Treasurer. A motion to table this issue was made on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Refer to County Administrator and County Treasurer**

## **FACILITIES & COMMUNICATIONS**

### **Simplex Grinnell (Security Cameras & Swipe Cards)**

Jeff Rizzo and Ray Meyers, Simplex Grinnell Representatives presented the Committee with two proposals for the project they outlined at the February Facilities meeting. The bids, they said, were done two ways: the first would have Allegany County personnel install the cable infrastructure (\$91,820), while the second would have Simplex do the entire system (\$107,910). The only difference in the two bids, they said, would be the cost of the labor, approximately \$16,000, if Simplex laid the infrastructure as well. The scope of work for the project remains the same, and includes 26 high-definition 2 mega-pixel cameras and one high definition 5 megapixel camera outdoors, and one high-definition PTZ (pan, tilt, and zoom) outdoor camera. There was some discussion regarding the pros and cons of one bid over the other. It was noted that these installations would significantly upgrade the security apparatus which is now in place. Legislator Ungermann inquired whether the system could be used for payroll as a time and attendance tracker because the handwritten timesheets are antiquated, and unless it could be used in this way, he would not support the project. The Simplex reps indicated that there would need to be some major adjustments to the bid as it was presented, but that it could be done. It was also noted that it could be done at a later date when more funding is available. Chairman Crandall stated that he felt it is a waste of time to look at this project for serving a payroll function as it was not the original purpose. Additionally, the Committee would need some input from County Treasurer Terri Ross, who was not in attendance, to determine what would be necessary for her Office's function. Mr. Scholes added that not all DPW employees work on the County "campus" and, therefore, would not be included in the time/attendance function of the equipment.

The topic was opened for discussion on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. However, similar to the above issue, Mr. Alger and Ms. Ross would like more time to assess 2014 year-end figures before having the Committee act on this request. A motion to table this issue was granted on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Refer to County Administrator and County Treasurer**

## **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:25 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
APRIL 27, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall (Absent: P. Curran)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, B. Thierman, N. Ungermann, S. Weirich

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of April 13, 2015.

**Amendment & Approval of Minutes**

Legislator Karl Graves points out that as regards the discussions on the two items below, discussed at the April 15, 2015, meeting, there was no action taken after the topics were open for discussion, negating the need for the "and carried" phrase which follows. He requests that the superfluous "and carried" phrases be struck from the record, as below:

Public Safety/Sheriff's Office  
Funding Transfer

The Sheriff's Office requested a transfer of \$300,000 from the Contingency Account to establish a Jail Capital Project Account....

Legislator Jessup began the discussion, following a motion by Legislator Curran, seconded by Legislator Fanton, ~~and carried,~~ by saying that it is still early in the Budget year to think about using \$300,000 from Contingency at this time. County Administrator Mitch Alger concurred, saying he and County Treasurer Terri Ross are continuing to review 2014 year-end figures which will help them make the decision....

Facilities & Communications

Simplex Grinnell (Security Cameras & Swipe Cards)

Jeff Rizzo and Ray Meyers, Simplex Grinnell Representatives presented the Committee with two proposals for the project they outlined at the February Facilities meeting. The bids, they said, were done two ways: the first would have Allegany County personnel install the cable infrastructure (\$91,820), while the second would have Simplex do the entire system (\$107,910)..

The topic was opened for discussion on a motion by Legislator Pullen and seconded by Legislator Graves, ~~and carried.~~ However, similar to the above issue, Mr. Alger and Ms. Ross would like more time to assess 2014 year-end figures before having the Committee act on this request....

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of April 15, 2015, as amended.

**Approval of Audit**

Committee members reviewed the April 27, 2015, audit of claims in the amount of \$2,814,514.02 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

**Multi-Jurisdictional Chief Elected Officials' Agreement**

Chairman Curt Crandall and County Administrator Mitch Alger explained that the document, which requires signatures from both Mr. Crandall and Cattaraugus County Legislative Chair Norman Marsh, expresses our intent to continue the two-County WIB as it is. Mr. Alger noted that he and Mr. Crandall wanted both Committee and Board approval before moving ahead despite the fact that there are no substantive changes in the language. Chairman Crandall went on to say that this is a result of changes at the federal level and that he and Mr. Alger had met with Cattaraugus County and that there would be additional information forthcoming in the future that would be brought back to the Committee and to the full Board.. Support for Chairman Crandall to sign the agreement was given on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. **Prepare Resolution**

**Lease of County-owned Property**

Mr. Alger indicated that the County had received only one bid for leasing the County-owned land between the Allegany County Jail and Public Safety Facility on State Route 19 (Tax Map No. 185-1-82.12 which is approximately 15 acres), for a term commencing May 1, 2015, and expiring December 31, 2020. The successful bidder was Valley View Dairy for the sum of \$20,000. Chairman Crandall is authorized to execute said lease. The resolution will come off the floor at this afternoon's Board meeting. The lease bid was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

**NYS Benchmarking**

Legislator LaForge explained that Yates County Legislator Mark Morris briefly discussed the issue of benchmarking at the InterCounty meeting on April 17. He added that New York State is not in the habit of comparing itself to other states to see if it is going forward or backward in relation to the other states. Because there is no mechanism in place for counties to petition the State Comptroller's Office, we must pursue this issue with a more generalized process. The presenter had asked that InterCounty attendees bring this issue back to their respective Boards, present it, and bring that support back to InterCounty and then on to the State. "I think it's a pretty good idea," he concluded. Support of the benchmarking proposal was given on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of March 2015. A motion was made by Legislator Root, seconded by Legislator Hopkins, and carried to approve the vouchers for payment.

**REFERRALS FROM OTHER COMMITTEES****Planning & Economic Development/Employment & Training****Request to Fill Summer Youth Employment Counselor**

Employment & Training Director Reita Lynch requested permission to hire a Summer Youth Employment and Training Counselor. This is an existing, non-union, full-time, temporary position, funded entirely with federal dollars. The position is necessary for the counseling,

coordination of services, documentation, and monitoring of approximately 65 youth at approximately 35 worksites throughout the County. These duties require a great deal of time when carried out by the Senior E&T Counselor and Job Developer. The on-site oversight of the youth and the worksite and communication with the employers would not be as thorough as it can be with these duties being totally assigned to this Summer E&T Counselor. This position is 100 percent funded by the TANF allocation that is received for summer youth employment. If the TANF funding is not received, this position will not be filled. This temporary employment of an Allegany County resident will provide hands-on experience in the human service field. Regular onsite monitoring of the program ensures compliance with regulations and promotes open communication with the workers and employers. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Notify Human Resources**

#### **Permission to Apply for Workforce Innovation and Opportunity Act Title 1 Youth Program Grant**

Ms. Lynch requested authorization to apply for a Workforce Innovation and Opportunity Act Title 1 Youth Program grant. Because of the changes in the Workforce Innovation and Opportunity Act (WIOA), an RFP must be issued; this RFP will be released by the Workforce Investment Board on April 18, 2015, and is due by noon on May 20, 2015. The notice of award will be on June 5, 2015. Although Ms. Lynch is uncertain of the amount of the grant, she is hopeful it will be similar to last year's amount which was \$136,000. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

#### **Permission to Apply for a Workforce Innovation and Opportunity Act Adult and Dislocated Worker Program Grant**

Ms. Lynch also requested authorization to apply for Workforce Innovation and Opportunity Act Adult and Dislocated Worker Program grant. Because of the changes in the Workforce Innovation and Opportunity Act (WIOA), an RFP must be issued; this RFP will be released by the Workforce Investment Board on April 18, 2015, and is due by noon on May 20, 2015. The notice of award will be on June 5, 2015. Although Ms. Lynch is uncertain of the amount of the grant, she is hopeful it will be similar to last year's amount which was \$340,000. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Good of the Order**

Legislator Hopkins indicated there would be a caucus at 1:30 p.m.

#### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:16 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
MAY 11, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, S. Grusendorf, R. Hollis, G. James, B. Kelley, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of April 15 & 27, 2015.

**Appropriation of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$225 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on a Sheriff 2006 Ford Crown Victoria (#1391). Said windshield was cracked on or around April 6, 2015, and replaced on April 14, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Fanton, seconded by Healy, and carried. **Prepare Resolution**

**Appropriation of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requests a resolution accepting a check in the amount of \$225 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on a Sheriff 2010 Ford Crown Victoria (#0630). Said windshield was cracked on or around April 10, 2015, and replaced on April 14, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Graves, seconded by Curran, and carried. **Prepare Resolution**

**Mortgage Tax Apportionment**

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period October 1, 2014, through March 31, 2015, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Healy, seconded by Hopkins, and carried. **Prepare Resolution**

**Payment of Mortgage Tax Fees to Towns and Villages**

*(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)*

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period October 1, 2014, through March 31, 2015, in the administration of the Mortgage Tax Program. The amount of \$25,426.54 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Root, seconded by Fanton, and carried. **Prepare Resolution**

### **Approval of Audit**

Committee members reviewed the May 11, 2015, audit of claims in the amount of \$2,649,854.27 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

## **REFERRALS FROM OTHER COMMITTEES**

### **Public Safety Committee/Public Defender**

#### **Accept & Appropriate ILS Grant Distribution #5**

At the May 6 Public Safety Committee meeting, Public Defender Barbara Kelley requested approval to accept and appropriate ILS Grant Distribution #5 funding of \$70,434 (per year for three years) as follows:

Appropriations (\$ <u>70,434/year</u> )		
	Half Salary/Benefits Full-Time Secretary	\$ 8,831
	Half Salary of Second Assistant	\$ 35,000
	Raise for Full-Time Secretary	\$ 6,779
	Additional Personnel Expenses	<u>\$ 3,912</u>
A 1170.101	subtotal	\$ 54,522
A 1170.802 *	Retirement	\$ 5,935
A 1170.803 *	FICA	\$ 2,445
A 1170.804 *	Workers Comp	\$ 495
A 1170.805 *	Disability	\$ 80
A 1170.806 *	Health Ins	<u>\$ 6,957</u>
	<b>Total Appropriations</b>	<b>\$ 70,434</b>

Revenues (\$ 7,0434.00/year )

A 1170.3025.ILS5 *	ILS Grant Distribution #5	<b>Total Revenue</b>	<b>\$ 70,434</b>
--------------------	---------------------------	----------------------	------------------

The request was approved on a motion by Legislator Curran, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **Public Safety/Emergency Management and Fire**

#### **Permission to Apply for SHSP-FY 2015 (State Homeland Security Program) Grant**

At the May 6 Public Safety Committee meeting, Office of Emergency Management and Fire Services Director Jeff Luckey requested approval to apply for \$52,500 from SHSP-FY 2015 (State Homeland Security Program); the funds will be used as follows:

Public Safety Contract (Assist w/ Trailer-mounted generator to assist with power outages at Communication Towers and other government agencies in an emergency)	\$25,500
Public Safety Contract (Personal Protective Gear for District Coordinators)	\$10,000
Public Safety Contract (Assist w/ Medical Gear Bags for the Sheriff's Tactical	

Team on Trailer)	\$ 1,500
Public Safety Contract (Support Pictometry—Aerial Photography Images)	\$14,500
Public Safety Contract (Sustain the Director's Cell Phone)	\$ 1,000

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Public Safety/Sheriff's Office**

#### **Request to Fill One Full-time E-911 Dispatcher**

Sheriff Rick Whitney requested approval to fill one full-time E-911 Dispatcher position (AFSCME Council 66 Bargaining Unit, Step BASE). The full-time vacancy is due to a resignation. The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

#### **Request to Fill One Part-time E-911 Dispatcher**

Sheriff Whitney also requested approval to fill one part-time E-911 Dispatcher position (Non-union, Step BASE) position. The part-time vacancy is due to the anticipated promotion of a part-time individual to the vacant full-time position. The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Notify Human Resources**

#### **Request Authorization to Apply for FY2015 State Homeland Security Program**

Sheriff Whitney also requested that the Allegany Sheriff's Office be authorized to apply for its share of the tentatively awarded funds (\$17,500) under the FY2015 State Homeland Security Program (SHSP). This is the Sheriff's portion of the grant referenced by Mr. Luckey above. Because the information arrived late, and because the application was due May 1, like Mr. Luckey, Sheriff Whitney submitted the application prior to the deadline. The request was approved on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **PUBLIC WORKS COMMITTEE**

#### **DPW/Highway**

#### **Accept & Appropriate CHIPS Extreme Winter Recovery Funding Increase**

Superintendent of Public Works Guy James requested that \$245,999 of Consolidated Highway Improvement Program (CHIPS) State Fiscal Year 2015-16 funds be placed in revenue account D5110.3501.00 (State Aid CHIPS Revenue) with a like sum placed in appropriations account D5112.223 (County Road CHIPS Paving). The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Supplemental Agreement with the NYS DOT to Add Approved SFY 2015-16 Marchiselli Funding for the Design Phase**

DPW requested a resolution approving a supplemental agreement with the NYS DOT to add approved SFY 2015-16 Marchiselli funding for the design phase of the Bridge Replacement CR43 over Angelica Creek. The resolution will accept 15 percent Marchiselli funding which will reduce the County share for this project. This aid will be posted to H5935.3097.00 (Angelica Co. Rd. 43 BR #07-03-State Aid). In addition, this resolution deletes the ROW incidentals which will be done under a separate contract. Funding for this project has previously been budgeted in H5935.200 (Angelica County Road 43, Bridge #07-03-Equipment). The request was approved on a motion by Legislator Fanton, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Agreement with NYS DOT for the Right of Way Incidentals on Above Project**

Subsequently, DPW requested a resolution approving an agreement with NYS DOT for the Right of Way Incidentals phase on the above project. The resolution accepts 15 percent Marchiselli funding which will reduce the County share for the bridge replacement CR43 over Angelica Creek. This aid will be posted to H5935.3097.00 00 (Angelica Co. Rd. 43 BR #07-03-State Aid). Funding for this project has previously been budgeted in H5935.200 (Angelica County Road 43, Bridge #07-03-Equipment). The request was approved on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Solid Waste****Request to Fill Landfill Supervisor Position**

DPW requested permission to fill one Landfill Supervisor position (PEF, Grade 7) which will become vacant due to a retirement. Mr. James took this opportunity to recognize and thank Jim Edwards for his 40 years of service to the County, 30 of them in the Solid Waste Division. Additionally, DPW requested that this allow filling from the outside, if necessary, once the internal bidding process has been completed. This position is responsible for the daily operations of the Landfill and Transfer Station Systems. It also supervises all solid waste employees. This position is in the 2015 Budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Notify Human Resources**

**Request to Fill Transfer Station Operator Position**

DPW also requested permission to fill one Transfer Station Operator position (AFSCME, Grade 11). This position will become vacant due to an anticipated retirement. Additionally, DPW requested that this allow filling from the outside once the internal bidding process has been completed. This position is responsible for the daily operation of Transfer Stations. This position is in the 2015 Budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

**HUMAN SERVICES COMMITTEE****Human Services Committee/Health Department****Budget Transfer**

Public Health Director Lori Ballengee requested that appropriations on the 2015 County Budget be transferred to fund the purchase of an Electronic Medical Record (EMR) System. This EMR is required to comply with the upcoming legislation mandating all prescriptions be electronic. The Amount of \$2,482 should be taken from account A4035.409 (Family Planning-Fees) and be transferred to

A4010.201 (County Health Department-Office Equipment)	\$ 411 and
A4035.201 (Family Planning-Office Equipment)	\$2,071

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

**FACILITIES & COMMUNICATIONS COMMITTEE****Communications-Related Matters****LaBella Space Study**

Legislator Pullen recapped the discussion regarding the LaBella space study that occurred at the May 6 Facilities and Communications meeting. He said that the Committee reviewed the Space Studies presented to them the previous month. It appeared that Option 3, the "tabula rasa" option was the most popular. Option 3 provides for a "clean slate" on the third

floor with new or reworked infrastructure for all mechanical, electrical, plumbing, and IT services for generic office space. This would include new exterior insulated windows that work in concert with the existing office building design, the construction would meet the requirement of the new energy code and meet requirements of the new building code. This option assumes demolition of most of the existing walls and salvaging the only walls that make sense for a new generic layout. This scenario essentially prepares the space for future work by others, in a phase construction approach as needed by the County. There was also some discussion of using the courtyard which is not part of Option 3 at this time. It was noted that the \$250,000 DASNY grant would underwrite approximately half of the cost of this option. It was also discussed whether the County's DPW could do some of the work as well. Eventually, it was hoped that Alfred State might construct the interior as a learning experience for its Construction students. It was determined that before any plans were finalized, the option of roofing the courtyard must be investigated. Subsequently, the Committee approved Option 3 of the LaBella Space Study with the proviso that the Ways & Means Committee determine the source of funding for the remaining costs.

County Administrator Mitch Alger noted that because there are several large requests for County funds at this time, he would prefer to discuss this issue at the May 20 Ways & Means meeting. Legislator Scott Burt suggested that because there are so many large projects requiring County funds, that perhaps a Committee of the Whole meeting should be held to prioritize the projects. Subsequently, the issue was tabled on a motion by Legislator Pullen seconded by Legislator Graves, and carried.

### **Good of the Order**

Legislator Hopkins noted that there would be a caucus at 1:30 p.m.

Legislator Pullen told the Committee that he and other members of the Facilities and Communications Committee would be attending a meeting at the former Fountain Bistro at 4:30 p.m. to meet informally with the Belmont Betterment Association regarding uses for the old Belmont School building.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:15 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
MAY 20, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall (Absent: C. Jessup)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, K. Dirlam, G. Hanchett, M. Hennessy, R. Hollis, C. Ivers, T. Miner, K. Monroe, B. Riehle, T. Ross, C. Santora, R. Whitney

**Media Present:** B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 3:25 p.m. by Ways & Means Committee Vice Chairman Dwight Fanton.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of May 11, 2015.

**Land Banks**

Legislator LaForge gave a brief overview of the status of Allegany County's pursuit of land banks, saying that there had been a meeting with Steuben County on May 8. As a result of that meeting, it seems as if filing a joint application for land bank status is worth trying for. However, much must be done before that can happen. Each County needs to pass a resolution, and then there must be a joint resolution as well. Both counties plan to meet again in August to discuss and finalize the necessary arrangements that should be made.

**Belmont Legion Parking Lot**

Belmont Legion Incoming Commander Jim Bliven and Chaplain John Plumber addressed the Committee, asking for help in sealing the Legion parking lot where some of the County employee overflow parking occurs. They said they have a \$1,200 estimate for the job. The Committee agreed to pay \$600 toward sealing the driveway, with the formal understanding that the Legion will continue to allow County overflow parking, on a motion by Legislator Graves, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of April 2015. A motion was made by Legislator Root, seconded by Legislator Hopkins, and carried to approve the vouchers for payment

**Establishing and Funding a Capital Project for the Jail**

County Administrator Mitch Alger wanted to discuss his recommendations for this project and the two below as well. He indicated he had prioritized the top six expensive projects facing the County over the coming years. To this end, he distributed a document stating the the following projects require funding either via the Fund Balance or Contingency:

- Landfill Closure
- Space Needs Renovation
- Jail Capital Software Project
- Tronetti House/Court Street Parking Lot

- Add Septic Back-up/Sewer Line to Jail
- Security Upgrades to County Office Building

His recommendations, based on the above list, are as follows:

- Landfill Closure—earmark another \$1-2M in 2016 Budget Process
- Space Needs Renovation—appropriate \$330,000 of Fund Balance in 2015 and look at appropriating additional funds in 2016 Budget Process to address priority space needs
- Appropriate \$300,000 of Contingency to fund Jail Capital Software Project
- Budget in 2016 for Tronetti House/Court Street Parking Lot
- Because connecting to the Village's sewer is cost-prohibitive, explore the cost of adding septic back-up option instead
- Look to budget the cost of the security upgrades in the 2016 Budget

Subsequent to this discussion, Mr. Alger requested a transfer of \$300,000 from the Contingency Account to establish a Jail Capital Project Account. The account will be used to purchase new computer hardware, servers, and upgrades to the intercom, security and records management systems. To that end, a new Capital Account H3199 Jail Technology System Upgrade must be established. Then, the transfer of the \$300,000 should be as follows:

From	To
A1990.429 (Contingency)	H3199.200 (Jail Technology System Upgrade)

This request was approved on a motion by Legislator Hopkins, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **Funding the Cost of Renovations for the Third Floor of the County Office Building**

Subsequently, Mr. Alger requested a transfer of \$330,000 from the Unappropriated Fund Balance account to fund renovations for the third floor of the County Office Building. The County will also be utilizing the \$250,000 grant it received from the Dormitory Authority of the State of New York (DASNY) making for a total project cost of \$580,000. This capital account will be used to renovate the third floor of the County Office Building into useable office space. (Capital Project already exists.) The \$330,000 should be transferred as follows:

From	To
A15.599.00 (Approp Fund Bal)	H5633.200 (Cty Bldg Jail Floor Renovations)

This request was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. **Prepare Resolution**

**Executive Session**

The Committee entered executive session to discuss the proposed sale of property at 3:50 p.m. on a motion by Legislator Graves, seconded by Legislator Curran, and carried. The Committee exited executive session at 4:05 p.m. on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Following executive session, County Treasurer Terri Ross was authorized to take the left-over parcels from the tax sale and put them on a sealed bid list on a motion by Legislator Root, seconded by Legislator Curran, and carried.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 4:05 p.m. following a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
MAY 26, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, D. Root, C. Crandall (Absent: K. LaForge, D. Pullen)

**Others Present:** M. Alger, L. Ballengee, D. Decker, K. Francisco, L. Gridley, B. Kelley, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Audit**

Committee members reviewed the May 26, 2015, audit of claims in the amount of \$2,822,685.50 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

**REFERRALS FROM OTHER COMMITTEES**

**Public Safety/Public Defender**

**Request to Fill Position of Secretary to the Public Defender**

Public Defender Barbara Kelley has requested permission to fill the second position of Secretary to the Public Defender (Grade 2, Step 2). The proposed salary is \$32,958. Approval of this request is contingent on creation of the position at this afternoon's Board meeting. Legislator Fanton wanted to ensure that if the grant monies "dry up," the position will no longer exist. The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Notify Human Resources**

**Resource Management/Youth Bureau**

**Accept and Appropriate the 2015 Youth Development Program Allocations from the NYS Office of Children and Family Services**

Youth Bureau Director Linda Edwards requested a resolution to accept and appropriate the 2015 Youth Development Program Allocations from the NYS Office of Children and Family Services in the amount of \$50,679. Ms. Edwards added that the Houghton College STEP Program is not doing the program this year, (which was just over \$3,700), so she allocated that money into the town and village rec program. The funds should be appropriated as summarized on the attached sheet.

Pass thru Programs from OCFS to agencies	\$20,444
Allegany County Sponsored Programs	\$17,656
Pass thru Programs from OCFS to Towns/Villages	<u>\$12,579</u>
Total for Program is	\$50,679

The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Personnel Committee/Office of Veterans' Affairs**

**Request to Fill Assistant Director of Veterans' Affairs Position**

Office of Veterans' Affairs Director Mike Hennessy requested approval to fill the Assistant Director (AFSCME, Council 66 bargaining unit/ grade 11, step base to step 7) position in his office which will become vacant due to a retirement. The position is budgeted for 2015. This is a full-time position funded 92 percent by the County and eight percent by the NYS Division of Veterans' Affairs. Mr. Hennessy's Memorandum of Explanation stated that the position is critical to the operation of the office. Mr. Hennessy said that without filling this position, there would only be one person to assist the 4,100 veterans and 500 widows in the County. Additionally, there would be a longer wait time for veterans to see the Veteran Service Officer to submit claims to the Veterans' Administration. The funding from the NYS Division of Veterans' Affairs is contingent upon the submission of monthly and quarterly reports to New York State, a portion of the Assistant Director's duties. He added that from the Geographic Distribution of VA Expenditures for FY 2013, (the latest year for which figures are available) the veterans in Allegany County received \$30,927,000 for compensation, pensions, education, and medical care. Mr. Hennessy said that the new hire would need to be a veteran which would increase the scope of duties that person could perform. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Notify Human Resources**

#### **Human Services/Office for the Aging**

*Due to time constraints, the following referrals are being considered by Ways & Means prior to the Committee of Jurisdiction.*

#### **Request to Fill Bolivar Luncheon Center Manager Position**

Office for the Aging Director Madeleine Gasdik requested permission to fill the Bolivar Luncheon Center Manager (non-union) position in order to continue to run the center three days per week from 10 a.m. until 2 p.m. Funding for this position is 36 percent County dollars, 39 percent Older American Act Federal Funds, and 25 percent participant contributions. (Contingent on approval by the Human Services Committee) The request was approved on a motion by Legislator Fanton, seconded by Legislator Healy and carried. **Notify Human Resources**

#### **Request Authorization to Apply for the LTCOP Grant**

Ms. Gasdik also requested approval to apply for a grant of \$113,000 to oversee and administer the Long Term Care Ombudsman Program (LTCOP) for Region 14 (Allegany & Steuben counties). LTCOP serves as an advocate and resource for persons who live in nursing homes, adult homes, and other licensed residential care facilities. Ombudsman volunteers help residents and their families understand and exercise their rights to quality of care and quality of life. There is no County share required. This grant has been awarded to ACOFA for over 10 years. NYSOFA recently decided to regionalize the statewide program and open the application process as an Open Competitive Grant. (Contingent on approval by the Human Services Committee) The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

#### **New Business**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$3,090.59 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$500 deductible to repair a 2013 Dodge Ram Van that was damaged when a Meals-on-Wheels driver backed into a tree on or around April 28, 2015. The funds should be appropriated to CS1931.429 (Risk Retention-Uninsured Property Loss) with a like sum placed in

revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Healy, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Good of the Order**

Legislator Hopkins reminded the Committee there would be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:08 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JUNE 8, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, K. Graves, D. Healy, T. Hopkins, LaForge, D. Root, C. Crandall (Absent: P. Curran, D. Pullen)

**Others Present:** M. Alger, L. Ballengee, S. Burt, R. Christman, D. Decker, M. Evans, V. Grant, L. Gridley, S. Grusendorf, R. Hollis, J. Luckey, T. Miner J. Nelson, B. Riehle, T. Ross, C. Santora,, R. Swarthout, N. Ungermann, R. Whitney

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of May 20 and May 26, 2015.

**Approval of Audit**

Committee members reviewed the June 8, 2015, audit of claims in the amount of \$2,458,616.13 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

**Allegany County 2015 Tax Auction Sales – April 25, 2015**

The Treasurer's Office requested approval and a resolution for the following results of the County's Annual Tax Sale:

74 parcels need approval/resolutions to accept bids and transfer properties to bidders who have fulfilled their agreement from the 2015 Tax Auction and have paid all bids, one year of tax, and appropriate fees as listed on attached list. (Two of these parcels were previously approved as municipal bids) A total of 98 parcels were taken to auction after removing 10 parcels that qualified for the Owner Occupied Re-Acquisition Program. From the sale there are 24 parcels that are leftover either from no bids at all or forfeited bids. Legislator Kevin LaForge requested permission to abstain from the vote. That request was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. Subsequently, Approval to forward the Tax Auction's results to the full Board was granted on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**PUBLIC SAFETY/Emergency Management and Fire Services**

**Authorization to Apply for LEMPG Grant**

Mr. Luckey then presented an MOE requested a resolution for authorization to apply for a Homeland Security and Emergency Services LEMPG FY 2015 Grant. The explanation on the MOE read:

- "Labor cost for the three employees on a 50/50 split for work on the EOP (Emergency Operations Plan);

- Training used to enhance the capabilities of state and local emergency management personnel;
- Training related cost such as materials, supplies, and equipment;
- Travel and travel costs for attendance at FEMA or approved training courses and allowable programs;
- Conducting all hazards emergency management training, attending EMI training, and delivering train the trainer courses.

“Exercises—

- Funds used to design, develop, conduct, and evaluate an exercise, including planning, meeting space, and other facilitation costs;
- Developing and enhancing the Continuity of Operation (COOPP) and Continuity of Government (COG);
- Development and enhancement of emergency operations plans in integrating citizen/volunteer and other non-governmental organization resources and participation;
- Developing and enhancing logistics and resource management plans (to develop and enhance evacuation plans including plans for alerts/warning, crisis communications, pre-positioning of equipment for areas potentially impacted by mass evacuations, sheltering and re-entry).

“Allowable equipment through the EMPG program through categories-information: cyber security, interoperable communication, detection equipment, power equipment, CBRNE incident response vehicles, and physical Security Enhancement Equipment.

“Any remaining grant money will be used to purchase equipment for the Emergency Management Operations.”

The County share of grant will be \$23,417.

Approval was granted on a motion was made by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

#### **PUBLIC SAFETY/Probation Department** **Request to Fill Probation Officer Trainee Position**

Probation Director Robert Starks requested permission to fill a Probation Officer Trainee (AFSCME, Grade 16, Step MIN.) position. Because a current Probation Officer will be resigning effective August 7, 2015, there is a need to fill the position. The incumbent currently has a caseload of high risk youth (PINS Reform), conducts investigations, and has intake duties. Not filling this position would cause burdens upon other employees to have to absorb these work duties. Also, it will be difficult to continue to provide the level of service that we currently do if we are down an officer for too long a period of time. The Allegany County DSS reimburses the Probation Department for the full salary of this position. The position is currently funded at \$47,189. Approval was granted on a motion was made by Legislator Healy, seconded by Legislator Root, and carried. **Notify Human Resources**

#### **PUBLIC SAFETY/Sheriff's Office** **Request to Fill Deputy Sergeant Position**

The Sheriff's Office requested permission to fill one Deputy Sergeant position (ACDSA Local 3989 Council 82, Step BASE). This is the same position that was requested to fill in an MOE at the January 7, 2015, Public Safety meeting that was approved. The Deputy who filled that position has decided not to accept it and has returned to his previous Deputy status. Approval was granted on a motion made by Legislator Healy, seconded by Legislator Graves, and carried. **Notify Human Resources**

**HUMAN SERVICES/Department of Social Services****Request to Fill Senior Typist Position**

Social Services Commissioner Vicki Grant requested permission to fill a Senior Typist (AFSCME, Grade 7, Step min.) vacancy which is the result of a resignation. This position is responsible for performing clerical duties for all programs. The position is funded 50 percent by federal funds, 25 percent local funds, and 25 percent state funds. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Notify Human Resources**

**Request to Fill Caseworker Position**

Ms. Grant also requested permission to fill a Caseworker (AFSCME, Grade 16, Step min.) position. This position became vacant due to a resignation. This position resides in the Services unit and is responsible for ensuring the health, welfare, and safety of children and adults. The position is funded 50 percent by federal funds, 25 percent local funds, and 25 percent state funds. Approval was granted on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

**Approval to Apply for Grant**

Ms. Grant also requested authorization to apply for Non-custodial Parent (NCP) Employment Program grant funds to support a court-based referral and compliance monitoring program designed to address underemployment and unemployment among non-custodial parents, promote timely and consistent payment of child support, and improve the financial stability of custodial parents to support better outcomes for their children. DSS already does this on an informal basis. DSS is applying for \$40,000; County share is 10 percent of \$4,000. The fiscal year runs August 1, 2015, through July 31, 2016, with an option to extend an additional two years. Ms. Grant's MOE stated that child support is a critical source of income for custodial families and assists them to become and remain self-sufficient. We have a population of NCPs who struggle to meet their child support obligations and with help accessing training, job skills, parenting skills, and job seeking skills, we may be able to help address the barriers in meeting their child support obligations. This would potentially have all less dependent on government funding. As the discussion progressed, Ms. Grant said the amount she would be asking for, in all probability, would change to somewhere between \$40,000-\$60,000, but the County would still be responsible for a 10 percent share. Ms. Grant updated the Ways & Means Committee, saying she was requesting \$51,991 from the grant. Authorization to apply for the grant was made on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

**HUMAN SERVICES/Community Services****Budget Adjustment**

Community Services Director Dr. Robert Anderson requested a resolution to accept and appropriate additional state aid as follows:

**Allegany Council Clinic**

Appropriations Account A4220.457 (Allegany Council Clinic)	\$12,860
Revenue Account A4220.3486.00 (Council on Alcoholism & Substance Abuse)	\$12,860

**Allegany Council Community Residence**

Appropriations Account A4220.458 (Allegany Council Community	
--	--

	Residence)	\$22,258
Revenue Account A4220.3486.00 (Council on Alcoholism and Substance Abuse)		\$22,258

Approval to accept and appropriate the additional state aid was granted on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

### **PERSONNEL/County Clerk**

#### **Request to Fill Two Part-time Motor Vehicle Examiner Positions**

Due to a current and anticipated decrease in work requirements and financial reimbursements from New York State, County Clerk Rob Christman requested approval to change the status of two full-time Motor Vehicle Cashier Examiners (non-union Grade 8, Step 0) to part-time. These part-time employees will each work approximately 17.5 hours per week, providing a net savings to the County of \$28,612. Subsequently, Mr. Christman requested permission to fill the two part-time Motor Vehicle Examiner positions. Approval was granted on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **FACILITIES & COMMUNICATIONS**

#### **Equipment Room Renovation Project**

The Sheriff's Office requested a resolution authorizing the expenditure of County funds for the renovation of the 911 Equipment Room, and transfer of said funds. Allegany County is in the process of upgrading its E-911 System and developing a Wireless Broadband System that will provide an opportunity for all residents of Allegany County to receive broadband internet access. Both the E-911 System and the Wireless Broadband System share a common telecommunications infrastructure and both were made possible through the receipt of grants totaling in excess of \$10 million.

In order to move forward with these projects and receive the grant funds, it is necessary to expand the size, enhance the security, and add new equipment to the 911 Equipment Room. Due to the crucial public safety role served by the E-911 System, and the highly sensitive nature of the equipment going into the 911 Equipment Room, any expansion and renovation of this room must be undertaken in a manner that shields the equipment from electrical and radio interference while also ensuring that the room is not susceptible to outside security threats. It is estimated that the cost of upgrading the 911 Equipment Room will be approximately \$200,000 (See attached material from LaBella). A motion is requested authorizing the expenditure of the funds as well as the transfer of the funds from A1990.429 (Contingency) to H3200.200 (911 Equipment Room Project).

Legislator Healy noted that he had not been in favor of the E-911 Dispatch Center remaining at the Jail, adding his feelings are well-known and he would not reiterate them at this time. However, he said, he also felt that other alternatives have not been fully vetted, but he realizes that there is no other choice at this time, so he will support this request. Subsequently, approval was granted on a motion made by Legislator Fanton, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **Good of the Order**

Legislator Hopkins said there would be a caucus at 1:30 p.m.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:18 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JUNE 17, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, K. Dirlam, L. Gridley, C. Knapp, R. Lynch, D. Rahr, B. Riehle, T. Ross, C. Santora, J. Wood

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of June 8, 2015.

**Budget Transfer Clerk of the Board Office**

Clerk of the Board Brenda Rigby Riehle requested a resolution to transfer \$110 from Account A1040.419 (Clerk of the Board-Printing) to Account A1040.201 (Clerk of the Board-Equipment) to cover the cost of a two-drawer filing cabinet. Approval was granted on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Approval of Maximus Contract**

The County Treasurer Terri Ross requested a resolution ratifying her signature and accepting a three-year proposal for professional services regarding the annual Federal (OMB A-87) cost allocation plan for Allegany County. This agreement will cover calendar years ending December 31, 2014, 2015, and 2016. (Plan information becomes the basis for federal program charges during 2016, 2017, and 2018 respectively.) The contractor is MAXIMUS, 2405 Park Drive, Suite 101, Harrisburg, Pennsylvania, 17110. The terms of the three-year contract include \$ 8,500 for budget 2016 and 2017 and \$ 8,600 for budget 2018, for a total of \$ 25,600. This contract is budgeted annually in Clerk of the Board's budget. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**HUMAN SERVICES/Health Department**

**Accept & Appropriate Ebola Funds**

Public Health Director Lori Ballengee requested permission to accept and appropriate \$38,000 for the PHEP Ebola Preparedness and Response Activities Grant for the 2015 Budget Year. This is a new Federal Grant whose contract period runs from April 1, 2015, through September 30, 2016. The monies should be appropriated as follows:

**EBOLA-HRI C#5024-1**

Revenues      \$38,000

A4188.4489.00 Federal Aid-Other

\$38,000

Appropriations \$38,000

A4188.201 Office Equipment	\$ 450
A4188.206 Health Equipment	\$ 31,143
A4188.402 Mileage/Transportation	\$ 250
A4188.405 Conference Expense	\$ 1,500
A4188.407 Office Supplies	\$ 233
A4188.408 General Supplies	\$ 2,624
A4188.409 Fees	\$ 1,800

The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

### **PLANNING & ECONOMIC DEVELOPMENT/Employment & Training**

#### **Amendment to Resolution No. 235-14**

Director of Employment & Training Reita Sobeck-Lynch requested an amendment to Resolution No. 235-14. The resolution should be amended to include the Summer Youth Employment Counselor position at the rate of \$12 per hour. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Amend Resolution**

#### **Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of May 2015. A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

#### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:08 p.m. following a motion by Legislator Graves, seconded by Legislator Hopkins, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JUNE 22, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, K. LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, H. Budinger, J. Budinger, D. Decker, L. Edwards, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Audit**

Committee members reviewed the June 22, 2015, audit of claims in the amount of \$2,444,269.29 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

**Tax Bill Correction**

Real Property Tax Director Joseph Budinger requested a resolution approving the following tax bill correction providing for a refund:

Town of Wellsville Tax Map ID #238.11-1-5

Owner WLSV Seneca Housing Co., LP

Refund: \$21,977

Mr. Budinger explained that the Village Assessor did not show the entity as village exempt so it needs to be charged back. The request for resolution was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**Resource Management Committee**

**Acceptance of Funds for Snowmobile Federation**

Allegany County acts as a pass through for the Allegany County Federation of Snowmobilers for snowmobile trail development and maintenance assistance grants funded by the New York State Office of Parks, Recreation, and Historic Preservation. The 2014-15 application was approved for \$95,865 (based on mileage and high snow). Sufficient funding was appropriated in the 2015 Budget to A7185.3089. No budget needed for 2015 as there is no required County share. This Grant is a renewal of an existing grant-funded program. The major benefits of accepting this grant are the development, grooming, and maintenance of the snowmobile trails in Allegany County. The funds should be appropriated as follows:

Revenue (\$95,865)

A7185.3089.00 (AC Snowmobile Association-St Aid)	\$95,865
--	----------

Appropriation (\$95,865)

A7185.4.83 (NYS OPRHP Funding Award)	\$95,865
--------------------------------------	----------

The request for a resolution was approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Soil & Water Conservation**

**Soil & Water Three-Year Contract Request**

Executive Director-Scott Torrey requested a three-year contract extension between the County and the Soil and Water Conservation District. The current contract is set to expire on December 31, 2015. This year is the ninth year under this format.

According to the request, "Maintaining a long-term financial obligation with the County is very important to the long-term success of the Conservation District and its relationship, not only with the County, but also with the residents, municipalities, and farms of the County. Many of our grant commitments are multiple years in length. The Agricultural Nonpoint Sources funds that the District receives from the State of New York are under a three-year contract that can go to five years. The FL-LOWPA grant funding operates on a two-year contract basis."

Mr. Torrey's calculations noted that for each County dollar invested in the SWCD returns, on average, \$4.60.

Along with grants and commitments, the SWCD also provides technical service to the residents and municipalities of the County. Without the financial support of the County SWCD will not be able to provide these services. Having a three-year contract in place with the County to provide financial support to the District is invaluable when trying to manage all of its different commitments. It helps maintain quality staff which results in more projects being completed.

The following amounts are requested for each year of a new contract with the County:

2016-17: level funding (\$136,000)

2017-18: 1.5 percent increase (\$138,000)

2018: 1.4 percent increase (\$140,000)

The contract renewal was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

### **Youth Bureau**

#### **Approval of the 2015 Resource Allocation Plan Agreement with the Office of Children and Family Services**

Youth Bureau Director-Linda Edwards requested a resolution approving the 2015 Resource Allocation Plan agreement with the Office of Children and Family Services in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Services Plan. We request that the chairman of the Board be authorized to execute such Plan Agreement. A portion of the funds to be received under such Plan agreement shall be appropriated from time to time to cover the costs under sub-contractor services provider agreements as may be approved by this Board. Fiscal Impact: 100% State Aid. The request for a resolution authorizing Chairman Crandall to sign the agreement, was approved on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

#### **Prepare Resolution**

### **Good of the Order**

Legislator Hopkins told the Committee there would be a caucus at 1:30 p.m.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:05 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JULY 15, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, R. Anderson, L. Ballengee, H. Budinger, D. Decker, K. Dirlam, M. Gasdik, R. Hollis, T. Miner, K. Monroe, J. Nelson, B. Riehle, T. Ross, C. Santora, R. Whitney

**Media Present:** D. Donohue, *Olean Times Herald*

**Call to Order:** The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Hopkins, and carried to approve the Ways & Means Committee minutes of June 20, and June 26, 2015.

**Approval of Audit**

Committee members reviewed the July 16, 2015, audit of claims in the amount of \$4,942,295.41 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

**2015 Sealed Bid Results**

County Treasurer Terri Ross distributed the results of the Tax Sale sealed bids. Twenty-four properties were put up for sale; eight properties received bids. She requested a resolution to accept the following bids:

<b>Sale</b>	<b>Tax Map</b>	<b>Bidder</b>	<b>Bid</b>	<b>Back Tax</b>
13-268	228.-1122.22	Ryan Clark	\$ 1,649.28	\$ 989.63
13-354	121.-1-20.2	Matthew Jaslula	\$ 473.03	\$ 637.44
13-438	259.20-1-25	Roy LaFleur	\$ 6,200	\$3,895.33
13-448	259.20-1-9	Scott Wilkins	\$ 1,120	\$5,466.30
13-636	219.-1-29.15	Michael Haywood	\$ 50	\$ 10.02
13-665	206.-1-25.1	Mike & Marcia Dunn	\$ 2,300	\$4,588.88
13-1017	295.5-2-36	Scott Wilkins	\$ 1,120	\$1,118.93
13-1208	238.16-3-21	Thomas Lopez	\$10,000	\$2,831.62

The Committee approved the acceptance of the eight bids on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Ms. Ross went on to say that there had been another, single late bid received. She requested a resolution to accept the following bid:

<b>Sale</b>	<b>Tax Map</b>	<b>Bidder</b>	<b>Bid</b>	<b>Back Tax</b>
-------------	----------------	---------------	------------	-----------------

13-1331      226.19-1-11      Justin Crowner      \$50      \$1,869.67

The Committee approved the acceptance of this bid on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Amendment to Resolution No. 192-10 Establishing Procedure to Promote the Reduction in the Size of the Allegany County Workforce**

The County Administrator requested an amendment to RESOLUTION NO. 192-10 as indicated below.

RESOLUTION ESTABLISHING PROCEDURE TO PROMOTE THE REDUCTION IN THE SIZE OF THE ALLEGANY COUNTY WORKFORCE

Offered by: Ways and Means Committee

WHEREAS, this Board recently adopted Part A of the New York State Retirement Incentive Program, and

WHEREAS, the primary goal of the retirement incentive is to reduce the cost of government by reducing the size of the payroll, and

WHEREAS, reduction in the size of the County payroll can be accomplished by not filling vacant positions, and

WHEREAS, it is anticipated that a number of Allegany County employees will opt to retire due to the retirement incentive, now therefore, be it

RESOLVED:

1. That in addition to complying with all existing procedures applicable to the filling of vacant positions, no position may be filled without a recommendation from the County Administrator that it meets at least one of the following criteria:

- a) The position is vital to the health and safety of Allegany County residents.
- b) The position is one that Allegany County is legally obligated to fill.
- c) Filling the position will be financially beneficial to Allegany County.
- d) Necessary for the continued operation of essential programming and/or services.

2. That all recommendations of the County Administrator that a vacant position should be filled shall be subsequently referred to the Ways & Means Committee for such committee's approval.

3. Exception to this procedure occurs when the Office for the Aging requests to fill a pre-existing part-time position that has been vacated unexpectedly, and therefore; necessitates the need for immediate filling for the continued operation of essential programming and/or services. These positions include:

- a. Luncheon Center Manager
- b. Home Delivered Meals Drivers

4. In such an instance, the County Administrator will temporarily approve authorization to fill a vacancy. At the next practical Standing Committee and Ways and Means Committee meeting, the Department Head will bring the request to fill for committee consideration.

5. This resolution shall take effect immediately.

Moved by: Mr. Fanton      Adopted: Roll Call  
Seconded by: Mr. Pullen      13 Ayes, 0 Noes, 2 Absent

(Memo: Regarding Resolution No. 192-10, the anticipated process for filling vacant positions is as follows: (1) The Department Head will seek approval from his/her Standing Committee to fill a vacancy. If granted by the Committee, (2) The Department Head will present the request to the County Administrator and will set forth the rationale as to why the request to fill meets or exceeds the established criteria. (3) Lastly, the request to fill the vacancy will be brought before the Ways and Means Committee, along with the County Administrator's recommendation, for final action by the Committee.)

The proposed amendment was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Prepare Amended Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **PUBLIC SAFETY COMMITTEE/Sheriff's Office**

#### **Local Law for Project Lifesaver Program**

The Sheriff's Office has joined Project Lifesaver and requested the adoption of a local law to collect the associated fees. The local law has been reviewed by the County Attorney and has his approval. Project Lifesaver International provides lifesaving equipment and training to 50 NYS law enforcement agencies, providing transmitters for adults with Alzheimer's and other forms of dementia as well as children with cognitive impairment to potentially be more easily located.

#### **A LOCAL LAW PROVIDING FOR THE ESTABLISHMENT OF FEES COLLECTED BY THE ALLEGANY COUNTY SHERIFF'S OFFICE**

Be it enacted by the Allegany County Legislature as follows:

**Section 1.** The Allegany County Sheriff's Office is hereby empowered to collect fees for various services under the Project Lifesaver Program.

**Section 2.** The fees to be charged are as follows:

Initial Startup/Entry into the program	\$ 350
Monthly Battery Maintenance Fee	\$ 10

**Section 3.** The procedures for the collection of such fees shall be as prescribed by the appropriate laws of the State of New York and any amendments thereto, or as determined by the Allegany County Sheriff where the state has not enacted procedures.

**Section 4.** Any prior resolution or local law pertaining to the collection of fees by the Allegany County Sheriff's Office is hereby amended to the extent necessary to comply with the intent of this law.

**Section 5.** This local law shall take effect immediately upon filing pursuant to the Municipal Home Rule Law.

Sheriff Whitney told the Public Safety Committee in July (2015) that via a grant, he had received 13 free kits/bracelets. If a citizen wished to participate after the original 13 kits have been distributed to people with a certified medical statement attesting to a condition which caused a loved one to wander, the Sheriff's Office would be able to charge those participants the cost of the kit and the monthly battery fee. He also noted that participants need to adhere to all conditions or the Sheriff's Office had the authority to take the kit/bracelet back.

After presenting this request, Public Safety Committee Chairman Phil Curran noted that Sheriff Whitney wished to withdraw it.

### **Request to Fill PT Confidential Secretary Position**

Sheriff Whitney requested permission to fill the PT Confidential Secretary position that became vacant in his office. The Confidential Secretary position is authorized by the County Law and serves at the pleasure of the Sheriff. This person, along with a current part-time Confidential Secretary will allow full coverage for the position. The secretaries process Pistol Permit transactions, bail transactions, and respond to initial inquiries of customers or other personnel seeking information from the Sheriff's Office. The Office would be unable to maintain the current operations without this staff member. The request to fill the Confidential Secretary position was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

## **HUMAN SERVICES COMMITTEE/Community Services**

### **Community Services Lease Renewal**

At the July 1, 2015, Human Services meeting, County Administrator Mitch Alger presented the results of Dr. Anderson's negotiations with his landlord per last month's directive (see below for last month's meeting minutes regarding the lease renewal).

#### ***[Excerpted from June 3, 2015 Human Services Meeting minutes:***

#### **Lease Renewal**

Dr. Anderson also requested permission to renew the contract with Timothy and Georgette Hainey of Wellsville, New York, on the current premises (41-45 N. Broad Street, Wellsville), where the offices of Community Services are housed. This is a three-year term, commencing January 1, 2015, and terminating on December 31, 2017, at a rent of \$2,700 per month. There is an option to renew for three additional years at a rent of \$2,750 per month. The discussion of the lease renewal was opened on a motion by Legislator Decker and seconded by Legislator Burt. Legislator LaForge requested permission to abstain from any vote regarding this issue. His request was granted on a motion by Legislator Burt, seconded by Legislator O'Grady, and carried. Following the discussion regarding the lease renewal, it was determined that a \$700 jump was too steep, and that Dr. Anderson should go back to try to renegotiate the terms.]

Following the Committee's direction, Dr. Anderson entered into negotiations with the landlords, said Mr. Alger, but they did not yield. Mr. Alger noted that in 1993, the rent was \$1,800 per month, and it remained there until 2008 when it increased to \$2,000 per month. It has remained steady until this year when the landlords sought a \$700 per month increase which the Committee viewed as too steep a jump. Committee members were concerned about setting a precedent with this increase. There was also discussion regarding the location and condition of the premises. County Attorney Tom Miner noted that those conditions suit Dr. Anderson and his clientele and should not be a factor in deciding whether or not to renew the lease. However, ultimately, it was decided to renew the lease. The discussion had been opened on a motion by Legislator LaForge. At that time, he requested permission to abstain from the vote as he has done business with the landlords in question. Permission for Legislator LaForge to abstain from the vote was granted on a motion by Legislator Graves, seconded by Legislator Healy and carried. Subsequently, permission to renew the lease was granted on the motion by Legislator LaForge which was seconded by Legislator Fanton, and carried. **Prepare Resolution**

**HUMAN SERVICES COMMITTEE/Office for the Aging****Request to Accept and Budget BIP Grant**

OFA requested a resolution to accept a new Federal Grant Balancing Incentive Program (BIP) New York Connects Expansion and Enhancement Program Grant. This grant is to be used in coordination with the NY Connects State Grant. The total funding for this grant is \$223,711, and the program period runs from April 1, 2014, through December 31, 2016 (extended from the previous end date of March 31, 2016). OFA expects to spend \$110,711 of the funding in Fiscal Year 2015 and the remainder of the funding of \$113,000 in 2016. The appropriations and revenue accounts were set up in the 2015 County Budget. A transfer needs to be made to the equipment account for a new server for the OFA (per IT the old one is getting full) for two computer laptops, two desks, two chairs, two small printer/copier/scanners, and a new postage meter.

Transfer

FROM

A6790.101 (Regular Pay)

(Federal grant revenue # A6790.4772.6790)

TO

A6790.201 (Office Equipment)

\$13,525

Approval was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

**Request to Apply for 2014-2015 Direct Care Worker Program**

OFA sought authorization to apply for 2014-2015 Direct Care Worker Program. This provides up to two percent salary and related fringe benefit increases to Luncheon Center Managers and HDM Drivers. Salary increases that took effect on or after January 1, 2014, are eligible to use as a basis for claiming reimbursement. The Board must approve a resolution attesting that the funding received will be used solely to support salary and salary-related fringe benefit increases for direct care staff. There is no County share. A Revenue account number will be established when awarded \$4,432. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Request to Fill Whitesville Luncheon Center Manager**

Ms. Gasdik requested permission to fill the Whitesville Luncheon Center Manager (PT, non-union) position which has become vacant as the result of a retirement. The position manages the Whitesville Luncheon Center three days per week from 10 a.m. to 2 p.m. The duties are specific to the Whitesville Senior Luncheon Center. Without this position, the Center would not be staffed and would need to be closed. Funding for this position is provided by federal dollars (39 percent), County dollars (36 percent) and other [Older American Act Federal Funds and participant contributions—(25 percent)]. Permission to fill this position was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

**Accept & Appropriate \$10,000 from Allegany Senior Foundation for our Home Delivered Meals Program and \$2,216 for the Personal Emergency Response Systems**

OFA requested a resolution accepting and appropriating \$12,216 in donations from the Allegany Senior Foundation: \$10,000 for the Meals-on-Wheels Program and \$2,216 for the Personal Emergency Response Systems (Mercy Line) to low-income elderly persons in need of PERS. The \$10,000 came as a result of a grant written by the Senior Foundation to the United

Way, and the \$2,216 came as a result of a grant written by the Senior Foundation to the Alfred-Alfred Station Community Chest.

Increase Expenditure Account

A6779.474 (OFA-SNAP-Contractor)	\$10,000
A6776.409 (PERS)	\$ 2,216

Increase Revenue Account

A6779.2801.00 (OFA-SNAP- Local Revenue)	\$10,000
A6776.1972.00 (Local Revenue)	\$ 2,216

Acceptance and appropriation of funds as indicated above was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

## **FACILITIES & COMMUNICATIONS COMMITTEE**

### **Approval of a Local Law to Establish a Local Development Corporation**

At the July 2015 Facilities and Communications Committee meeting, Legislator Pullen noted that at the June meeting, a preliminary Business Plan had been distributed to the Committee. It served as an analysis to see if an LDC (Local Development Corporation) established by Allegany County could function and survive and be economically viable. The Plan concluded that with just a gradual signing of private (residential) customers, and not any of the other potential types of users such as medical, industrial, educational, the LDC should be a viable proposition. The County needs a vehicle so that every step of the project is not handled by the Facilities and Communications Committee and/or the Board because the Committee meets only one time per month, and that's been how it's been handled to date. Thus, the LDC would be the entity that will be taking over so that the Legislature and this Committee would not be doing the day-to-day business because such things as proposals with BOCES, school districts, WNYRIC, and possibly contracts with ION and last-mile providers will arise.

Although the wireless system itself is owned by Allegany County, the County needs to have a contract between the County and the LDC that turns it (the system) over to the LDC to manage and operate. The Local Law will be referred to Ways & Means on July 15, and then to the full Board to be considered at its July 16 meeting. A public hearing could be held on July 22, 2015; following the public hearing, the Board could consider action on that (which is our typical pattern). And if there need to be changes, they can be made as well.

Approval of the draft of the local law was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Request to Fill IT Director Position**

The County Administrator is requesting a resolution to appoint and permission to fill the position of Director of Information Technology which is vacant due to a retirement. This is a department head level position which has the responsibility for supervising, coordinating, and supporting County information technology and telecommunications activities. The position is currently budgeted at a salary of \$71,615; the new Director's salary will be set at \$76,000, resulting in the need for an amendment to the Section IV Salary Schedule. This position is a full-time, non-union position, Section IV. The hiring of Keith Hooker (currently a Network Administrator with the County) at a salary of \$76,000, effective July 27, 2015, with the necessary change in the Section IV Salary Schedule was approved on a motion by Legislator Healy, seconded by Legislator Root, and carried. **Prepare Resolution & Notify Human Resources**

## **PLANNING & ECONOMIC DEVELOPMENT**

### **Request to Fill Planning and Development Specialist**

In April (2015), the Development Office requested that the Clerk position be abolished and the title of Planning and Development Specialist (AFSCME, Grade 13, Step Base-7) be created. The Clerk title is an entry-level clerical position. We hope to better utilize this person by creating a position that is capable of performing a wide range of planning and economic development duties. Work will range from basic clerical functions to more advanced and technical work. This person will give the office more flexibility and depth. The Planning and Development Specialist will report directly to the Director of Planning (once created) but will also assist the Director of Development as needed. The proposed salary range for this new position is between \$32,953-\$40,091. This position was created by the Board at its June 8, 2015, meeting. Thus, permission to fill the position was approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Request to Fill Secretary to Director of Planning Position**

County Administrator Mitch Alger presented a request to fill the Secretary to the Director of Planning position, noting that this is primarily a change of title for the incumbent, although, officially, the title of Secretary to the Director of Development will be eliminated. This position will provide administrative and technical assistance to the Director of Planning. It is a non-union, Grade 2, Step 11 position. Permission to fill the position was approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Request to Fill Director of Planning Position**

Mr. Alger also presented a request for a resolution to appoint and to fill the Director of Planning position. This is also a non-union, Section IV position responsible for the initiation, coordination, directing, and review of activities undertaken by the County Planning Department. This will require an amendment to the Section IV Salary Schedule. Permission to appoint H. Kier Dirlam as the Director of Planning with an annual salary of \$66,500, effective July 27, 2015, was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution and Notify Human Resources**

## **New Business**

Legislator Curran wanted to note that the Sheriff had withdrawn his intent to pursue the Project Lifesaver program based on his interpretation of the Committee's feelings. Legislator Graves indicated that through informal conversations, he has learned that other law enforcement agencies, such as the State Police, have an interest in the program. Sheriff Whitney wanted to go on record that he felt forced to withdraw his request, and that he feels this is the wrong decision for Allegany County. Legislator Jessup noted that this is a discussion that is not appropriate for the Ways & Means Committee and suggested that it go back to the Public Safety Committee in August.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:30 p.m. following a motion by Legislator Graves, seconded by Legislator LaForge, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
JULY 27, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge (Absent: D. Pullen, D. Root, C. Crandall)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, D. Decker, V. Grant, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of June 17, June 22, and July 15, 2015.

**Approval of Audit**

Committee members reviewed the July 27, 2015, audit of claims in the amount of \$2,759,893.68 (including prepaid bills). A motion was made by Legislator Hopkins, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

**Designation of Substitute Newspaper**

Clerk of the Board Brenda Rigby Riehle has been notified that the *Cuba Patriot*, one of the official newspapers, will not be publishing during the first week of August. Normally, the *Alfred Sun* would be designated a substitute official newspaper; however, they have not confirmed whether or not they will be publishing that week. Therefore, a resolution is requested designating the Wellsville Daily Reporter as the sole official newspaper for the period August 3-7, 2015. The request for a resolution which will need to come off the floor at this afternoon's Board meeting making that designation was approved on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Request to Fill Secretary to the Clerk of the Board Position**

Ms. Riehle then requested permission to fill the Secretary to the Clerk of the Board (non-union, Grade 2, Step Base-11) position which will become vacant due to a retirement. The position, created by resolution #17-12 is a part-time permanent position. The incumbent would attend all committee meetings, and take, transcribe, distribute, and file all committee minutes. Filling this position will better enable the County to comply with the Board Rules, Open Meetings Law, and Public Officers Law regarding how our minutes are taken, distributed, and retained. The minutes also serve as the County's historical record. The funds to finance the cost of this position appear in the Clerk of the Board's 2015 Budget. The benefit to the County in having this position is the creation of high-quality, consistent minutes in a timely manner for all committees,

and the opportunity for key personnel to work on other things. Permission to fill the position was approved on a motion by Legislator Graves, seconded by Legislator Fanton, and carried. **Notify Human Resources**

### **Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of June 2015. A motion was made by Legislator Hopkins, seconded by Legislator Curran, and carried to approve the vouchers for payment

## **REFERRALS FROM OTHER COMMITTEES**

### **PLANNING & ECONOMIC DEVELOPMENT COMMITTEE/Employment & Training**

#### **Accept & Appropriate \$5,480 in Disability Employment Initiative (DEI) Funding**

At the July Planning & Economic Development Committee meeting, E&T Director Reita Lynch requested a resolution to increase budget appropriations for the acceptance of \$5,480 in Disability Employment Initiative DEI funding. This money will allow E&T to purchase three new computers to benefit clients with disabilities who come to the E&T Center and need to use the computers. Thus, the sum of \$5,480 should be placed in appropriations account CD1 6400.201 (Adm Equipment) with a like sum placed in revenue account CD1 6400.4701.00 (Adm Federal Aid). The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **PLANNING & ECONOMIC DEVELOPMENT COMMITTEE/Employment & Training** **HUMAN SERVICES/Department of Social Services**

#### **Accept & Appropriate \$45,792 from NYS Office of Temporary & Disability Assistance for Provision of Supportive Employment Services to Eligible Noncustodial Parents**

Social Services Commissioner Vicki Grant requested a resolution to accept and appropriate \$45,792 from NYS Office of Temporary & Disability Assistance for Provision of Supportive Employment Services to Eligible Noncustodial Parents. These grant funds support a court-based referral and compliance monitoring program designed to address underemployment and unemployment among non-custodial parents, promote timely and consistent payment of child support, and improve the financial stability of custodial parents to support better outcomes for their children. DSS already does this on an informal basis. DSS has been notified that it will receive \$45,792; County share is 10 percent of that sum for a total of \$4,579.20. The fiscal year runs August 1, 2015, through July 31, 2016, with an option to extend an additional two years. Ms. Grant's MOE stated that child support is a critical source of income for custodial families and assists them to become and remain self-sufficient. We have a population of NCPs who struggle to meet their child support obligations and with help accessing training, job skills, parenting skills, and job seeking skills, we may be able to help address the barriers in meeting their child support obligations. This would potentially have all less dependent on government funding. The funds should be disbursed as follows:

Appropriations	\$45,792
A6010.476 (DSS Contracts)	
Revenues	
A6010.4610.00 (NYS Revenues)	\$45,792

The request was approved on a motion by Legislator Hopkins, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Good of the Order**

Legislator Hopkins announced that there would be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:10 p.m. following a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
SPECIAL MEETING  
August 5, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, S. Burt, D. Decker, K. Francisco, K. Hooker, C. Knapp, J. Nelson, B. Riehle, T. Ross, C. Santora

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 4:50 p.m. by Ways & Means Committee Chairman Charles Jessup.

**REFERRALS FROM OTHER COMMITTEES**

**FACILITIES & COMMUNICATIONS/IT**

**Request to Fill IT Network Administrator Position**

IT Director Keith Hooker requested permission to fill the IT Network Administrator (non-union, Grade 25, Step 7) position on a part-time temporary basis with the former Director of Information Technology. The filling of this position will assist in (his) transition into the position of Director. She will also assist the department in performing assigned duties while the department is short-staffed. Because the department is down one person, it has enough funding in the 2015 Budget to cover the cost of this position. The request noted that without this temporary hire, response times to requests from other departments will be much slower. The parameters of this position would be two half-days per week for eight weeks, for a total of approximately 56 hours. Permission to fill the position within the stated parameters was granted on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Notify Human Resources**

**Request to Create and Fill Network Technician Position**

Mr. Hooker also requested permission to create and fill a Network Technician position (AFSCME, Council 66 bargaining unit, Grade 17, Step: Base-7) on a full-time permanent basis. This position will replace the IT Network Administrator position (AFSCME Grade 25) which became vacant when Mr. Hooker was appointed Director. Mr. Hooker contends that without this position, IT will be unable to support all County customers and that the level of support will not be acceptable. Approval was granted, contingent on the position's being created by the Board, on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Refer to Ways & Means and Prepare Resolution**

**School Tax Collection Update**

County Treasurer Terri Ross updated the Committee on the collection of school taxes, providing Committee members with a copy of a memo from the School Business Officials of Allegany County. That group, on April 28, 2015, "decided that the Allegany County Treasurer would no longer collect school tax payments from November 1 to November 15; the schools

collection period would commence on September 1 and terminate on October 31. There will be no collection of school taxes after October 31, 2015. School Districts will have until November 9, 2015, to process all payments postmarked on or prior to October 31, 2015, in the TCS system. Beginning on November 10, 2015, school collectors will be set to 'read-only' status in the TCS System so that the County can begin the settlement process and meet the deadline to file the re-levies with the Real Property Tax Department by November 20, 2015. This agreement shall remain in effect unless otherwise agreed upon by both parties." Ms. Ross added that in the past, the County collected school taxes until November 15 for the school districts. Now, in 2015, there will be no collection of school taxes from October 31 until they are re-levied onto the January bill. All collections will take place within the school district through October 31 only. The County, in cooperation with the school districts, will do its part on "PR" to alert the taxpayer of the change, but the school districts will handle the bulk of the notification to the taxpayers in their districts. The Committee supported Ms. Ross's recommendation that we try it this way on a motion by Legislator Graves, seconded by Legislator Root, and carried.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 5:05 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE  
AUGUST 10, 2015**

**\*\* NOT APPROVED \*\***

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, D. Decker, V. Grant, L. Gridley, R. Hollis, K. Hooker, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of July 15, 2015.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of July 27, 2015.

**Approval of Audit**

Committee members reviewed the August 10, 2015, audit of claims in the amount of \$3,301,355.22 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

**REFERRALS FROM OTHER COMMITTEES**

**HUMAN SERVICES/Health Department**

**Renewal of Transportation of Pre-School Children with Handicapping Conditions Contracts**

Public Health Director Lori Ballengee told the Committee that the Preschool Children with Handicapping Conditions Contracts need to be approved. She noted that we are mandated to provide this transportation, and if we contracted with a private bus company, it would cost us much more than we pay now because these contracts relieve the County of having to hire private companies to transport the children. In fact, she said, other counties often call for pointers on how to do this. She added that there have been no changes to the contracts; this is simply a renewal of what we've been doing for several years. The schools include Alfred-Almond, Andover, Arkport, Belfast, Bolivar-Richburg, Canaseraga, Canisteo-Greenwood, Cuba-Rushford, Fillmore, Friendship, Genesee Valley, Livingston-Wyoming NYSARC, Portville, Scio,

Wellsville, and Whitesville. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

#### **WNY Inter-municipal Agreement**

Ms. Ballengee also requested permission to renew the Inter-municipal agreement which allows for providing (and/or receiving) mutual aid from other counties in the event of a public health problem. In such a situation, a county may determine that its county health department is unable to provide all of the public health services needed in its county to respond to the problem. In such an event, the chief elected official in that county may make a request for public health mutual aid to the chief elected official of one or more of the WNY counties. The services may include, but are not limited to administering points of dispensing clinics, performing patient triage, dispensing or administering medications, performing health services in population shelters, receiving reports of communicable diseases, interviewing contacts of cases of communicable disease, performing health education, supervising patients in isolation or quarantine, assessing environmental problems, collecting environmental samples, or directing environmental remediation activities. There is no fiscal impact unless the need arose to invoke this agreement. Approval of this agreement, which will come off the floor at today's Board meeting, was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

#### **HUMAN SERVICES/Department of Social Services**

##### **Request to Fill Community Service Worker**

Ms. Grant requested permission to fill a Community Service Worker (AFSCME, Grade 11, Step: min) position which became vacant as the result of a retirement. This position is in the TA unit and is responsible for enrolling and dis-enrolling clients from managed care, tracking and entering any third-party health insurance, and addressing and logging complaints regarding these programs. The position is funded 50 percent by federal funds, 25 percent state funds, and 25 percent local funds. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

##### **Request to Fill Social Welfare Examiner Position**

Ms. Grant also requested permission to fill a Social Welfare Examiner (AFSCME, Grade 11 Step: Min.) position which became available due to a termination. The position is in the TA unit and is responsible for interviewing clients, determine eligibility, and administering the appropriate benefits. The position is funded 50 percent federal dollars, 25 percent state dollars, and 25 percent local dollars. Filling this position will allow DSS to meet state and federal requirements. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

#### **HUMAN SERVICES/Office for the Aging**

##### **Approval of Contract with Fidelis Care New York**

OFA requested permission to enter into a contract with Fidelis Care New York to supply Home Delivered Meals to their long-term care clients in 2015 at a price of \$10 per meal and congregate meals at a price of \$8 per meal. No additional funds are anticipated as the 2015 OFA Budget already include meals for (now DSS) long-term care clients. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

**Request to Amend Agreement with KVR Services**

OFA also requested permission to amend the existing agreement between the County of Allegany and KVR Services, LLC, dated July 24, 2012, to increase the price per meal by 15 cents for 2016, from \$4 per meal to \$4.15 per meal. This increase has been included in the proposed 2016 Budget. There was some discussion regarding the rise in food costs. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried.

**Prepare Resolution****Request to Amend Agreement with Home and Health Care Services (Hornell)**

OFA requested permission to amend the existing agreement between the County of Allegany and Home and Health Care Services, Inc., dated January 1, 2015, to increase the price for home care services for the elderly for both EISEP and Respite as below;

Level I Care (Housekeeping) from \$22.36/ hour to \$22.56/hour

Level II Care (Personal Care) from \$22.68/hour to \$22.88/hour.

Because there are currently only two Allegany County clients receiving services from Home and Health Care Services, the increased cost for the year is \$55. Ms. Gasdik also noted that OFA uses this organization to cover the northern part of the County as Jan & Bev's has a difficult time getting personnel in that area. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

**Approval to Apply for Alzheimer's Disease Caregiver Support Initiative Grant**

OFA requested authorization to apply for Alzheimer's Disease Caregiver Support Initiative, a collaborative effort with Catholic Charities (Lead Agency), Alzheimer's Association, Erie County OFA, Niagara County OFA, Chautauqua County OFA, Cattaraugus County OFA, Wyoming County OFA, and Genesee County OFA. This grant will provide support to caregivers of individuals with Alzheimer's disease and other dementias through Care Consultations, Support groups, Education and Training, Respite, and other services. The total grant is for \$1.5 million. The Allegany County share is to be determined, but will include funds for an Aging Services Specialist, \$6,000 for clerical support, as well as respite, transportation, mileage and conferences, technology, locator services, advertising, and volunteer incentives. The grant fiscal year runs from January 1, 2016, through December 31, 2020. There is no local County share. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Committee of the Whole****Agreement with Solar City**

The Committee of the Whole requested a resolution authorizing the County to enter into a Power Purchase Agreement (PPA) with Solar City to install and maintain a solar system on County-owned property upon approval of the agreement by the County Attorney. There was some discussion regarding the siting of the solar array. It was noted that any necessary site work would be performed by Solar City. Additionally, it was noted that Allegany County qualifies for grandfathering under the tariff provision to calculate the value of excess generation using a monetary process should Allegany County decide to enroll in Remote Net Metering as a non-demand Host. Chairman Curt Crandall added that approval to enter into an agreement with Solar City at today's Ways & Means meeting would allow a timely process of approval at the August 24 Board meeting, which maintains the parameters allowable for the aforementioned

grandfathering allowance. Subsequently, approval was granted on a motion by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Good of the Order**

Legislator Hopkins informed the Committee that there would be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**AUGUST 19, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton)

**Others Present:** J. Adams, M. Alger, L. Ballengee, H. Budinger, S. Burt, J. Dennis, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, R. Sobeck-Lynch

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of August 5, and August 10, 2015.

**Contract with Alfred State College**

County Administrator Mitch Alger requested approval to enter into a contract between Allegany County and Alfred State College whereby the College will provide assistance for the development and implementation of an economic and industrial development program for Allegany County with an emphasis on attracting businesses and industries to locate within the County and promoting expansion of existing businesses and industries. The relationship of ASC to the County arising out of this agreement shall be that of an independent contractor. The initial term of this agreement shall begin September 1, 2015, and end on August 31, 2016, unless earlier terminated by either party in accordance with this agreement. Notwithstanding such initial term, the agreement shall automatically renew for two additional one-year terms unless either party provides written notice to the other party at least 60 days prior to said renewal date that the party does not wish to renew this agreement. This resolution will come off the floor at Monday's (August 24) Board meeting. Approval of this contract was granted on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Budget Transfer**

County Administrator Mitch Alger sought approval to enter into an agreement with Alfred State College for economic development services. The following budget adjustment to fund the above initiative for the remainder of the year in the amount of \$41,700 would be required:

FROM	TO
A6430.101 (Economic Development-Regular Pay)	A6430.477 (Economic Development-Contractual)

There are currently funds available in the 2015 Economic Development budget (due to the vacant Director of Development position) to fund the obligations of the proposed contract for the remainder of 2015. If approved, \$100,000 will be budgeted in the 2016 budget and then annually thereafter according to the terms of the agreement. This resolution will come off the

floor at Monday's (August 24) Board meeting. Approval was granted on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. **Prepare Resolution**

### **CDBG Grant Application Authorization**

Community Action of Cattaraugus County (CACC) in partnership with ACCORD Corporation wishes to apply for a New York State Homes and Community Renewal (HCR) 2015 Community Development Block Grant Program (CDBG). As required by the funder, the County will serve as the grantee and Cattaraugus Community Action Agency will write and administer the grant.

If funded, the grant will serve eight-10 low-income residents of Allegany County currently living in owner-occupied dilapidated manufactured homes. The grant addresses health and safety issues by ensuring properties meet Housing Quality Standards (HQS) by replacing dilapidated housing with new Energy Star rated single-wide manufactured homes. Septic and well systems are addressed also. With \$850,000 in state funding, seven-eight mobile homes will be replaced, targeting the most vulnerable populations (elderly, disabled, Veterans). Referrals will come from OFA, DSS, Veterans' Services, and ACCORD Corporation. Costs to the service recipients are limited to payment of the taxes associated with the new manufactured home, estimated at approximately \$2,000.

Cattaraugus Community Action is located in Salamanca, but has a history of serving Allegany County residents with Weatherization services. The agency has successfully operated a similar mobile home replacement program in Cattaraugus County. In preparation for this project, CCA staff has reached out to the ACCORD Corporation, who is supporting this proposal.

**FISCAL IMPACT:** The total County share of grant will be \$850,000 with no local County share. The Revenue: # will be established when awarded. The grant fiscal year: 2015-17.

The major benefits of applying for this grant include elimination of blight, improved health and safety living standards, and the replacement of seven-eight mobile homes in Allegany County, targeting the most vulnerable populations (elderly, disabled, Veterans). Approval to apply for the grant was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Establish Public Hearing**

Subsequently, Community Action of Cattaraugus County (CACC) in partnership with ACCORD Corporation, sought authorization to establish a public hearing for the New York State Homes and Community Renewal (HCR) 2015 Community Development Block Grant Program (CDBG) grant application as required by HCR. The public hearing will be held on September 14, 2015, during the scheduled Legislative Board Meeting to allow for public comments, questions, and concerns. As required by the funder, the County will serve as the grantee and Cattaraugus Community Action Agency will write and administer the grant. If funded, the grant will serve eight-10 low income residents of Allegany County currently living in owner occupied dilapidated manufactured homes. Approval to set the public hearing for September 14, 2015, was granted on a motion by Legislator Graves, seconded by Legislator Healy, and carried. This resolution will come off the floor at Monday's (August 24) Board meeting. **Prepare Resolution**

**Amendment to Board Rules to Add Administrative Oversight of LDC to Facilities and Communications Committee**

**RESOLUTION AMENDING BOARD RULES TO PROVIDE ADMINISTRATIVE OVERSIGHT OF THE ALLEGANY COUNTY TELECOMMUNICATIONS DEVELOPMENT CORP. BY THE FACILITIES AND COMMUNICATIONS COMMITTEE**

RESOLVED:

1. That County Board Rule 220.B.2 is amended to reflect material added as shown by material underlined as follows:

g. General supervision of the Allegany County Telecommunications Development Corp. and governing board.

2. That County Board Rule 220.B.3 is amended to reflect material added as shown by material underlined as follows:

d. Allegany County Telecommunications Development Corp.

3. This resolution shall take effect immediately.

Legislator Pullen noted that the LDC will have a lot going on, and will need to be under the jurisdiction of some Committee of Jurisdiction. Because the LDC is a new entity, it didn't "fall" under a particular committee. Hence, what is being said is that this new entity, the LDC, will have a committee home to which it will report (Facilities and Communications Committee), he added. Approval of the amendment was granted on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**Affordable Government Committee**

**Local Law & Amended Purchasing Policy**

At the previous meeting (Planning & Economic Development), the proposed amended Local Law authorizing the use of "Best Value" in the competitive bidding process was presented. Best value purchasing involves using a scoring or rating scale to acquire goods and/or services. Best value is defined as the basis for awarding certain service and purchase contracts to the offerer that optimizes quality, cost, and efficiency, among responsive and responsible offerers. Such basis shall be, wherever possible, quantifiable (State Finance Law §163 (1) (j)).

At that time, Legislator LaForge explained that this change would take advantage of some of the changes the State made a couple of years ago by adding best practices in our purchasing policy. As a separate matter, our Procurement Policy should be amended to reflect the use of best value once the local law goes into effect. County Attorney Tom Miner added that the blue highlighted portion of the document is the modification of our procurement policy by addition of that language. As the consensus of the Committee was that this is a good idea, they approved the amendment and referred it to Ways & Means for additional action.

At the Ways & Means Committee, a motion was made by Legislator Hopkins, seconded by Legislator LaForge, to adopt the new policy. However, County Attorney Miner indicated that the Committee is "getting ahead of itself," and that we are not yet ready to vote on the procurement policy. Thus, Legislator Hopkins withdrew his motion.

It was then determined that first, the Committee needed to establish a public hearing for a local law for best value. According to statute, said Mr. Miner, we have to adopt best value by way of local law so we need to set up a public hearing for a local law; that's the first step. Once that occurs, we have best value, and we can amend our procurement policy.

Thus, a public hearing prior to the Board meeting on September 26, 2015, was established on a motion by Legislator LaForge, seconded by Legislator Healy and carried.

### **Prepare Resolution**

Mr. Miner explained that piggybacking off County bids needs to be adopted as a separate policy; this allows for other municipalities to purchase off our low bids. The County Law requires that we adopt some rules prior to allowing piggybacking. Subsequently, the Committee agreed to adopt the piggybacking policy on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of July 2015. A motion was made by Legislator Hopkins, seconded by Legislator Root, and carried to approve the vouchers for payment.

### **Attorney/Client Session**

The Committee entered attorney/client session at 3:25 p.m., on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. The Committee exited attorney/client session at 3:35 p.m., following a motion by Legislator Hopkins, seconded by Legislator Healy, and carried.

### **Property Easement**

Following attorney/client session, it was determined that County Attorney Tom Miner would create a contract allowing for the easement on the driveway owned by the County at a cost of \$500 with appropriate conditions per Mr. Miner's discretion. This was approved on a motion by Legislator Graves, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

### **New Business**

Chairman Crandall wanted to give Committee members a heads-up regarding issues surrounding Rushford Lake, such as access, gate fees, and DEC stocking, etc. He noted that he had attended a meeting at Senator Young's office in July regarding these issues. He noted that the fees for entrance to Rushford lake are much higher than fees to get into state boat launches on other lakes. The figures that he heard are \$7 for access to state boat access launches and \$40 on Rushford Lake. Rushford Lake also limits times for fishermen, so those who wish to fish early in the morning or late in the evening are denied access. There had also been discussion about invasive species and, he said, the DEC addressed those concerns well and the concern ended up being unfounded. Mr. Crandall said he wanted to get a feel for how the other Legislators feel about these issues and determine whether or not the County should take an official stand. It is his concern, he said, that a County that promotes itself as a spot for sportsmen and recreation as part of its tourism appeal to have its largest body of water so restricted cannot be a good thing. So, he requested a special Resource Management meeting on September 2 to discuss these issues more fully and come up with a stand on these issue if that's what the Committee deems necessary.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:37 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**AUGUST 24, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, V. Grant, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, C. Santora, D. Scholes, R. Scott, B. Thierman, N. Ungermann, J. Wood

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Audit**

Committee members reviewed the August 24, 2015, audit of claims in the amount of \$3,544,715.98 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to forward the audit to the full Board for approval of payment.

**Repeal of Resolution 179-15 (Acceptance & Appropriation of NYS Office of Temporary & Disability Assistance for the Provision of Supportive Employment Service to Eligible Non-custodial Parents)**

Resolution No. 179-15, Acceptance and Appropriation of New York State Office of Temporary and Disability Assistance for the Provision of Supportive Employment Services to Eligible Noncustodial Parents, which was offered by the Human Services, Planning & Economic Development, and Ways & Means Committees was passed at the Board meeting on August 10, 2015. That resolution read as follows:

“RESOLVED:

“1. That the sum of \$45,792 in New York State Office of Temporary Disability Assistance funding for the provision of supportive employment services to eligible noncustodial parents is accepted.

“2. That the sum of \$45,792 is placed in Account No. A6010.476 (Social Services Admin.– Contractual Expense) with a like sum credited to Revenue Account No. A6010.4610.00 (Social Services Admin. - Federal Aid).”

Since that time, it was noted that the sum of \$45,792 was incorrect; thus, Resolution 179-15 should be repealed. The Committee repealed Resolution 179-15 on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. Subsequently, Resolution 179-15 should be replaced with the following:

**RESOLVED:**

1. That Resolution 179-15 is hereby repealed
2. That the sum of \$46,792 in NYS Office of Temporary Disability Assistance funding for the provision of supportive employment services to eligible noncustodial parents is accepted

3. The funds shall be appropriated as follows:

Appropriation Accounts

A6010.101 (Social Services-Personnel Services)	\$ 5,412
A6010.402 (Social Services-Mileage)	720
A6010.407 (Social Services-Supplies)	500
A6010.476 (Social Services-Contractual Expenses)	33,235
A6010.482 (Social Services-Contractual Expenses)	<u>6,925</u>
	\$46,792

Revenue Account

A6010.4610.00 (Social Services-Federal Aid)	\$46,792
---	----------

The correct resolution was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**Request to Fill Position**

At the last Planning & Economic Development meeting, Employment and Training Director Reita Sobeck-Lynch requested permission to hire a temporary Senior Employment & Training Counselor (AFSCME, Grade: 17, Step: Base-7) because the employee that holds this position has been on medical leave for six months and continues to be until further notice. During this time, our OTDA partner has been cut to half time here. This has created an additional work load for counselors who have shared this work for six months and are overloaded. The source of funding for this position is 80 percent Federal dollars and 20 percent DSS dollars. This position will allow E&T to decrease the wait for services such as assessment, resumes, job search and referrals and documentation. Existing and current clients engaged in work or training activities will not benefit from staff monitoring progress toward customer goals. Customers will be served more efficiently and counselor will not incur any overtime related to the absence of this position. This position is in the 2015 Budget and is funded by the Workforce Investment Act & DSS. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Root, and carried. **Notify Human Resources**

**Attorney/Client Session**

The Committee entered attorney/client session at 1:03 p.m. on a motion by Legislator Root, seconded by Legislator Fanton, and carried. The Committee exited attorney/client session at 1:25 p.m. on a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

**New Business**

Clerk of the Board Brenda Rigby Riehle introduced Rebecca Scott of Belmont, who has joined her staff and will be assuming the role of Secretary to the Clerk of the Board on September 1, 2015.

**Good of the Order**

Legislator Hopkins noted there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:28 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Cynthia Santora, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**September 14, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, LaForge, D. Root, C. Crandall (Absent: T. Hopkins, D. Pullen)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, L. Gridley, R. Hollis, K. Hooker, T. Miner, J. Nelson, B. Riehle, R. Scott, N. Ungermann

**Media Present:** No media present

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root and carried to approve the Ways & Means Committee minutes of August 19, 2015.

A motion was made by Legislator Curran, seconded by Legislator Fanton and carried to approve the Ways & Means Committee minutes of August 24, 2015.

**Sales Tax Extension**

Clerk of the Board Brenda Rigby Riehle stated this was the final step in a three-step process to continue the existing tax rate. The resolution reads as follows: Amending Resolution No. 118-67, as Amended to Increase the Rate of Allegany County Sales and Use Tax from Three to Four and a Half Percent for the Period Beginning December 1, 2015, and Ending November 30, 2017, and Thereafter Said Rate of Sales and Use Tax to Revert to Three Percent.

County Administrator Mitch Alger noted the County collected \$20,136,080 in sales tax revenue receipts in 2014. The additional one and one-half percent sales tax resulted in \$6.71 million revenue. Legislator Healy asked if the County Administrator and County Treasurer recommended this resolution. Mr. Alger stated yes and Deputy County Treasurer Jenna Nelson also stated yes. The resolution was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried.

**Approval of Audit**

Committee members reviewed the September 14, 2015, audit of claims in the amount of \$4,801,479 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

**Good of the Order**

Legislator Jessup informed the committee that there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:03 p.m. following a motion by Legislator Graves, seconded by Legislator Healy, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**September 16, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, R. Christman, V. Grant, R. Hollis, G. James, L. Edwards, J. Luckey, T. Miner, K. Monroe, J. Nelson, B. Riehle, R. Scott, R. Sobek-Lynch, R. Whitney

**Media Present:** B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 3:02 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Referrals from Other Committees**

**Human Services/Health Department**

**WIC Lease Renewal**

Ms. Ballengee stated the WIC/Cancer Services Programs' building lease is up for renewal on October 10, 2015. She requests the new lease be signed. The rent amount is the same as the previous year at \$2,100 per month, plus utilities. The only change to the lease is the addition of a 90-day out written notification by either party clause, listed at #10 in the lease. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Human Services/Department of Social Services**

**Approval to fill Senior Case Manager Position**

Commissioner Vicki Grant requested permission to fill a Senior Case Manager (AFSCME, Grade 17) position. This position is the result of a retirement. This position is responsible for determining eligibility for day care assistance and authorizing benefits to day care providers, assisting those with emergency needs and those claiming homelessness. This position is 80 percent funded by state and federal funds. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton & carried. **Notify Human Resources**

**Public Safety/Stop DWI**

**Approval to accept 2016 STOP-DWI Plan**

Youth Bureau Director/STOP-DWI Coordinator Linda Edwards requested an approval to accept the 2016 STOP-DWI Plan. The request was approved on a motion by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Public Safety/Sheriff's Department**

**Approval to fill part-time E-911 Dispatcher position**

Sheriff Rick Whitney requested approval to fill a part-time E-911 Dispatcher position (Non-Union, Base). Mr. Whitney stated this position is needed to fulfill current Dispatcher needs of the County, and replace a part-time Dispatcher that resigned. The request was approved on

a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

**Approval to accept Three-Year Maintenance Service Contract for Generators.**

Sheriff Rick Whitney asked for approval of a three-year maintenance service contract for the generators located at the radio tower sites. The maintenance is to be performed twice a year and is for the seven (7) existing towers. Bids were requested and are attached.

The low bid was as follows:

F&F Electric Inc.

3 Years @ \$2,184 per year

Total Contract Amount \$6,552

The request was approved on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**Approval to accept and appropriate LETTP grant.**

Sheriff Rick Whitney requested a resolution accepting and appropriating \$17,500 of the 2015 LETPP Grant LE15-1000-D00 – Equipment for the Tactical / ACLERT Team as follows:

Revenue # A3654.3306.SH14 (StAid-HS 2015 LETPP T969152) \$17,500

Appropriation # A3654.210 (Homeland Security Equipment) \$17,500

Legislator Graves read a prepared statement. His concern was if it was the right equipment, and if the staff had appropriate training and qualifications to serve. He voiced concern regarding duplication of services. Legislator Graves noted the amount of troopers located at the Amity Barracks. The State Troopers are trained and can be on scene within an hour. They have full-time staff that exceed or meet the requirements. Legislator Graves stated he did not want to lose the grant but wanted to table the grant or send it back to the Public Safety committee to examine three things. First, whether or not the training provided by the Sheriff's Department meets all of the requirements where other agencies within the County will have the confidence to use them. Second, if the \$17,500 could be used in another qualified area. Finally, if there is a duplication of services. Legislator Graves made the motion to table the grant, seconded by Legislator Fanton, and carried by a vote of six in favor and three opposed. Legislator Fanton made the motion to bring the grant back to committee so Sheriff Whitney could address the issues, second by Legislator Graves, and carried.

Sheriff Rick Whitney stated it is a Homeland Security Grant and twenty-five percent has to be used for law enforcement. The rest of the money goes to Emergency Management. So, \$17,500 goes to law enforcement and \$52,500 goes to the Office of Emergency Management. Legislator Graves stated it does not have to go to the SWAT team. Sheriff Whitney stated he is recommending it goes to the SWAT team. Legislator Fanton stated he understands Legislator Graves' concerns about the SWAT team, but refusing the money is not going to do away with SWAT team. Legislator Graves stated the issue is because it is on the agenda he had to take a look at this. He believes it is liability issue. He doesn't want to refuse the money but use it in a different way. Director Jeff Luckey stated the grant is based on a threat analysis. The County

is allocated a certain amount of money and the equipment has to match that amount. Mr. Luckey has tried to integrate into all hazard response. Legislator Graves again reiterated he believes it doesn't have to go to SWAT team it can go to cyber security, citizen preparedness, and other areas. He would like to sit down and decide if our team is needed. It costs \$50,000 or more. Legislator Graves also voiced his concern about the Drug Task Force since there is a serious drug problem in the County. Legislator Graves asked why Sheriff Whitney would not assign members to the Southern Tier Drug Task Force. Sheriff Whitney responded they work with the Southern Tier Drug Task Force. Legislator Graves stated they have their own separate unit. Legislator Fanton stated the SWAT team was a separate issue and should be taken up at the Public Safety committee meeting. Legislator Graves asked the Sheriff if he would take some of the things he has brought up today under advisement. Sheriff Whitney responded there is a lot he disagrees with but it doesn't have to do with this motion. Acceptance of the grant was approved by a motion by Legislator Curran, second by Legislator Fanton, and carried.

### **Prepare Resolution**

#### **Approval to bid Four 911 Towers**

The Sheriff's Office (Allegany County 911 Project) requested the County's approval to bid (4) 911 Tower sites. These 911 Tower sites are to be located in the following jurisdictions: Almond, Bolivar, Grove, and Rushford. This bidding process will be for complete build of four 300-foot 911 Towers. Legislator Pullen made the observation that it is for the 911 program, but it does benefit the Broadband project. It will fill in gaps and provide better coverage for 911 and the Broadband project. The request was approved on a motion by Legislator Curran, seconded by Legislator Pullen, and carried.

#### **Approval to Purchase One Acre of Land**

The Sheriff's Office (Allegany County 911 Project) requested the County's approval to purchase one acre of land in the Town of Grove. This property will be used to construct one of four new 911 Towers. This land will be County owned and this will be a onetime payment of \$8,500. Legislator Root asked about the cost of purchasing the land. Legislator Pullen stated it has the best location, and Legislator Jessup stated it was a fraction of the price the owners had asked for. The request was approved on a motion by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **Public Works/Highway**

#### **Approval to fill Crane Operator position**

Superintendent Guy James requested to fill one Crane Operator position (AFSCME, Grade 16) in Bridge Construction in anticipation of a retirement and all subsequent positions including hiring from the outside. This position is responsible for the operation of the Crane for bridge and highway repair, construction and maintenance projects and other public works activities necessary to the daily operation of the County's Highway Department. This position is in the 2015 budget. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Resource Management/Hazard Mitigation**

#### **Homeland Security Pre-Disaster Mitigation Competitive Grant**

Director Jeff Luckey asked for a resolution to accept and approve the Homeland Security Pre-Disaster Mitigation Competitive Grant for \$90,000 to be used for the update of the County's

Multi-Jurisdictional Multi-Hazard Mitigation Plan. This is a 25% matching grant. The entire project cost is projected at \$120,000 which includes the County's match of \$30,000. The match can be either cash or in-kind.

Total Grant Appropriation # A3655.447	\$ 90,000
Local County Share in-kind services	\$ 30,000
Total Project	\$120,000
Revenue # A3655.3306.HZMT	\$ 90,000

The request was approved on a motion by Legislator Graves, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **Personnel**

#### **Fill the Temporary Training Position of Deputy One Trainee**

County Clerk Rob Christman requested permission to fill the temporary training position of Deputy One Trainee (non-union, Grade 1, Step 0). This position would terminate December 31, 2016. (The position will exist from October 1, 2015, through December 31, 2016, at a cost of \$37,396, for 67 weeks of training). The total temporary training cost to the County is \$47,154. This cost will be spread out between the 2015 and 2016 fiscal years depending on the position. This position supervises the work of records management and motor vehicle transaction clerks, assigns, re-assigns, reviews, and evaluates work. It also instructs and trains employees on new procedures or regulation changes. It interacts on a daily basis with attorneys, abstractors, bank personnel, and the general public. This position accepts, inspects, reviews, processes records and files documents and legal instruments such as mortgages, liens, deeds, easements, loan agreements, judgments, military records, pistol permits in the prescribed or mandated manner. This position interacts with federal, state, and local units of government including the Internal Revenue Service, State Department of Transportation and Taxation & Finance; Office of Court Administration (OCA), Courts and County Departments concerning the filing of documents and collection of fees. Further, this position prepares reports on transactions completed and fees collected, accounts for monies received. Additionally, the incumbent maintains a current understanding of Allegany County policies in sexual harassment, equal employment, and drug-free workplace and actively promotes compliance with the policies. This position understands the functional responsibility for all computers: scanning, indexing, recording, accounting, and electronic recording/filing. It ensures the proper acceptance, recording, and filing of legal instruments and documents. Personally delivers public service in a professional and courteous manner and provides effective supervision and maximization of all staff resources. All positions are funded by the fees collected by the County Clerk's Office. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Notify Human**

### **Resources**

#### **Fill Temporary Training Position of Senior Recording Clerk**

Mr. Christman also requested permission to fill the temporary training position of Senior Recording Clerk (AFSCME, Grade 10, Step 0). This position would terminate on December 31, 2015, (ASAP through December 31, 2015, at a cost of \$9,758...17 weeks of training). This position requires considerable knowledge of all legal mandates which impact the County Clerks' Office, knowledge of modern office practice and techniques, considerable oral and written communication skills, all of which take an allocation of a veteran recorder on a one-to-one setting for individual hands-on training. This position provides timely and courteous public

service. All positions are funded by the fees collected by the County Clerk's Office. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried.

**Notify Human Resources**

**Year-End Resolutions**

The following requests for resolutions will need to be prepared for consideration at board meetings in November and December as follows:

A resolution for the releveling of returned village taxes effective November 16, 2015 - **November 9, 2015**, Board meeting was approved on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried. **Prepare Resolution**

A resolution for the releveling of returned school taxes effective November 2, 2015 - **November 9, 2015**, Board meeting was approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

A resolution for the levy of unpaid sewer and water rentals - **November 9, 2015**, Board meeting was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried. **Prepare Resolution**

A resolution for the adoption of the 2016 County Final Budget - **November 23, 2015**, Board meeting was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution levying County taxes – **November 23, 2015**, Board meeting was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

A resolution making appropriations for the conduct of County government for fiscal year 2016 - **November 23, 2015**, Board meeting was approved on a motion by Legislator LaForge, seconded by Legislator Hopkins, and carried. **Prepare Resolution**

A resolution levying the towns' share of the 2016 Mutual Self Insurance Plan in the amount of \$343,615 - **November 23, 2015**, Board meeting was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution ordering that the costs of the assessment rolls, field books, and various other tax supplies purchased or provided by the County to the towns within Allegany County shall be charged back to the towns on the 2016 tax rolls. The total charge back amount will be determined in November – **November 23, 2015**, Board meeting was approved on a motion by Legislator Healy, seconded by Legislator Fanton, and carried. **Prepare Resolution**

A resolution approving the final assessment rolls with taxes extended thereon; authorizing and directing the preparation and execution of tax warrants and causing delivery of tax rolls to collecting officers - **December 14, 2015**, Board meeting was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. **Prepare Resolution**

A resolution levying taxes and assessments required for the purposes of the annual budgets of the towns of Allegany County - **December 14, 2015**, Board meeting was approved on a motion by Legislator Jessup, seconded by Legislator Pullen, and carried. **Prepare Resolution**

A resolution authorizing transfers between appropriation accounts (balancing of accounts) for the end of the 2015 fiscal year – **December 28, 2015**, Board meeting was approved on a motion by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

A resolution fixing the date of the Organization Meeting for Monday, January 4, 2016 - **December 28, 2015**, Board meeting (Must be before January 8.) was approved on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Prepare Resolution**

A resolution suspending the Board Rules affecting proposed resolutions for the Organization Meeting – **December 28, 2015**, Board meeting was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

A resolution delegating the authority to approve certain real property tax refunds and correction of tax bills and tax rolls up to \$2,500 to the County Administrator. – **December 28, 2015**, Board meeting was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

## **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:39 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**September 28, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, T. Hopkins, LaForge, D. Pullen, C. Crandall (Absent: D. Root)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, L. Gridley, R. Hollis, T. Miner, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, N. Ungermann

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:02 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of September 14, 2015.

A motion was made by Legislator Curran, seconded by Legislator Graves, and carried to approve the Ways & Means Committee minutes of September 16, 2015.

**Approval of Audit**

Committee members reviewed the September 28, 2015, audit of claims in the amount of \$3,391,493.45 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

Legislator Graves had a question regarding the Public Safety line item M. Capital – 911 Equipment Room Project. He thought the cost was \$200,000. County Treasurer Terri Ross stated the cost includes the equipment costs from CONXX. The title Line item M. Capital – 911 Equipment Room Project is for the whole project, not just the room. It was later discovered that the \$466,650.61 should have been listed under L. Capital – SICG-911.

**Referrals from Other Committees**

**Planning and Economic Development**

**Resolution to Act as a Tourist Promotion Agency**

Executive Director Gretchen Hanchett requested a resolution to authorize the Planning and Economic Development Committee of the Allegany County Board of Legislators to act as a Tourist Promotion Agency and to apply for state funds up to \$220,000 for tourism promotion purposes. Ms. Hanchett stated the request is the same as last year's request. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Healy, and carried.

**Prepare Resolution**

**Request to Fill a Senior Employment & Training Counselor**

Director Reita Sobeck-Lynch requested to fill a Senior Employment & Training Counselor (AFSCME, Grade 17). This position is to fill a position due to a resignation. This has significantly increased the workload on the counselors. Three counselors are doing the work of five counselors at this time. This position is in the 2015 Budget and is funded by the Workforce

Investment Act & Department of Social Services. The request was approved on a motion by Legislator Hopkins, seconded by Legislator Fanton, and carried. **Notify Human Resources**

## **Human Services**

### **Accept and Appropriate Unallocated Funds for Woman, Infant, and Children Program**

Director Lori Ballengee requested a resolution to accept and appropriate unallocated money for the Woman, Infant, and Children (WIC) Program for the 2015 Budget year in the amount of \$27,604. This unexpected funding will be used to purchase a new Chevy Express Van. The cost is \$24,804.10 which includes a \$2,000 trade in of the current 2004 Chevy Express Van. It will also cost \$2,800 for wrapping the van with WIC related messages, as the state recommends and is willing to pay for. Ms. Ballengee stated the State does not require the wrapping, but recommends it. She stated the money was extra money from the State, and it must be spent by Wednesday, September 30, 2015. The funds should be appropriated as follows:

WIC Program:		
Revenues	A4190.4452.00 Federal Aid – WIC	\$27,604
Appropriations	A4190.204 Vehicle	\$27,604

The request was approved on a motion by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

### **Allegany County Affordable Government Group**

Legislator LaForge stated the Allegany County Affordable Government Group had a recent meeting to discuss the idea of setting up the Legislators with electronic devices to reduce the amount of paper in meetings. He stated it has been done with some success in Steuben County. The group has referred it to the Facilities and Communications Committee to re-examine the electronic policy, and to come back with recommendations. The group will also work on cost estimates, and then will present it to the Ways & Means Committee.

## **New Business**

County Attorney Tom Miner stated he has been contacted by an attorney about a real estate transaction where the County is not directly involved, but may still have an interest in the Buffalo Susquehanna Railroad right-of-way that goes across the property. In 1946, the County took by tax deed all the Buffalo Susquehanna right-of-ways throughout the County. In the past, the County has given quitclaim deeds for \$25 to \$50. The interest is at the A L Blades & Sons' property right outside the Village of Belmont. The attorney wanted to know if the County would be willing to quitclaim the right-of-way. It is unclear if the County still owns it, but Mr. Miner stated he doesn't see any benefit if the County retains it. Legislator LaForge asked which parcel the right-of-way is on because the one on the right side going north on State Route 19 has been cleared for the Brownfield Program. He doesn't believe anything has been done on the other side of the road. Legislator Hopkins asked if \$200 would cover the County's costs, and Mr. Miner stated it should. A motion was made to quitclaim the property for \$200 by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Legislator Jessup congratulated Real Property Tax Director Joseph Budinger on completing his certification for the Director's position. Mr. Jessup stated it was quite an accomplishment.

**Good of the Order**

Legislator Hopkins noted there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**

**October 13, 2015**

**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: T. Hopkins )

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, M. Gasdik, L. Gridley, R. Hollis, K. Hooker, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott, N. Ungermann, R. Whitney

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:10 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of September 28, 2015.

**Approval of Audit**

Committee members reviewed the October 13, 2015, audit of claims in the amount of \$3,218,856.93 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

**Set Date of Public Hearing on 2016 County Tentative Budget**

Clerk of the Board Brenda Rigby Riehle requested a resolution setting the date of the public hearing on the 2016 County Tentative Budget for Thursday, November 12, at 7 p.m. in the Legislative Chambers, Room 221, County Office Building, 7 Court Street, Belmont, New York.

The 2016 maximum salary for members of the Board, Chairman of the Board, Majority Leader, and Minority Leader remain at 2015 rates as follows:

Members of the Board of Legislators	\$8,500 annually
Chairman of the Board of Legislators	\$8,500 annually
Majority Leader of the Board	\$ 300 annually
Minority Leader of the Board	\$ 300 annually

Total levy of \$30,377,668

Average County Tax Rate of \$16.29/per \$1,000 of assessed value.

The request was approved on a motion by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution**

## **REFERRALS FROM OTHER COMMITTEES**

### **Public Safety/Sheriff's Department**

#### **Request Permission to Fill Deputy Sheriff Position**

Sheriff Rick Whitney requested permission to fill a Deputy Sheriff Position (Council 82 Local 3989, Step 0) by promoting a Corrections Officer to Deputy Sheriff, and fill all subsequent positions that will become vacant as listed. The Deputy position became vacant due to a retirement of a Deputy Sheriff. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

#### **Request Permission to fill Corrections Officer Position**

Sheriff Rick Whitney requested permission to fill a full-time Corrections Officer Position (Council 82 Local 3989, Step 0). This position will be vacant due to Corrections Officer who will be promoted to Deputy Sheriff. The request was approved on a motion by Legislator Healy, seconded by Legislator Curran, and carried. **Notify Human Resources**

### **Public Works/Highway Department**

#### **Request Permission to Fill Heavy Motor Equipment Operator I**

Superintendent Guy James requested permission to fill one Heavy Motor Equipment Operator I (AFSCME, Grade13) due to the death of Jeff Zenoski, and all subsequent positions including from the outside. This person is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Highway Department. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Public Works/Solid Waste**

#### **Request Permission to Fill Heavy Motor Equipment Operator I**

Deputy Superintendent Dean Scholes requested permission to fill one Heavy Motor Equipment Operator I (AFSCME, Grade13) in the Solid Waste Department due to a dismissal, and all subsequent positions including from the outside. This person is responsible for the maintenance and operation of specialized heavy motor equipment necessary to the daily operation of the County's Solid Waste/Recycling Programs and Properties. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Human Services/Department Social Services**

#### **Request Permission to Fill Account Clerk Typist Position**

Commissioner Vicki Grant requested permission to fill an Account Clerk Typist (AFSCME, Grade 7) position. This position is the result of a promotion, and is responsible for administering payments of authorized benefits and other clerical duties. This position is 75 percent funded by state and federal funds. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Services**

#### **Request Permission to Fill Social Services Investigator**

Commissioner Vicki Grant requested permission to fill a Social Services Investigator (AFSCME, Grade 15) position. This position is the result of a promotion, and is responsible for investigating allegations of fraud. This position is 64 percent funded by state and federal funds.

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried **Notify Human Services**

**Request Permission to Fill Senior Caseworker**

Commissioner Vicki Grant requested permission to fill a Senior Caseworker (AFSCME, Grade 17) position. This position is the result of a resignation. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. This position is 50 percent funded by state and federal funds. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Services**

**Request Permission to Fill Caseworker**

Commissioner Vicki Grant requested permission to fill a contingent permanent Caseworker (AFSCME, Grade 16) position. This position is the result of a promotion. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. This position is 50 percent funded by state and federal funds. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Services**

**Good of the Order**

Legislator Jessup announced there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:12 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**

**October 21, 2015**

**NOT APPROVED**

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton, T. Hopkins)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, S. Burt, K. Dirlam, R. Hollis, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, R. Whitney

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 3:20 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of October 13, 2015.

**Approval of Sealed Bid Offer from 2015 Annual Tax Sale**

County Treasurer Terri Ross presented a sealed bid offer in the amount of \$500 from Maxwell and Marguerite Hallady for a parcel located at 54 O'Connor Street in Wellsville, New York, (Tax Map #225.20-1-81). Ms. Ross stated this was a property leftover from the 2015 Annual Tax Sale. Legislator Graves asked if there were any previous bids on this property. Ms. Ross stated yes, but they were later forfeited. Legislator Graves asked if there was anything negative about the people purchasing this property. Ms. Ross replied no, and noted the buyers have bought other property in the past. A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to accept the offer. **Prepare Resolution**

**Tax Freeze/Government Efficiency Plan Update**

County Administrator Mitch Alger reported the Tax Freeze/Government Efficiency Plan submitted by Allegany County has been approved by the New York State Division of the Budget. Mr. Alger stated tax rebates will be distributed. He noted it may be confusing because there is about a year delay in payment; the money for 2015 will not be sent out until November 2016. Legislator Jessup, on behalf of the Ways & Means Committee, thanked the committee who worked on the Plan. He knew it took many hours, and he appreciated their hard work. Legislator Graves agreed.

**REFERRALS FROM OTHER COMMITTEES**

**Public Safety/Sheriff's Department**

**Accept and Appropriate Funds for ACT II Batterers Program**

Sheriff Rick Whitney requested a resolution to accept and appropriate \$15,925 from Accord Corporation for the continuation of the ACT II Batterers Program. The funds should be appropriated as follows:

Appropriation #	A3117.449	\$15,925
Revenue #	A3117.2260.00	\$15,925

The request was approved on a motion by Curran, seconded by Healy, and carried. **Prepare Resolution**

**Accept and Appropriate Amendment of ICE Inmate Housing Contract**

Sheriff Whitney requested approval of an amendment to the Immigration and Custom Enforcement (ICE) inmate housing contract to purchase computer and recreational equipment to be used by ICE and other inmates housed in the Allegany County Jail in the amount of \$28,700. ICE would reimburse the total amount upon being invoiced.

Appropriation # A3150.201	Jail - Office Equipment	\$ 3,141
A3150.210	Jail - Equipment Other	<u>\$25,559</u>
	Total:	\$28,700
Revenue # A3150.4389.00	Federal Other	\$28,700

The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Public Works/Solid Waste**

Legislator Jessup noted Public Works Committee Chairman Dwight Fanton and Department of Public Works Superintendent Guy James were not able to attend the meeting. The request to prepare a solid waste request for proposal will be addressed at another Ways & Means Committee meeting.

**Human Services/Health Department**

**Accept and Approve Allegany County Contracts for Approved Providers of Programs, Special Education Itinerant Teachers (SEIT) and/or Evaluations for Preschoolers with Disabilities**

Director Lori Ballengee requested to accept and approve the Allegany Contracts for Approved Providers of Programs, Special Education Itinerant Teachers (SEIT) and or/Evaluations for Preschoolers with Disabilities. She noted there weren't any changes from previous contracts. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

**Accept and Appropriate COLA Money for Rabies Program**

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Rabies Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the

amount of \$1,043 as follows:

Appropriations #	A4043.408	General Supplies	\$1,043
------------------	-----------	------------------	---------

Revenue #	A4043.3450.00	State Aid – Public Health	\$1,043
-----------	---------------	---------------------------	---------

The funding will be utilized to purchase additional rabies vaccine for dogs, cats, and ferrets. Approval was granted on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Accept and Appropriate COLA Money for Tobacco Enforcement Program**

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Tobacco Enforcement Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$2,474 as follows:

Appropriations #	A4051.462	Health Contracts	\$2,474
Revenue #	A4051.3450.00	State Aid – Public Health Other	\$2,474

The funding will be utilized to purchase additional billboard advertising from LAMAR advertising for the ATUPA and CIAA programs. The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Accept and Appropriate Women’s Health Initiative Grant for Cancer Services Program**

Ms. Ballengee requested a resolution to accept and appropriate a Women’s Health Initiative Grant for the Cancer Services Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$50,000 as follows:

Appropriations #	A4010.101	Regular Pay	\$ 2,066
	A4071.204	Motor Vehicles	\$19,700
	A4071.206	Health Equipment	\$ 5,500
	A4071.401	Postage	\$ 6,178
	A4071.408	General Supplies	\$ 1,687
	A4071.424	Legal Advertising	\$13,840
	A4071.802	Retirement	\$ 384
	A4071.803	FICA	\$ 158
	A4071.804	Worker’s Compensation	\$ 32
	A4071.805	Disability	\$ 5
	A4071.806	Hospital/Medical Insurance	<u>\$ 450</u>
		Total:	\$50,000
Revenue #	A4071.3401.00	State Aid	\$50,000

Ms. Ballengee stated this is the money she received from Senator Cathy Young’s office. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Accept and Appropriate COLA Money for Cancer Services Program**

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Cancer Services Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$13,634 as follows:

Appropriations #	A4071.201	Office Equipment	\$ 3,596
	A4071.405	Conference Expense	\$ 1,200
	A4071.408	General Supplies	\$ 2,500
	A4071.424	Legal Advertising	\$ 4,568
	A4071.419	Printing/Microfilming	\$ 1,680
	A4071.422	Gasoline/Oil	\$ 90
		Total:	\$13,634
Revenue #	A4071.3401.00	State Aid	\$13,634

The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

#### **Accept and Appropriate COLA Money for Children with Special Health Care Needs**

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Children with Special Health Care Needs Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$1,463 as follows:

Appropriations #	A4054.408	General Supplies	\$1,463
Revenue #	A4054.3401.01	State Aid	\$1,463

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

#### **Accept and Appropriate COLA Money for the Immunization Program**

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Immunization Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$2,046 as follows:

Immunization Under 24 Months			
Appropriations #	A4056.408	General Supplies	\$2,406
Revenues #	A4056.3473.00	State Aid-Immunization	\$2,406

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

#### **Accept and Appropriate COLA Money for the Lead Poisoning Prevention Program**

Ms. Ballengee requested a resolution to accept and appropriate COLA money for the Lead Poisoning Prevention Program for the 2015 Budget year, grant year of October 1, 2015, to September 30, 2016, in the amount of \$2,918 as follows:

Appropriations #	A4037.408	General Supplies	\$2,918
------------------	-----------	------------------	---------

Revenue #	A4037.3437.00	State Aid	\$2,918
-----------	---------------	-----------	---------

The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Human Services/Office for the Aging**

#### **Accept and Appropriate Federal Grants**

Director Madeleine Gasdik requested a resolution to accept and appropriate federal grants: Nutrition Services Incentive Program (NSIP), Medicare Improvements for Patients and Providers Act (MIPPA), and Health Insurance Information, Counseling, and Assistance Program (HICAP) in the amount of \$16,079. The Office for the Aging budgeted \$119,728 in Federal funding for these grants for the 2015 Budget year, but will be receiving \$136,437. Ms. Gasdik asked to please appropriate the funding as follows:

Appropriations #			
A6772.201	OFA Nutrition - Office Equipment		\$1,100
A6772.474	OFA Nutrition - Contractual		<u>\$3,672</u>
		Total:	\$4,772

Revenue #			
A6772.4772.03	NSIP		\$4,772

Appropriations #			
A6774.101	OFA MIPPA - Regular Pay		\$ 552
A6774.802	OFA MIPPA - Retirement		<u>\$ 157</u>
		Total:	\$ 709

Revenue #			
A6774.4772.00	MIPPA		\$ 709

Appropriations #			
A6779.201	OFA SNAP - Office Equipment		\$1,100
A6779.474	OFA SNAP - Contractual		<u>\$6,060</u>
		Total:	\$7,160

Revenue #			
A6779.4772.00	NSIP		\$7,160

Appropriations #			
A6782.101	OFA Health Ins. Info./Counseling - Regular Pay		\$2,568
A6782.405	OFA Health Ins. Info./Counseling - Conference Expense		\$ 500
A6782.424	OFA Health Ins. Info./Counseling - Legal Advertising		\$ 200
A6782.806	OFA Health Ins. Info./Counseling - Medical Insurance		<u>\$ 800</u>
		Total:	\$4,068

Revenue #			
A6782.4772.00	HIICAP		\$4,068

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

### Accept and Appropriate State Grants

Ms. Gasdik requested a resolution to accept and appropriate State grants: Community Services for the Elderly (CSE) and AAA Transportation programs in the amount of \$21,830. The Office for the Aging budgeted \$76,600 in State funding for these grants for the 2015 Budget year, but will be receiving \$98,430 which includes \$97,430 in State funding, and \$1,000 in local contributions. She requested permission to accept funds from the Allegany Senior Foundation in the amount of \$1,000 to help purchase a new copy machine. She requested the funding to be appropriated as follows:

Appropriations #		
A6776.101	Regular Pay	\$ 4,500
A6776.201	Office Equipment	\$ 3,000
A6776.401	Postage	\$ 900
A6776.402	Mileage	\$ 1,600
A6776.408	General Supplies	\$ 500
A6776.409	Fees (PERS)	\$ 2,500
A6776.419	Printing	\$ 900
A6776.423	Food	\$ 6,000
A6776.802	Retirement	\$ 810
A6776.803	F.I.C.A.	\$ 345
A6776.804	Worker's Compensation	\$ 90
A6776.806	Medical Insurance	<u>\$ 685</u>
	Total:	\$21,830
Revenue #		
A6776.3772.00	CSE/Transportation	\$20,830
A6776.1972.00	CSE-Local Contributions	<u>\$ 1,000</u>
	Total:	\$21,830

The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Human Services/Community Services**

Director Dr. Robert Anderson requested a resolution to accept and appropriate COLA money in the amount of \$24,837 in additional State Aid for Allegany County Community Services as follows:

Appropriations #		
A4313.461	Health Contract – ARC	\$ 749
A4313.457	Health Contract – Finger lakes	\$ 12,901
A4313.464	Health Contract – ARA	\$ 3,155
A4313.464A	Health Contract – ACCORD	<u>\$ 2,062</u>
	Total:	\$ 18,867
Revenue #		
A4313.3490.965	State Aid – COLA	\$ 18,867
Appropriations #		
A4313.464	Health Contract – ARA SPOA	\$ 6,192

Revenue #			
A4313.3490.046A	State Aid – SPOA		\$ 6,192
Appropriations #			
A4313.463	Health Contract – PROS		\$-18,776
Revenue #			
A4313.3490.1037P	State Aid – PROS		\$-18,776
Appropriations #			
A4220.458	Health Contract – Comm Res		\$ 9,500
Revenue #			
A4220.3486.00	State Aid – OASAS		\$ 9,500
Appropriations #			
A4313.451	Health Contract – Adult Clinic		\$ 9,054
Revenue #			
A4313.3490.1078	State Aid – Housing Arbor		\$ 9,054

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **Legislative Board Chairs**

Clerk of the Board Brenda Rigby Riehle provided quotes and pictures of potential chairs to give an idea of what it would cost to replace the current Legislative Board chairs. She stated the Board chairs are falling apart, including the mechanisms in the chairs. She noted the chairs are over fifty years old, and in the past there has been discussion to replace them. Legislator LaForge asked about refurbishing the current chairs. Ms. Riehle stated the base of the chair is no longer OSHA compliant, and some of the mechanisms are not replaceable. The chair needs five legs to be OSHA compliant, and it would cost approximately \$9,000 to refurbish them. Legislator Healy asked if there were legal issues because they are not OSHA Compliant. County Attorney Tom Miner stated no. Legislator Curran noted the current chairs are not stable.

Legislator Jessup wanted to know what the Committee thought of purchasing chairs that would cost \$8,000 to \$20,000 to replace all of them. He noted the Legislators only sit in them about eight hours a month. Legislator Graves stated other groups use the space and chairs. Chairman Crandall agreed the chairs are used by others, and they need to be replaced. He noted the collective total cost is hard to swallow. He would like to have quality chairs that will last. He asked if splitting the cost over two years, instead of one lump sum is a possibility. County Administrator Mitch Alger said they could look at that possibility. Legislator Graves asked where the money to purchase the chairs would come from. Mr. Alger said it would come from Contingency. Legislator Graves also asked what would happen to the old chairs. County Treasurer Terri Ross said they are Gunlocke chairs, so there may be a market to sell them. Legislator Burt stated furniture is at an all-time low. In his opinion, the chairs without casters may sell for \$50, and the chairs with casters may sell for \$75. He noted the best way to sell the chairs is to market them as historical pieces. Legislator LaForge commented people purchase items, and dedicate them to someone. Some people or businesses may want to purchase the chairs, and he is willing to buy his. Ms. Riehle agreed it may be a good idea give people the opportunity to donate a chair in the name or memory of a loved one.

Ms. Riehle suggested creating a team consisting of two Legislators and herself to do further research on the chairs. Legislator Graves and Legislator Jessup volunteered to help Ms. Riehle. She asked what the Legislators expectations were so they could narrow their research. Legislator Curran and Legislator Root requested lower back chairs. Legislator Jessup would like to see the weight capacity of the chairs higher than 250 pounds. Ms. Riehle suggested going with a quality, higher-end chair because in a few years they will see a difference if they go with a lower quality chair. Legislator Pullen made a motion to move forward with an investigation of new Legislative Board chairs not to exceed \$20,000, seconded by Legislator Graves, and carried.

### **Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the months of August 2015, and September 2015. A motion was made by Legislator Pullen, seconded by Legislator Healy, and carried to approve the vouchers for payment.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:55 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**

**October 26, 2015**

**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, G. James, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: T. Hopkins)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, L. Gridley, R. Hollis, K. Hooker, G. James, T. Miner, B. Riehle, T. Ross, D. Scholes, R. Scott, N. Ungermann

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Audit**

Committee members reviewed the October 26, 2015, audit of claims in the amount of \$3,136.525 (including prepaid bills). A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

**REFERRALS FROM OTHER COMMITTEES**

**Public Works/Solid Waste**

County Attorney Tom Miner is preparing a solid waste request for proposal and tonnage price as requested by Superintendent Guy James.

**Good of the Order**

Legislator Jessup announced there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:02 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

## **WAYS & MEANS COMMITTEE**

**November 9, 2015**

**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Root, C. Crandall (Absent: T. Hopkins, D. Pullen)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, D. Decker, L. Edwards, V. Grant, L. Gridley, S. Grusendorf, R. Hollis, K. Hooker, G. James, J. Luckey, A. McGraw, T. Miner, K. Monroe, B. Riehle, T. Ross, D. Scholes, R. Scott, R. Sobeck-Lynch, B. Starks, N. Ungermann, R. Whitney

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

### **Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of October 21, 2015.

Secretary to the Clerk of the Board Rebecca Scott noted the audit of claims amount on the October 26, 2015, meeting minutes should be \$3,136,525, not \$3,136.525. A motion was made by Legislator Curran, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of October 26, 2015, as amended.

### **Approval of Audit**

Committee members reviewed the November 9, 2015, audit of claims in the amount of \$3,162,613.73 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Fanton, and carried to forward the audit to the full Board for approval of payment.

### **Mortgage Tax Apportionment**

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period April 1, 2015, through September 30, 2015, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried.

### **Prepare Resolution**

### **Payment of Mortgage Tax Fees to Towns and Villages**

*(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law) joe budgeted for replacement of the printer. would like to purchase for this year to run 2016 bills.*

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period April 1, 2015, through September 30, 2015, in the administration of the Mortgage Tax Program. The amount of \$25,710.66 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as

summarized on the attached Memorandum of Explanation. The request was approved on a motion by Legislator Healy, seconded by Legislator Root, and carried. **Prepare Resolution**

### **Real Property Tax**

#### **Budget Transfer**

Director Joseph Budinger requested a budget transfer to replace a malfunctioning and obsolete printer used for tax bill printing. The current printer was purchased in 2004, and has run through its useful life.

From:  
A1355.403 – Maintenance Contracts                      \$1,000

To:  
A1355.201 – Office Equipment                              \$1,000

The request was approved on a motion by Legislator Graves, seconded by Legislator Curran, and carried. **Prepare Resolution**

### **REFERRALS FROM OTHER COMMITTEES**

#### **Facilities and Communications**

Legislator Jessup noted Legislator Pullen was not present, so he presented the Facilities and Communications referrals.

#### **Accept General Contracting Bid for Allegany 911 Equipment Room Renovation Project**

The Sheriff's Office requested the County's approval to accept the general contracting bid from Kinley Corporation in the amount of \$167,850 for the Allegany County 911 Equipment Room Renovation Project. Two bids were received on this project, and the Kinley Corporation's bid was the lowest. Legislator LaForge requested to abstain from voting. The request to allow Legislator LaForge to abstain from voting was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried. The request to accept the bid from Kinley Corporation was approved on a motion by Legislator Jessup, seconded by Legislator Graves, and carried (Abstain: K. LaForge). **Prepare Resolution**

#### **Approval to Purchase One Acre of Land for 911 Project**

The Sheriff's Office requested approval to purchase one acre of land in the Town of Almond for the County 911 Project. This property will be used to construct one of four new 911 radio towers. This land will be County owned, and will be a one-time payment of \$8,500. The request was approved on a motion by Legislator Jessup, seconded by Legislator Curran, and carried (Voting no: K. Graves). **Prepare Resolution**

County Administrator Mitch Alger requested a budget transfer to cover the cost.

From:  
A1990.429 – Contingency                                      \$8,500

To:  
A3020.210 – Public Safety Communication              \$8,500

The request was approved on a motion by Legislator Jessup, seconded by Legislator Fanton, and carried (Voting no: K. Graves). **Prepare Resolution**

**Approval to Enter into Lease Agreement for One Acre of Land for 911 Project**

The Sheriff's Office requested approval to enter into a twenty-five year lease agreement for one acre of land in the Town of Rushford for the County 911 Project. This property will be used to construct one of four new 911 radio towers. This land will not be County owned, and will be a one-time payment of \$8,500 for twenty-five years renewable by the County at the end of the lease agreement if the County so desires. Legislator Root stated they discussed looking at a lease that was longer than twenty-five years, and wondered if there was any update. County Attorney Tom Miner stated he has not had time to research this; however the ability to go beyond five years is allowable if done by local law, which will have to be enacted. He stated that as the County is allowed to do that, he doesn't think it will make a difference. He stated they have to make sure the Party they are dealing with is agreeable to it. Legislator Healy clarified that it is his understanding that they need all the tower locations and towers to fulfill the contract with 911 Public Safety Grant, and receive the money. Legislator Jessup stated yes it is his understanding they need the sites. Legislator Fanton stated he will vote yes, but would like to see the County get as many years as possible in the lease. Legislator Graves asked if the County will have to pay \$8,500 again after twenty-five years. Mr. Miner stated there will probably be additional costs. Mr. Miner stated his approach would be to try to negotiate a right to renew at the same dollar figure. He noted there may be an inflation factor. Lieutenant Shawn Grusendorf stated it is a unique piece of land, and they would like a clause to renegotiate after the twenty-five years starting at \$8,500. Legislator Graves noted it is a huge investment for one acre of land. He asked what happens at the end of twenty-five years if the property owner doesn't want to renegotiate. If the County does eminent domain, Legislator Graves wondered if they have to pay again on the tower. Mr. Miner stated the tower is always the County's property, and it can be removed. Legislator Healy asked if the contract has the right of first refusal on any sale. Mr. Miner said they could do that. Legislator Decker said it was his understanding the tower site is a Christmas tree farm, and wondered how that may affect the signal from the tower if the trees keep growing. Mr. Grusendorf said the Christmas trees will not grow as high as the tower, and it is an abandoned piece of property. Legislator Graves asked if Mr. Miner is in favor of this. Mr. Miner says to move the matter forward at this time, the proposed lease agreement is the only way to proceed with the lease, and they can try to get a better deal in the lease in regards to future years. On advice of counsel, Legislator Graves noted he will support this motion. County Administrator Mitch Alger requested a budget transfer to cover the cost.

From:		
A1990.429 – Contingency		\$8,500
To:		
A3020.414 – Public Safety Communication		\$8,500

The requests were approved on a motion by Legislator Jessup, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Human Services/Health Department****Accept and Appropriate COLA money for the Family Planning Program**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate COLA money for the Family Planning Program for the 2015 Budget year, grant year of April 1, 2015, to March 31, 2016, in the amount of \$13,143 as follows:

Appropriations #	A4035.201	Office Equipment	\$ 2,900
	A4035.414	Rentals: Real Property	\$ 2,743
	A4035.460	Health Contracts	<u>\$ 7,500</u>
		Total:	\$13,143
Revenue #	A4035.3450.00	State Aid–Public Health Other	\$13,143

The funding will be utilized to:

- Cover the cost of the mandatory Diagnostic and Treatment Center audit - \$7,500
- Purchase a desktop computer for the Wellsville clinic site - \$1,000
- Purchase a docking station for the Family Planning Nurse laptop - \$100
- Purchase two Card Readers for the Electronic Medical Record System - \$1,800
- Partially cover the rent cost for the Alfred and Wellsville clinic sites from August through December - \$2,743

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Human Services/Department of Social Services****Permission to Fill Social Welfare Examiner Position**

Social Services Commissioner Vicki Grant requested permission to fill a Social Welfare Examiner (AFSCME, Grade 11) position. This vacancy is the result of an anticipated promotion. This position is in the Temporary Assistance Unit, and is responsible for interviewing clients, determining eligibility, and administering the appropriate benefits. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

**Permission to Fill Senior Caseworker**

Commissioner Vicki Grant requested permission to fill a temporary Senior Caseworker (AFSCME, Grade 17) position. This vacancy is the result of a medical leave. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

**Permission to Fill Caseworker**

Commissioner Vicki Grant requested permission to fill a temporary Caseworker (AFSCME, Grade 16) position. This vacancy is a result of an extended medical leave. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. The request was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

**Permission to Fill Senior Support Investigator**

Commission Vicki Grant requested permission to fill a Senior Support Investigator (AFSCME, Grade 16, Step 6) position. This vacancy is a result of a retirement. This position is responsible for supervising eight Support Investigators as well as generic marker testing, overseeing the Non-custodial Parent Employment Program, desk reviews for IV-D pass through, doing reports, and updating manuals. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

**Human Services/Office for the Aging****Permission to Fill MOW's Driver**

Office for the Aging Director Madeleine Gasdik requested permission to fill a part-time Meals-on-Wheels' Driver (non-union). The position is responsible for delivering meals to homebound seniors. The request was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

**Planning and Economic Development/Employment and Training****Budget Transfer from CD16400.101 WIOA Admin. Regular Pay to CD16401.402 WIOA Adult Supportive Services**

Employment & Training Director Reita Sobeck-Lynch requested a budget transfer in the amount of \$5,000 from WIOA Administration Regular Pay to WIOA Adult Supportive Services because Employment and Training is spending more funds in Adult Supportive Services based on their client's needs, and the Workforce Investment Board increased maximum Supportive Services allowed per participant from \$500 to \$1,000 for adults. She said supportive services include uniforms and mileage.

From:

CD16400.101 WIOA Administration Regular Pay     \$5,000

To:

CD16401.402 WIOA Adult Supportive Services     \$5,000

The request was approved on a motion by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Public Safety/Emergency Management and Fire****Accept and Appropriate SHSP 2015 Grant**

Emergency Management and Fire Director Jeff Luckey requested a resolution to accept and appropriate the SHSP 2015 Grant in the amount of \$52,500. The funds should be appropriated as follows:

Appropriation #	A3656.207	Trailer Mounted Generator to Assist with Power Outages in Local Government Agencies	\$25,500
	A3656.207	Personal Protective Gear for DCs, FIs, HMs	\$10,000
	A3656.207	Assist with Medical Gear Bags for the Sheriff's Department	\$ 1,500
	A3656.207	Support Pictometry	<b><u>\$14,500</u></b>

	(Aerial Photography Images)	
	Subtotal:	\$51,500
A3656.416	Sustain the Director's Cell Phone	<u>\$ 1,000</u>
	Total:	\$52,500
Revenue #	A3656.3306.EM15 State Aid HS FY2015 SHSP Grant #C969150	\$52,500

The request was approved on a motion by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

### **Public Safety/Probation**

#### **Request Permission to Fill Probation Supervisor**

Probation Director Bob Starks requested approval to fill a Probation Supervisor Position (PEF, Grade 8, Step 6), and fill any subsequent vacancies created by filling this position. The Probation Supervisor oversees the work of Probation Officers in the Department as well as handling special duties that are assigned to the Supervisor by the Probation Director. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

### **Public Works/Highway Department**

#### **Permission to Fill MEO I Position**

Public Works Superintendent Guy James requested permission to fill one Motor Equipment Operator 1 (AFSCME, Grade 11) position in the Friendship shop due to a pending retirement and all subsequent positions including hiring from the outside. This position is responsible for maintenance and operation of trucks with tandem rear axles or fuel dispensing trucks. They are also responsible for hauling material, and road side maintenance. The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

#### **Budget Transfer from DM5130.210 Other, Fuel Tank Upgrade District 2 to H1641.200 Fuel Tank Upgrade DPW**

Public Works Superintendent Guy James requested a resolution for a budget transfer for a fuel tank upgrade. The work originally planned for 2015 will be done in 2016, along with the second tank which is included in the 2016 Budget. The money will be transferred from a road machinery account into a capital account.

From:		
	DM5130.210 – Road Machinery – Equipment – Fuel Tank Upgrade	\$20,000
To:		
	H1641.200 – Capital Fuel Tank Upgrade	\$20,000

The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

**Request Permission to Bid or “Piggyback” Bid for a Replacement Heavy Duty Truck Lift at Friendship Shop and Request Permission to Transfer Funds from D5110.480 County Road General Supplies to H5197.200 Highway Equipment & Capital Outlay Heavy Duty Truck Lift**

Public Works Superintendent Guy James requested permission to bid or “piggyback” bid for a replacement of a heavy duty truck lift at the Friendship Shop, and transfer money into a capital account to cover the cost. The current lift is old, and needs to be replaced.

From:		
D5110.408 – County Road - General Supplies		\$27,000
To:		
H5197.200 – Highway Equipment & Capital Outlay		\$27,000
Heavy Duty Truck Lift		

The request was approved on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Request for Funding to Repair Friendship Shop Roof**

Public Work Superintendent Guy James requested \$125,000 from a source to be determined by the Ways & Means Committee to repair the Friendship Shop roof. The funds should be transferred to a Capital Project as assigned by County Treasurer Terri Ross and County Administrator Mitch Alger. Legislator Fanton noted the roof contains asbestos, and it may cost more than the \$125,000. Chairman Crandall wondered if this should be tabled until after the first of the year, or address funding. County Administrator Mitch Alger stated it is up to the Committee. He noted he spoke with Mr. James about \$75,000 this year, and having them get a cost for the abatement. Then, they can come back to the Committee in January for the rest of the money to complete the project. The money would come from contingency. Mr. Alger stated after the transfers approved earlier in the meeting, there will be about \$170,000 left in Contingency for 2015. Legislator Healy said it is a lot of money, and wondered if there was a smaller price for just patching. Legislator Graves noted they have already done that, and it cost \$900. Legislator Fanton noted part of the problem is some of the wood is bad. He added the patching they have done is not going to be good for too much longer. Legislator Fanton said he knows there is a question about the whole building, and maybe having a new building, but noted that is not going to happen for quite a long time. Committee members discussed funding options for the repairs. Legislator Root stated it would make sense to split the cost among two fiscal years. A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to transfer \$75,000 from A1990.429 (Contingency) to H5132.200 (DPW Main Shop Friendship). **Prepare Resolution**

**Request Permission for One Year Extension for Landfill Groundwater Monitoring Services**

Public Works Deputy Superintendent Dean Scholes requested permission to enter into agreement with LaBella Associates, D.P.C., to conduct the environmental monitoring program for an annual fee of \$66,100 for a one-year extension beginning January 1, 2016, through December 31, 2016, with the option to extend the contract for two additional one year periods with no change in terms. The request was approved on a motion by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

**Request Permission to Fill Temporary Grounds Keeper Position**

Public Works Deputy Superintendent Dean Scholes requested permission to fill one Temporary Grounds Keeper (AFSCME, Grade 9) position. This is due to a current employee being on disability. The Grounds Keeper is responsible for the upkeep of County property. The request was approved on a motion by Legislator Fanton, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Good of the Order**

Legislator Jessup announced there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:28 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**November 18, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: T. Hopkins)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, K. Dirlam, L. Gridley, R. Hollis, C. Knapp, J. Luckey, B. Riehle, T. Ross, R. Scott, N. Ungermann, J. Wood

**Media Present:** B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 3:02 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Sealed Bid Offer from 2015 Annual Tax Sale**

County Treasurer Terri Ross presented a sealed bid offer in the amount of \$25 from Pioneer Oil Museum of New York for a parcel located on Boss Street in Bolivar, New York, (Tax Map #259.20-1-51). Ms. Ross stated this was a property leftover from the 2015 Annual Tax Sale. She noted they did not receive any other bids, and the Pioneer Oil Museum will pay \$25 plus back taxes, so it will be a little under \$500. A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to accept the offer. **Prepare Resolution**

**Clerk of the Board – Brenda Rigby Riehle**

**Journal of Proceeding Bid**

Clerk of the Board Brenda Rigby Riehle requested bids for the printing of the 2014 Journal of Proceedings. She sent letters to twelve different companies, and received only one bid. Ms. Rigby Riehle requested a motion for the County Attorney to prepare a contract with Two Brothers Printing for \$4.10 per page. Legislator Curran asked how many pages it will be. Mr. Rigby Riehle stated approximately 450, and she estimates the total cost will be about \$1,800 to \$1,900. They will be printing fifty-five books. Legislator Pullen asked if they are available on disk. Ms. Rigby Riehle stated yes, and most people get them on disk. A motion was made by Legislator Fanton, seconded by Legislator Graves, and carried to prepare a contract with Two Brothers Printing. **Prepare Contract**

**Acceptance of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$1,973 from New York Municipal Insurance Reciprocal (NYMIR), less a \$500 deductible, representing the cost to repair the Sheriff's Office 2013 Chevy Tahoe (VIN #1GNSK2E0XDR300919) that was involved in a motor vehicle/deer accident on October 15, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Approval for Mr. Michael Dunn to Acquire the Old Buffalo and Susquehanna Railroad Right-of-Way**

Michael Dunn is offering to acquire the Old Buffalo and Susquehanna Railroad parcel, and add it to the property he is acquiring from the Lenora Dress Estate in Centerville. Legislator Jessup noted the last time we charged \$200 to \$250 plus expenses. County Planner Kier Dirlam commented he highly discourages the County giving up the right-of-way without some background research. He noted there are a number of proposed trails in the County. He is concerned the County will give it up, and then will have to buy it back in the future to establish a trail. Mr. Dirlam said he is not sure if this particular spot is part of a trail. He encourages as these things come up, the County should reach out to various groups to make sure it is not part of a proposed trail. Legislator Healy asked if Mr. Dirlam had a particular issue with this piece of property. Mr. Dirlam stated he does not, but the Finger Lakes trail may use this area. Legislator Jessup noted the County did not know they owned this piece of property until the transfer of property came up, and he has spoken with County Attorney Tom Miner about this issue. County Treasurer Terri Ross stated there was a policy on County owned property. It would be reviewed by the Department of Public Works, and then it would go to the Treasurer's Office. This has not happened for the past couple of times, and they need to review the process of the County-owned property so it goes through the proper steps. Legislator Pullen requested to recuse himself. The request was approved on a motion made by Legislator Graves, seconded by Legislator Fanton, and carried. A motion was made by Legislator Graves, seconded by Legislator Healy, and carried to accept the offer at a cost of \$200 to \$250 plus expenses. (Abstain: D. Pullen) **Prepare Resolution**

**Attorney/Client Session**

The Committee entered attorney/client session at 3:11 p.m. on a motion by Legislator Graves, seconded by Legislator Root, and carried. The Committee exited attorney/client session at 3:33 on a motion by Legislator Graves, seconded by Legislator Root, and carried.

**Review and Approve Crossroads Lease Agreement with County 2016-2020**

The lease agreements were tabled until the next meeting. The lease will continue on a month to month basis until the language in the lease can be negotiated.

**REFERRALS FROM OTHER COMMITTEES****Facilities**

Legislator Pullen requested a resolution to fund an allocation to the Allegany County Telecommunication Corporation (Broadband LDC) per contract. Twenty Thousand for 2015 from Contingency A1990.429, and \$80,000 will be included in the 2016 Budget appropriated from Fund Balance. Cost Center A8676 is established for budget purposes, both expense and revenue.

## Appropriations #

A8676.492 – Home and Community Service Contractual                      \$20,000

Fiscal Impact: 2015 \$20,000 from Contingency A1990.429

2016 \$80,000 from Fund Balance A 15.599

The request was approved on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Board Chairs**

Clerk of the Board Brenda Rigby Riehle stated Legislator Jessup and Legislator Graves went with her to Seating, Inc. in Nunda, New York. They looked at chairs with different features. Ms. Rigby Riehle handed out a summary of options with pricing. Legislator Curran brought in two Gunlocke chairs to look at, but the cost was considerably higher; about \$400 more. Legislator Graves stated he liked the upholstered arms and wooden base chair; it costs \$765.24. Legislator Fanton asked what about the color of the chairs. Legislator Graves said they would be burgundy. He noted the company is half an hour away, and everything on the chair is replaced right there. Legislator Healy asked if they knew what kind of wood it is. Ms. Riehle stated they can pick the finish. Legislator Jessup recommends the 400 pound capacity. Legislator Jessup also noted the prices on the chairs are from State bid. Legislator Pullen asked how many chairs they are purchasing; Ms. Riehle stated twenty or twenty-one. Legislator LaForge asked where the chairs are manufactured. Legislator Jessup stated at the company in Nunda, New York. Legislator Pullen asked what the delivery time will be. Legislator Graves said it takes about two weeks, and the price includes delivery. Everyone agreed they wanted to stay with the same basic color. A motion was made by Legislator Fanton to purchase the upholstered, adjustable arm chair with four hundred pound capacity at \$765.24 per chair, and transfer funds the necessary funds from Contingency, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **Communications Policy and iPads for Legislators**

IT Director Keith Hooker was not at the meeting. The communications policy will be reviewed at another meeting. A motion was made to transfer funds in the amount of \$9,172 for the iPads was approved on a motion by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

### **Executive Session**

The Committee entered executive session at 3:45 p.m. on a motion by Legislator Graves, seconded by Legislator Curran, and carried to discuss the employment history of a particular employee. The Committee exited executive session at 3:51 p.m. on a motion by Legislator Graves, seconded by Legislator Healy and carried.

### **Action following executive session**

A motion was made to enter into a contractual agreement with Bonadio & Company to assist in the search for a new County Administrator at \$175 per hour by Legislator Root, seconded by Legislator Curran, and carried. **Prepare Resolution.**

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:52 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**November 23, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, K. Hooker, T. Miner, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch, N. Ungermann

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of November 9, 2015.

**Approval of Audit**

Committee members reviewed the November 23, 2015, audit of claims in the amount of \$3,499,766.76 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Root, and carried to forward the audit to the full Board for approval of payment.

**Acceptance of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$1,673.15 from New York Municipal Insurance Reciprocal (NYMIR) representing the cost to repair our Office for the Aging 2010 Dodge Caravan (VIN #2D4RN4DE0AR412502), less a \$500 deductible, that was involved in a motor vehicle accident on October 28, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Curran, seconded by Legislator Root, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES**

**Planning and Economic Development**

**Budget Transfer**

Employment and Training Director Reita Sobeck-Lynch requested a budget transfer in the amount of \$8,006. Employment & Training has spent less funds on Department of Social Services supplies this year, and needs to replace two outdated computers in the Annex. Employment & Training also needs to put money into WIOA Youth Contract accounts to cover expenses until the end of the year. TANF account CD16794 would be negative at the end of the year without transferring funds.

From:		
CD16400.802 - WIOA Admin Retirement		\$3,000
To:		
CD16400.803 - WIOA Hosp/Med Ins.		\$3,000
From:		
CD16403.408 - DSS General Supplies		\$1,200
To:		
CD16403.201 - DSS Equipment		\$1,200
From:		
CD16400.101 - WIOA Admin Reg. Pay		\$1,500
To:		
CD16410.474 - WIOA Youth Contract – STTT		\$1,500
From:		
CD16400.101 - WIOA Admin Reg. Pay		\$1,500
To:		
CD16410.476 - WIOA Youth Contract – Lit West		\$1,500
From:		
CD16413.101 - WIOA Youth Part. Regular Pay	\$	50
To:		
CD16794.101 - TANF Regular Pay	\$	50
From:		
CD16795.101 - TANF Part. Regular Pay	\$	129
To:		
CD16794.101 - TANF Regular Pay	\$	129
From:		
CD16795.802 – TANF Part. Retirement	\$	422
To:		
CD16794.101 – TANF Regular Pay	\$	422
From:		
CD16795.803 - TANF Part. FICA	\$	177
To:		
CD16794.101 - TANF Regular Pay	\$	177
From:		
CD16795.804 - TANF Part. Workers Comp.	\$	28
To:		
CD16794.101 TANF Regular Pay	\$	28

The request was approved on a motion by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Accept and Appropriate Disability Employment Initiative Funding**

Employment and Training Director Reita Sobeck-Lynch requested a resolution to accept and appropriate an increase of \$5,480 in Disability Employment Initiative (DEI) funding. Allegany Employment & Training Center received \$5,480 of the \$14,466 of additional money. The difference was given to Cattaraugus One-Stop.

Appropriations #		
CD16400.101	Admin Reg Pay	\$3,650
CD16400.802	Admin Retirement	\$ 675
CD16400.803	Admin FICA	\$ 275
CD16400.804	Admin W/C	\$ 50
CD16400.806	Admin Hosp/Med Ins	<u>\$ 830</u>
	Total:	\$5,480

Revenue #		
CD16400.4701.00	Admin Federal Aid	\$5,480

The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

**Permission to Fill Senior Employment & Training Counselor**

Employment and Training Director Reita Sobeck-Lynch requested permission to fill a Senior Employment & Training Counselor (AFSCME, Grade 17, Step Base-7) position. The employee that holds this position has been on medical leave for nine months, and is retiring effective December 1, 2015. During this time, the OTDA partner has been cut to half-time in the office. This has created an additional work load for counselors who have shared this work for nine months, and are overloaded. This position is in the budget, and is funded by the Workforce Innovation & Opportunity Act and Department of Social Services. The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Notify Human Resources**

**Good of the Order**

Legislator Jessup announced there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:05 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**December 14, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, V. Grant, L. Gridley, R. Hollis, H. Kotlitz, T. Miner, K. Monroe, B. Riehle, T. Ross, R. Scott, N. Ungermann, R. Whitney

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the Ways & Means Committee minutes of November 18, 2015.

A motion was made by Legislator Root, seconded by Legislator Curran, and carried to approve the Ways & Means Committee minutes of November 23, 2015.

**Approval of Audit**

Committee members reviewed the December 14, 2015, audit of claims in the amount of \$3,487,066.04 (including prepaid bills). A motion was made by Legislator Pullen, seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

**Approval of Sealed Bid Offer from 2015 Annual Tax Sale**

County Treasurer Terri Ross presented a sealed bid offer in the amount of \$1 from the Village of Wellsville for a parcel located on King Street in Wellsville, New York, (Tax Map #238.16-2-78). Ms. Ross stated this was a property leftover from the 2015 Annual Tax Sale. Legislator Fanton made a motion to table the sealed bid offer until the County Treasurer can get more information, seconded by Legislator Graves, and carried.

**Acceptance of Insurance Recovery**

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$2,904.15 from New York Municipal Insurance Reciprocal (NYMIR) representing the cost to repair our 2010 Ford Crown Victoria (VIN #2FABP7BV5AX130631), less a \$500 deductible, that was involved in a motor vehicle/deer accident on November 11, 2015. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Healy, and carried. **Prepare Resolution**

**REFERRALS FROM OTHER COMMITTEES****Human Services/Social Services****Budget Transfer**

Department of Social Services Commissioner Vicki Grant requested a resolution to make the following end-of-year transfers:

From:		To:	
A6010.482 DSS Admin. - Contracts	\$ 5,000	A6010.413 DSS Admin. - Lease	\$ 5,000
A6119.474 Child Care - Child Welfare	\$ 25,000	A6010.481 DSS Admin.- ACCORD	\$ 25,000
A6119.474 Child Care - Child Welfare	\$ 50,000	A6070.474 Serv. for Recip.- POS	\$ 50,000
A6119.474 Child Care - Child Welfare	<u>\$ 50,000</u>	A6109.474 Aid to Dep. Child - TANF	<u>\$ 50,000</u>
	Total: \$130,000		Total: \$130,000

The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

**Request Permission to Fill Case Manager**

Social Services Commissioner Vicki Grant requested permission to fill a contingent Case Manager (AFSCME, Grade 15, Step 1) position. This vacancy is the result of a retirement. This position is in the Temporary Assistance Unit, and is responsible for determining eligibility for day care assistance, authorizing benefits to day care providers, assisting those with emergency needs, and those claiming homelessness. Legislator Fanton asked if the position was permanent; Ms. Grant replied yes. Legislator Graves asked why it is a contingent. Ms. Grant said the person has to pass a test. The request was approved on a motion by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

**Request Permission to Fill Senior Social Welfare Examiner**

Social Services Commissioner Vicki Grant requested permission to fill a Senior Social Welfare Examiner (AFSCME, Grade 13, Step 1) position. This vacancy is the result of a promotion. This position is responsible for overseeing several Social Welfare Examiners in the daily process of determining eligibility for benefits, and authorizing those benefits. The request was approved on a motion by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

**Request Permission to Fill Caseworker**

Commissioner Vicki Grant requested permission to fill a contingent Caseworker (AFSCME, Grade 16, Step Min.) position. This vacancy is a result of a promotion. This position is in the Services Unit, and is responsible for ensuring the health, welfare, and safety of children and families. The request was approved on a motion by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

**Public Safety/Sheriff's Office****Permission to Fill Corrections Officer**

The Sheriff's Office requested permission to fill one full-time Corrections Officer (Council 82, Local 3989 Bargaining Unit, Step 0) position due to the resignation of a Corrections Officer. The request was approved on a motion by Legislator Curran, seconded by Legislator Healy, and carried. **Notify Human Resources**

**Public Works/Highway****Budget Transfer**

Public Works Superintendent Guy James requested a resolution to transfer funds within and between budgeted Capital Accounts. Mr. James said the transfers are year-end housekeeping, and should be as follows:

From:		
H5938.200	Granger, Town BR 18-01	\$12,350
H5941.200	West Almond, Town BR 27-05	\$15,300
H5942.200	Wirt, Hassard Rd Culvert	\$24,250
H5944.200	Granger, CR27B, BR 18-06	\$13,500
H1621.200	Asbestos Abatement Building Improvements	<u>\$ 7,641</u>
		\$73,041
To:		
H5936.200	Hume, Town BR 20-18	\$25,350
H5940.200	Rushford, Town BR 23-08	\$40,050
H5633.200	Jail Floor Renovations (Elevator)	<u>\$ 7,641</u>
		\$73,041

The request was approved on a motion by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

**Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of October 2015. A motion was made by Legislator Graves, seconded by Legislator Fanton, and carried to approve the vouchers for payment.

**Board Chairs**

Legislator Burt stated he had some comments about the Board chairs. He commented he was a proponent of the chairs, but wanted to discuss what they are going to do with the old chairs, and how to defray some of the cost of the new chairs. He believes that the current Board chairs are worth between \$100 and \$300. Legislator Burt shared a couple of ideas on how to defray some of the costs. He mentioned asking for donations in memory of a loved one, and having plaques placed on the back of the chair. Legislator Jessup was concerned about how they would be affixed to the chairs. Legislator Burt also had the idea of giving the Legislators the option to buy their own chair, and at the end of their term they can donate the chair, or take it with them.

Legislator Jessup shared an email between Clerk of the Board Brenda Rigby Riehle and County Attorney Tom Miner about setting a fair market price for each chair. Mr. Miner noted current Legislators are not eligible to purchase the chairs since they set the price. But, the general public can purchase a chair if it is a reasonable price. Legislator Healy asked if there were any issues in selling the chairs since they don't meet Occupational Safety and Health Administration (OSHA) specifications. Mr. Miner said they are used chairs, and they should point out to the public that the chairs have four legs. County Treasurer Terri Ross noted selling the chairs for a set price deviates from the surplus property process. Legislator Root asked how they are going to advertise selling the chairs. She is concerned it will take a lot of money and

time to get rid of the chairs. Legislator Fanton made a motion to deviate from the surplus property process, and authorize the Department of Public Works to sell the old Board chairs for \$200 each to the general public on a first come first serve basis when they become available, seconded by Legislator Graves, and carried. (Voting no: D. Root)

**Good of the Order**

Legislator Jessup announced there will be a caucus at 1:30 p.m.

**Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:23 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**December 16, 2015**  
**AMENDED AND APPROVED**

**Committee Members Present:** C. Jessup, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: D. Fanton)

**Others Present:** M. Alger, L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, K. Dirlam, L. Gridley, M. Hennessy, R. Hollis, K. Hooker, J. Hopkins, H. Kottwitz, T. Miner, B. Riehle, T. Ross, R. Scott, R. Sobeck-Lynch

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 3:00 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Bank Limits**

County Treasurer Terri Ross requested an amendment to Resolution # 82-11 Designation of Depositories with maximum deposit amounts. New York State is requesting an account be set up for receiving funds for the County's Department of Social Services/Adoption Subsidy in January 2016. Ms. Ross requested an amendment to Resolution # 82-11 to add Key Bank to the list of designated depositories with a limit of \$500,000. Ms. Ross requested that the new designation be as follows:

Community Bank of New York	\$24,000,000
Five Star Bank and Trust	\$24,000,000
JP Morgan Chase	\$24,000,000
Steuben Trust Company	\$24,000,000
Key Bank	\$ 500,000 ** new

The request was approved on a motion by Legislator Root, seconded by Legislator Pullen, and carried. **Prepare Resolution**

**Sales Tax Report**

County Treasurer Terri Ross distributed the 2015 Allegany County Sales Tax Report reflecting receipts through December 14, 2015, totaling \$18,039,173.08. Receipts for the current period indicate a decrease of about 3.7 percent from one year ago for the same period. She noted they are down about \$8,000 this month. Ms. Ross said last year they had \$20,136,956.13 in sales tax, and she doesn't think they will reach that this year. She also said there are two more payments.

**ACH Payments to Vendors**

County Treasurer Terri Ross said they are trying to reduce paper, and have asked vendors to accept payments electronically. To start this process, they are looking at paying mileage electronically. She tested the process, and now they are going to try to implement it with the Legislators. Ms. Ross distributed forms for Legislators to complete in order to receive their mileage electronically. After this phase, they will offer this opportunity to other employees, and then offer it to other vendors. Please return the completed forms to Ms. Ross, and she said it will begin in January 2016.

### **Inflation and Allowable Levy Growth Factor**

County Treasurer Terri Ross stated yesterday she received the inflation and allowable levy growth factors for the last quarter. She said when they did the tax cap it was .73, and now it is .12. Ms. Ross noted it is not a good sign, and they should focus on zero for the 2017 Budget.

### **Designation of Official Newspapers for 2016**

The Conservative Party member and Republican Party members of the Board of Legislators requested a resolution designating official newspapers for the publication of local laws, notices, and other matters required by law to be published in 2016 as follows:

#### **Concurrent Resolutions of the Legislature**

*The Alfred Sun*, Alfred, NY (Republican)

*Cuba Patriot & Free Press*, Cuba, NY (Conservative)

#### **Election Notices and Official Canvass**

*Wellsville Daily Reporter*, Wellsville, NY (Republican)

*Cuba Patriot & Free Press*, Cuba, NY (Conservative)

#### **Official Newspapers**

*Wellsville Daily Reporter*, Wellsville, NY (Republican)

*Cuba Patriot & Free Press*, Cuba, NY (Conservative)

The request was approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

### **Request Permission to Fill Assistant County Attorney (4th)**

County Attorney Tom Miner requested a resolution to create one temporary training position of Assistant County Attorney (4th). This position will terminate upon the retirement of the First Assistant County Attorney, but no later than September 6, 2016. This attorney position will help fill the gap created when the First Assistant County Attorney retires, and will primarily deal with Family Court matters on behalf of the Department of Social Services. The individual hired will be replacing an attorney with over twenty-years of experience in the County Attorney's Office and over thirty-five years as a practicing attorney. The training period is necessary to mitigate the loss of experience. Currently, both the First and Second Assistant County Attorneys spend a majority of their time on such matters. As Mr. Miner also plans to retire no later than the end of his current term, December 31, 2017, the Second Assistant will need to be in a position to take over all the other County Attorney work currently performed by Mr. Miner. Therefore, the individual hired for the temporary training position will ultimately take over the workload of the soon to be retired First Assistant and partially free up the Second Assistant to train with Mr. Miner. The position is in the Budget at an annual salary of \$70,000. However, given its temporary nature, it will be filled no more than seven and one-half months. Therefore, the salary paid for this period would not exceed \$43,750. Mr. Miner said most of the amount will be billed back to the Department of Social Services, and depending upon the nature of work being performed, the County can be reimbursed up to 54 percent in Federal funds and 8 percent in State funds. The request to fill the position contingent on creating of the position by

resolution was approved on a motion by Legislator Healy, seconded by Legislator Graves, and carried. **Notify Human Resources**

### **Accept and Approve Candidate to Fill Legislator Vacancy**

The District One Republican Committee met on December 15, 2015, to consider candidates to fill the vacancy in the position of Legislator left by the recent passing of Theodore Hopkins. They have selected Judith D. Hopkins whose address is 11038 Route 19A, Fillmore, New York, 14735, as their candidate to bring forward to the Allegany County Legislature for consideration to fill this vacancy. Committee members confirmed Mrs. Hopkins meets the qualifications set forth in Local Law No. 3 of 1993 noting she has been a resident in this district for over 47 years. The request was approved on a motion by Legislator Pullen, seconded by Legislator Graves, and carried. **Prepare Resolution**

### **REFERRALS FROM OTHER COMMITTEES**

#### **Resource Management/Cornell Cooperative Extension**

Legislator Graves made a motion to declare the building as surplus property that has been condemned and not for public use, and approve to sell it through public bid, seconded by Legislator Pullen, and carried. **Prepare Resolution**

#### **Human Services/Health Department**

Public Health Director Lori Ballengee requested a resolution to create and fill a Director of Environmental Health position. Personnel Officer Bobby Budinger recommended approving the position as a PEF, Grade 9 based on the evaluation of requirements. The 2011 rate would be \$20.14 per hour, or \$36,804 a year. This is without fringe, and will change when a contract with PEF has been approved. Legislator Healy asked if they are not going to fill the Health Department Deputy Director position. Legislator LaForge replied that is correct. The request to fill the position contingent on its creation by resolution was approved on a motion by Legislator LaForge, seconded by Legislator Graves, and carried. Personnel Officer Bobby Budinger stated he needed to make a correction on the pay rate. The 2012 rate would be \$23.59 per hour, or about \$43,000 a year. Legislator LaForge made a motion to amend and accept the new pay rate, seconded by Legislator Healy, and carried. **Notify Human Resources**

### **Executive Session**

The Committee entered executive session at 3:19 p.m. on a motion by Legislator LaForge, seconded by Legislator Root, and carried, to discuss the employment history of a particular employee. Immediately following discussion the Committee exited executive session at 3:33 p.m. on a motion by Legislator Graves, seconded by Legislator Healy, and carried.

### **Appointment of Interim County Administrator**

Legislator Graves made a motion to appoint John Margeson as interim County Administrator in an amount not to exceed \$30,000 over a six-month period, seconded by Legislator Root, and carried. **Prepare Resolution**

### **New Business**

Legislator Decker stated in the *Olean Times Herald*, there was an article about New York revising the State Constitution. He said every twenty years there is a referendum on the ballot in November to have a constitutional convention. He said in 2017 they will have that opportunity. Legislator Decker proposes a resolution that can be referred to New York State Association of Counties (NYSAC) to organize other upstate counties to get the vote out. Legislator Decker believes they could out vote New York City. He noted things need to change, and would like to get the convention approved so they can address some issues. Legislator LaForge said as the Inter-County Representative he would be happy to work with Legislator Decker on this.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 3:41 p.m. following a motion by Legislator Graves, seconded by Legislator Curran, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators

**WAYS & MEANS COMMITTEE**  
**December 28, 2015**  
**NOT APPROVED**

**Committee Members Present:** C. Jessup, D. Fanton, P. Curran, K. Graves, D. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall

**Others Present:** L. Ballengee, H. Budinger, J. Budinger, S. Burt, D. Decker, L. Gridley, R. Hollis, J. Hopkins, L. Hunsberger, T. Miner, B. Riehle, T. Ross, R. Scott, N. Ungermann

**Media Present:** No media present.

**Call to Order:** The meeting was called to order at 1:03 p.m. by Ways & Means Committee Chairman Charles Jessup.

**Approval of Minutes**

A motion was made by Legislator Graves, seconded by Legislator Root, and carried to approve the Ways & Means Committee minutes of December 14, 2015.

On page three of the December 16, 2015, minutes under Accept and Approve Candidate to Fill Legislator Vacancy, "The District One Republican Committee met on December 15, 2016," should be changed to December 15, 2015. A motion was made by Legislator Curran, seconded by Legislator Healy, and carried to approve the Ways & Means Committee minutes of December 16, 2015, as amended.

**Approval of Audit**

Committee members reviewed the December 28, 2015, audit of claims in the amount of \$3,123,437.13 (including prepaid bills). A motion was made by Legislator Fanton, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

**Update on Village of Wellsville Tax Sale Bid**

County Treasurer Terri Ross gave an update on the Village of Wellsville sealed tax bid that was tabled at the December 14, 2015, Ways & Means Committee meeting. She stated the Village of Wellsville called on December 21, 2015, and stated they are withdrawing their bid for a parcel located on King Street in Wellsville, New York, (Tax Map #238.16-2-78).

**REFERRALS FROM OTHER COMMITTEES**

**Planning and Economic Development**

**Accept and Approve Contract with HVS**

Legislator Root stated this was the first time they have seen a contract from HVS for services. Chairman Crandall noted two representatives from HVS gave a presentation in October to the Planning and Economic Development Committee meeting in an attorney/client session. No action was taken after the meeting. The County received a contract and bill. County Treasurer Terri Ross discovered there wasn't any approval for the contract or to pay HVS. Chairman Crandall stated the money would come from the Pat McGee money which is the low level radioactive waste funds. He noted there is \$12,000 in that account, and it should

cover expenses. Legislator Jessup stated he did not believe there was any discussion on the cost. Legislator Fanton noted the contract is for \$10,000 plus reasonable out-of-pocket travel and related expenses. Legislator Root asked if County Attorney Tom Miner had a chance to review the contract. Mr. Miner stated he received the contract, but hasn't had time to review it. Legislator Pullen asked if another committee would need to look at the contract. Chairman Crandall said it would come back to Ways & Means if it is referred from the Planning and Economic Development Committee. Legislator Root made a motion to refer this contract back to the Planning and Economic Development Committee, seconded by Legislator Graves, and carried. **Refer to Planning and Economic Development Committee**

### **Approval of Legislators' Expense Vouchers**

The Committee reviewed the Legislative expense vouchers for the month of November 2015, along with one from the previous month. A motion was made by Legislator Pullen, seconded by Legislator Curran, and carried to approve the vouchers for payment.

### **New Business**

Legislator Root stated it would be more efficient if all of the departments used the same Memorandum of Explanation (MOE) form. She understands there is a form that every department can use, and wonders why the Departments aren't using the same form. She noted it makes it easier to go through the committee packets when they use the same form. Legislator Healy agrees with Legislator Root. He believes in 2010, they streamlined the process. All MOEs have to be approved first by the County Administrator and possibly the Clerk's Office. Once they came to the committees, there wasn't a need for a lot of corrections or action taken later on to change mistakes on original MOEs. He thinks they may have strayed from the process. Legislator Graves mentioned sending them back if they don't use the correct form. County Treasurer Terri Ross said budget transfers had to go through the County Administrator and County Treasurer. Ms. Ross said some departments may need an explanation of why certain forms are used. She suggested getting all of the forms together, and having the Committee see what they like and do not like. Chairman Crandall said all the Departments should be on the same page, and at least bring back the process. He noted there are fourteen new department heads since he became Chairman. That means half of the department heads are new, and some of them may need to be reminded. Legislator Root made the motion to have the Clerk of the Board send a memo to Department Heads to refresh them of the forms and process for MOEs, seconded by Legislator Graves, and carried.

### **Good of the Order**

Legislator Healy announced their will be a caucus at 1:30 p.m.

### **Adjournment**

There being no further business to come before the Committee, the meeting was adjourned at 1:18 p.m. following a motion by Legislator Graves, seconded by Legislator Root, and carried.

Respectfully submitted,  
Rebecca Scott, Secretary to the Clerk of the Board  
Allegany County Board of Legislators