

**Facilities & Communications Committee Meeting**

**June 1, 2016**

**Not Approved**

**Members Present:** D. Pullen, C. Jessup, D. Fanton, K. Graves, A. McGraw, D. Root, N. Ungerman

**Others Present:** L. Ballengee, M. Evans, T. Miner, R. Hollis, K. Hooker, C. Knapp T. Ross, C. Healy, S. Grusendorf, J. Hopkins, J. Margeson, D. Scholes, R. Swarthout,

**Media Present:** Brian Quinn, Wellsville Daily Reporter, Bob Clark, Olean Times Herald

**Call to Order:** The meeting was called to order at 2:01pm by Legislative Chairman Dave Pullen.

**Approval of Minutes**

The minutes from the May 4, 2016 meeting were approved by a motion from Legislator Root and seconded by Legislator Jessup and carried.

**Board of Elections Space Needs**

Rick Hollis, Republican Commissioner of the Board of Elections, indicated there are a number of deficiencies where the Board of Elections is currently located. The Board of Elections does not have enough space for their election machines to be stored in their current location. Their election machines are currently located in the garage. Mr. Hollis indicated the best location for consideration is the Tronetti house which could be torn down and that space used to build an appropriate facility.

The question was asked as to how many square feet are needed in a stand-alone building. Nine hundred and sixty square feet of space are needed for the machines. Four hundred square feet would be needed for additional supplies and ballot retention. One thousand four hundred and forty square feet is needed for office space which includes bathrooms. One thousand square feet are needed for training space. This space would also be needed for machine repair. The total amount of space needed is thirty eight hundred square feet. The current facility is rented and has its limitations and no handicap access. There is a cost of tearing down the Tronetti house along with an asbestos abatement. A new building would cost about \$300,000. The area in the old jail space and has room available. Legislator Ungermann indicated we have other space needs as well. We are going to need space for Veterans Administration, Office for the Aging, Social Services Child Protective Services, Emergency Medical Technicians, the IDA, and the Planning Department is going to need a new home. Legislator Ungermann indicated we talked about a single point of entry and court house and we are just patching and will leave this legacy for this board and for future boards. We lost nearly 100 parking spaces when we built the new court house. We need to make these buildings convenient. There are issues with building a facility outside of the jail.

Legislator Ungermann indicated we need to build within the village for this Allegany County facility. This building should be considered a court house and any other offices should be placed someplace else.

Legislator Healy indicated we ought to be thinking about taking down the landfill. The biggest issue is the cost. We end up doing the piecemeal approach. This is one of those matters we have looked at. The Board of Elections and the court system all need to be located in the village. Legislator Graves indicated that maybe we should consider having a study done and make a long term plan. Keir Durlam reported former County Administrator Mitchel Alger and a representative from LaBella went around the county office building to see how much more space was needed. Legislator Ungermann asked if we could find the study that was done to determine how much office space is needed. The departments located at Crossroads will need to have other space found for them at some point in time. Legislator Root indicated we should be looking at a long term decision and not a short term decision. Legislator Healy asked if we could see if our bond ratings are still favorable. It was noted we need to look at record management storage in addition to the other space needs. Seventeen thousand square feet are still needed. Social Services is still the number one department which still has space needs. Legislative Pullen will meet with John Margeson, Interim County Administrator, and John Boyd, County Administrator, bring the information that was compiled to the next meeting.

### **Old Business**

Lt. Shawn Grusendorf, Lieutenant at the Allegany County Sheriff's Department, indicated the room is complete and waiting for Simplex to come back and give us the occupancy permit to move in soon. Motorola project is moving forward. We have two weeks before the paperwork is completed for the acquisition of properties to build towers at the end of June. Lt. Grusendorf indicated to the committee he has adequate space needs for 911. Lt. Grusendorf reported to the committee the jail facility currently has adequate space and should be ok for 15-20 years.

Communications there is a meeting this evening at local Building Corporation at the Crossroads facility. Work is moving ahead and progress is being made. Southern Tier Wireless has been contacted. Southern Tier Wireless will let us know when they can provide the signal. He has 1500 customers waiting to sign up.

### **Adjournment**

A motion was made by Legislator Graves at 2:41 p.m. to adjourn the meeting and this motion was seconded by Legislator Root and carried

Respectfully submitted,  
Janet Norris  
Secretary to the Clerk of the Board