

FACILITIES & COMMUNICATIONS

JULY 6, 2016

NOT APPROVED

Members Present: D. Pullen, D. Fanton, K. Graves, C. Jessup, A. McGraw, N. Ungermann C. Crandall

Others Present: L. Ballengee, P. Curran, D. Decker, K. Dirlam, L. Haggstrom, M. Healy, K. Hollis, R. Hollis, K. Hooker, J. Hopkins, K. LaForge, B. Lamberson, R. Swarthout, R. Whitney,

Members Absent: D. Root

Media Present: Brian Quinn, Wellsville Daily Reporter

Call to Order

The meeting was called to order by Legislator Pullen at 2:00 p.m.

Approval of Minutes with Corrections

The minutes from the June 1, 2016 meeting were approved as amended by a motion from Legislator Graves, seconded by Legislator Healy, and carried. The following amendment was authorized: Legislator Healy indicated we ought to be thinking about taking down the Tronetti house before the landfill closes if we we're not going to use or sell the house. The biggest issue is the cost. We end up doing the piecemeal approach. This is one of those matters we have looked at. The Board of Elections and the court system all need to be located in the village. Legislator Graves indicated that maybe we should consider having a study done and make a long-term plan. Kier Dirlam reported former County Administrator Mitchel Alger and a representative from LaBella went around the County Office Building to see how much more space was needed. Legislator Ungermann asked if we could find the study that was done to determine how much office space is needed. The departments located at Crossroads will need to have other space found for them at some point in time. Legislator Root indicated we should be looking at a long-term decision and not a short-term decision. Legislator Healy asked if our bond ratings are still favorable we might want to consider the pros and cons of bonding any such projects. It was noted we need to look at record management storage in addition to the other space needs. Seventeen thousand square feet are still needed. Social Services is still the number one department which still has space needs. Legislator Pullen will meet with John Margeson, Interim County Administrator, and Tim Boyde, County Administrator, and bring the information that was compiled to the next meeting.

Telephone Upgrade

Keith Hooker, Director of Information Technology, indicated he had a quote from New Castle Communications and is requesting the approval to purchase of a new centralized telephone/unified communications system at a cost of \$208,173.29. The wiring for this project has been requested. Legislator Fanton asked Mr. Hooker to run the wires. The Department of Public Works feel the wiring should be done by the Information Technology Staff. Legislator Ungermann indicated he would like to have a live person answering the phone rather than a recorded message.

The new telephone system will be implemented at the main County Office complex and the Jail complex. Everyone who works in the two buildings will receive new telephones. Emergency Services is included in this change as well. The entire telephone system will be under one umbrella. Video conferencing will be available with this new proposed

communications system. There is a warranty as long as we keep up with the maintenance. The cost of the maintenance is \$14,384.92 which is payable in the second year of the agreement. Legislator Graves inquired as to how long the update would take and what kind of disruption would occur for the employees. Mr. Hooker indicated the company will do the update on a weekend. Currently the County pays approximately \$35,000 for maintenance. The big system we currently have takes more energy to run and is inefficient. Our current maintenance does not cover our upgrades. The transformer should come out of the room easily and it comes apart. Legislator Graves asked if Mr. Hooker's staff would be offering some training to the employees on the new telephone system. Mr. Hooker reported New Castle Communications will conduct training as part of the agreement. The question was asked if other bids were received from other companies. Mr. Hooker noted he received bids from Ronco and Shortell. New Castle was the best bid received and it is also part of the state bid process. It was noted there is money available in Contingency. Chairman Crandall noted this is something that will have to go to Ways and Means. We need to look at the needs of each department. Mr. Hooker noted the telephone system from New Castle Communications is being used in other counties and they are happy with their services. The basic maintenance agreement will include software upgrades. A motion was made by Legislator Fanton to approve the purchase of a telephone system, seconded by Legislator Graves, motion carried. **Refer to Ways and Means**

Old Business

The racks are in the equipment room. They have to be mounted to the raise floor.

Old Business

Legislator Graves mentioned the Tronetti house located on Court St., Belmont, NY 14813 is in disrepair. A discussion was held as to what needs to be done with the house and whether it should be torn down. It was noted there were Farrell cats roaming in and out of the house. Legislator Pullen asked Dean Scholes to look at the status of the house and report back to the committee at the next meeting for discussion.

Legislator Ungermann asked about the study that was done when County Administrator Mitch Alger was here regarding the space needs of each department. Legislator Pullen indicated he would look up the study bring it back to the committee for review at the next meeting.

Good of the Order

Legislator Healy asked about information technology services provided to County satellite offices and how much time Mr. Hooker and his staff spent working with these offices. Mr. Hooker indicated he and his staff help satellite offices with their computer needs, but they are not connected with the County system. Mr. Hooker reported he spends 10% of his time with satellite offices around the county.

Adjournment:

There being no further business to come before the Committee, the meeting was adjourned at 2:40 p.m. following a motion by Legislator Graves, seconded by Legislator Fanton, and carried.

Respectfully submitted,
Janet Norris, Secretary to the Clerk of the Board