

## **PERSONNEL COMMITTEE**

**June 15, 2016**  
**NOT APPROVED**

**Committee Members Present:** T. O'Grady, P. Curran, D. Decker, D. Fanton, D. Pullen, D. Root, C. Crandall

**Others Present:** H. Budinger, M. Gasdik, K. Graves, M. Healy, R. Hollis, J. Hopkins, C. Jessup, K. LaForge, J. Margeson, T. Miner, B. Riehle, T. Ross, N. Ungermann

**Media Present:** B. Quinn, *Wellsville Daily Reporter*

**Call to Order:** The meeting was called to order at 3:49 p.m. by Chairman Tim O'Grady.

### **Approval of Minutes**

A motion was made by Legislator Root, seconded by Legislator O'Grady, and carried to approve the minutes of May 18, 2016.

### **Pension Reporting**

Brenda Rigby Riehle, Clerk of the Board, requested a resolution establishing a standard work day and directing a report of days worked to the NYS Retirement System. This request was approved by Legislator Root, seconded by Legislator O'Grady and carried.

### **Prepare Resolution**

### **July Increments**

Mr. H. Robert Budinger, Personnel Director, provided a list of employees who are eligible for an increment per Resolution No. 1-69 beginning in July. The employees were hired between July 1, 2015, and December 31, 2015, and did not receive an increment in January. This request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare a Resolution**

### **Board of Elections**

Rick Hollis, Elections Commissioner (R) indicated that NYS has passed and Governor Cuomo has signed a bill to use the post office to send our big mail. Mr. Hollis indicated the election went well in the Wellsville Central School. The Richburg School has asked the Board of Elections to find another facility for the public to vote. The facility used for voting needs to be ADA compliant. Mr. Hollis will discuss using the Town Hall with Senator Cathy Young and Assemblyman J. Giglio. Rick Hollis, Elections Commissioner (R) and Mike McCormick, Elections Commissioner (D) will meet with Richburg Central School officials to discuss holding elections at the school. Elections will most likely have to be held at the Richburg Central School for the next two years since they are ADA compliant.

### **Dominion Voting Machines**

Seventeen voting machines are coming off warranty next year. Rick Hollis, Commissioner of Elections (R) noted if we don't have a contract with them, then we are last on the list to have service completed. This agreement would cover a period of 3 years at a cost of \$23,976. This agreement would cover 37 machines. The request to approve this agreement was made by a motion from Legislator Fanton, seconded by Legislator Root, and carried. **Refer to Ways and Means**

### **EMS Software Agreement**

Mr. Hollis reported that the EMS software maintenance agreement expires next year and three machines go off warranty next year. EMS software is used to create the ballots. Terri Ross, County Treasurer, suggested making this a 3 year agreement which would include 2017, 2018 and 2019. Mr. Hollis indicated he would go back to the software company and see if this would be possible to negotiate.

### **Executive Session** (when applicable)

The Committee entered executive session at 4:08 p.m. on a motion by Legislator Fanton, seconded by Legislator Root, and carried, to discuss collective negotiations pursuant to article fourteen of the civil service law. The Committee exited executive session at 4:17p.m., following a motion by Legislator Pullen, seconded by Legislator Fanton, and carried.

### **Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 4:17 p.m. following a motion by Legislator Decker, seconded by Legislator Fanton, and carried.

Respectfully submitted,  
Janet Norris, Secretary to the Clerk of the Board  
Allegany County Board of Legislators