

Ways & Means Committee Minutes
July 20, 2016

Not Approved

Members Present: C. Jessup, P. Curran, D. Fanton, K. LaForge, T. O’Grady, D. Pullen, D. Root, and C. Crandall (Absent: K. Graves, M. Healy)

Others Present: T. Boyde, H. Budinger, J. Budinger, S. Burt, R. Christman, K. Hollis, R. Hollis, C. Knapp, J. Hopkins, J. Nelson, B. Riehle

Media Present: B. Clark – Olean Times Herald

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 3:20 p.m.

Approval of Minutes

The July 11, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried.

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$3,502.08 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost, less a \$500 deductible, to repair an Office for the Aging 2012 Dodge Caravan (VIN: #2C4RDGBG9CR296872) that was damaged when the vehicle struck a utility pole after delivering Meals-on-Wheels on June 21, 2016. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

In God We Trust Sign

Committee members reviewed the quotes that were distributed at the July 11 Ways & Means Committee meeting for an “In God We Trust” sign that was authorized to be posted in the Board Room on April 11, 2016, when the Board adopted Resolution No. 99-16. Following a brief discussion, a motion was made by Legislator O’Grady, seconded by Legislator Fanton, and carried authorizing Clerk of the Board Brenda Rigby Riehle to purchase a sign that would coordinate with the seal on the front of the dais at an amount not to exceed \$300.

Legislator Burt noted that he received a few phone calls relative to the separation of church and state, and he wondered if any others had received any calls. Committee members indicated that they had not.

Approval of Legislators' Expense Vouchers

The Committee reviewed the Legislative expense vouchers for the month of June 2016 as well as some from previous months. A motion was made by Legislator Root, seconded by Legislator O'Grady, and carried to approve the vouchers for payment.

Approval of Audit

Committee members reviewed the July 21, 2016, audit of claims in the amount of \$3,103,613.51 (including prepaid bills). A motion was made by Legislator Root, seconded by Legislator Pullen, and carried to forward the audit to the full Board for approval of payment.

REFERRALS FROM OTHER COMMITTEES

Personnel Committee

County Clerk Robert Christman requested approval to fill a Deputy Clerk II (Non-Union, Grade 7) position due to a retirement. The Deputy II Clerk is responsible for managing the receipting, indexing, storage, and retrieval of documents, including legal records pertaining to ownership of real property and all court records, except criminal records for Supreme Court and County Court. The Deputy II is also responsible for managing the collection of revenue for these services, which are provided to several levels of government (Courts, Towns, County, State, and Federal). All typical managerial responsibilities to include payroll, equipment maintenance, procurement, and personnel affairs. The position is funded by the fees generated in the County Clerk's Office. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Curran, and carried. **Notify Human Resources**

Mr. Christman also requested approval to fill a Senior Recording Clerk (AFSCME, Grade 10) position. The County Clerk has five Senior Recording Clerks. They are frontline employees who interact with the general public, lawyers, and abstractors. The position of Senior Recording Clerk (SRC) requires a high level of training and proficiency, and it is critical that a trained SRC is always available to assist and complete the legally required civil filing and real property transactions. The position is funded by the fees generated in the County Clerk's Office. The request was approved on a motion by Legislator O'Grady, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Planning & Economic Development Committee

Employment & Training Director Reita Sobeck-Lynch requested a resolution to accept and appropriate \$28,235 which represents Employment & Training's portion of a \$46,792

Noncustodial Parent (NCP) Grant. The remaining amount is Social Services' portion of the grant. The money will allow the Employment & Training Center, with the collaboration of Social Services and Probation, to help 25 Noncustodial Parents to receive financial assistance they would not otherwise receive. Child support is a critical source of income for custodial families and assists them to become and remain self-sufficient. We have a population of NCPs who struggle to meet their child support obligations and with help in accessing training, job skills, parenting skills and job seeking skills, we may be able to help address the barrier in meeting their child support obligations, thus potentially having all less dependent on government funding. The funds should be appropriated as follows:

CD1 6403.101 (DSS Regular Pay)	\$ 5,380
CD1 6403.477 (NCP Contractual)	\$19,528
CD1 6403.802 (DSS Retirement)	\$ 900
CD1 6403.803 (DSS FICA)	\$ 400
CD1 6403.804 (DSS W/C)	\$ 75
CD1 6403.805 (DSS Hops/Med)	\$ 1,952

Revenue Account #CD16403.2801.NCP	\$28,235
-----------------------------------	----------

The request was approved on a motion by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Resource Management Committee

Youth Bureau Director Linda Edwards requested a resolution approving the 2016 Resource Allocation Plan agreement with the Office of Children and Family Services in relation to the State's allocation of funds to the County for providing youth services under its Comprehensive Youth Services Plan. The request was approved on a motion by Legislator Fanton, seconded by Legislator LaForge, and carried. **Prepare Resolution**

Cornell Cooperative Extension Executive Director Laura Hunsberger requested an appropriation supplement of \$49,000 at the Resource Management Committee meeting this afternoon. Ms. Hunsberger indicated that the \$49,000 was included in their 2016 Budget request, but due to the recent creation of the single-county Association (having split from Cattaraugus on October 1, 2015), it was recommended that CCE-AC return to the Legislature mid-year. The funding will cover salaries of existing staff in the program areas of 4-H, agriculture, horticulture, and finance. Ways & Means Committee Chairman Jessup indicated that they would like to wait and revisit the request at the August Ways & Means Committee meeting to give the County Administrator and County Treasurer an opportunity to look at funding options and scenarios. **Refer to County Administrator and County Treasurer**

Clerk of the Board Transfer to Finance New Seal

Mrs. Riehle requested a resolution transferring \$250 from A1040.419 (Clerk of the Board – Printing) to A1040.201 (Clerk of the Board – Equipment) to finance the cost of a cast iron seal. Mrs. Riehle indicated that they currently have a die that seals on the left-hand side of the paper, but the die that seals on the right-hand side of the page is made of plastic and it no longer works well and needs to be replaced. The request was

approved on a motion by Legislator Root, seconded by Legislator Pullen, and carried.

Prepare Resolution

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 3:40 p.m. following a motion by Legislator Root, seconded by Legislator LaForge, and carried.

Respectfully submitted,

Brenda Rigby Riehle, Clerk of the Board
Allegany County Board of Legislators