

Ways & Means Committee Minutes
October 11, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, D. Pullen, D. Root, C. Crandall (Absent: T. O'Grady)

Others Present: L. Ballengee, T. Boyde, S. Burt, R. Christman, D. Decker, L. Edwards, K. Francisco, K. Hollis, R. Hollis, J. Hopkins, G. James, L. Kaminski, R. Lynch, B. Riehle, T. Ross, N. Ungermann, M. Washer

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The September 26, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

Approval of Audit

Committee members reviewed the October 11, 2016, audit of claims in the amount of \$2,645,847.40 (including prepaid bills). A motion was made by Legislator Healy, seconded by seconded by Legislator Graves, and carried to forward the audit to the full Board for approval of payment.

Accelerated Transportation Capital Grant

Ardent Solutions Mobility Management Planner Larry Kaminski attended the meeting to request a resolution to apply for the Accelerated Transportation Capital Grant. The total amount available to Allegany County is \$113,436, and any eligible projects must have a minimum useful lifespan of ten years. Mr. Kaminski stated these funds will be used to enhance the public transportation system with the addition of bus stop signs, shelters, and other convenience amenities. Legislator Hopkins questioned if this was a competitive grant. Mr. Kaminski stated it is not competitive, it is Allegany County's share of the grant and there is no local match required. This request was approved on a motion made by Legislator Root, seconded by Legislator Fanton, and carried. **Prepare Resolution (to come off the floor on Monday October 11, 2016)**

Acceptance of Insurance Recovery Check

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept a check in the amount of \$3,521.50 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost less a \$500 deductible to repair a 2013 Ram C/V Tradesman (#5770) assigned to the Office for the Aging Meals-on-Wheels Program that was damaged on August 31, 2016, when a bicyclist pulled out in front of us at approximately 11:50 a.m.

The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance

Recovery). This request was approved on a motion made by Legislator Graves, seconded by Legislator Fanton, and carried. **Prepare Resolution**

2015 Journal Dedication

Clerk of the Board Brenda Rigby Riehle recommended that the 2015 Journal of Proceeding be dedicated in memory of former Legislator Ted Hopkins. This request was approved on a motion made by Legislator Healy, seconded by Legislator Curran, and carried.

REFERRALS FROM OTHER COMMITTEES

HUMAN SERVICES COMMITTEE

Social Services

Social Services Commissioner Vicki Grant requested a resolution for a budget adjustment as follows:

Appropriation Account (increase \$ 95,000)

A 6010.477	DSS Adm – Contractual – Early Intervention	\$95,000
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Revenue Accounts (increase \$ 95,000)

A 6010.3610.00	St Aid - DSS Admin	\$47,500
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A 6010.4610.00	Fed Aid – DSS Admin	\$47,500
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This resolution is requested due to a change in regulations that the Local Department of Social Services will reimburse its Local Early Intervention Program 100 percent of money billed, not the traditional 50 percent Federal reimbursement. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Health Department

Health Department Director Lori Ballengee requested a resolution to accept and appropriate additional monies for the Public Health Emergency Preparedness, Ebola Preparedness, and Response Activities Grant for the 2016 Budget year. The funds should be appropriated as follows:

A4188.201	Ebola – Office Equipment	\$	406.00
A4188.206	Ebola – Health Equipment	\$	1,108.00
A4188.407	Ebola – Office Supplies	\$	7,405.00
A4188.409	Ebola – Fees	\$	<u>1,575.00</u>
Revenue #A4188.4401.00	(Federal Aid Ebola)	\$	10,494.00

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Healy, and carried. **Prepare Resolution**

Health Department Director Lori Ballengee requested approval to fill one full-time Early Intervention Services Director (PEF, Grade 5, Step: Base - 6). The Early Intervention Director

is a middle-management position charged with operating the Early Intervention Program and supervising three staff members. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Health Department Director Lori Ballengee requested approval to fill one part-time Early Intervention Services Coordinator (Grade 16, Step: Base). NYS passed a law to comply with Federal regulations. As of September 2010, we are required to have two Early Intervention Service Coordinators in place at least 20 hours/week each, to be in compliance. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Health Department Director Lori Ballengee requested a resolution to accept and appropriate COLA money for the Family Planning Program for the 2016 Budget year, 2016 – 17 grant year (April 1, 2016-March 31, 2017). Note, the COLA proceeds will be utilized to purchase Microsoft Surface Pros, Signature Pad for EMR, Duplex Card Scanner for EMR and Lighted Speculum & Wands. The funds should be appropriated as follows:

A4035.206 Family Planning – Equipment	\$10,127.00
Revenue #A4035.3450.00 (State and Public Health Other)	\$10,127.00

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

Office for the Aging

Office for the Aging Director Madeleine Gasdik requested approval to fill an Aging Services Specialist (AFSCME, Grade 16, Step: 1). This position is dedicated solely to the NYSDOH five-year Alzheimer's Disease Caregiver Support Initiative and will allow us to meet the deliverables of the above-mentioned grant. The deliverables include family care consultations and care coordination, education and training programs, respite to offer a temporary reprieve to the caregiver and support groups. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested approval to fill a Bolivar Luncheon Center Manger (non-union). This person manages the Bolivar Luncheon Center three days a week from 10:00 a.m. until 2:00 p.m. The duties are specific to the Bolivar Senior Luncheon Center as our other site managers are working at their own sites. Funding for this position is 36 percent County, 39 percent Older American Act Federal Funds, and 25 percent participant contributions. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested a resolution to enter into contract with Total Senior Care in Olean, New York, to offer Home Delivered Meals and Congregate Meals to their clients at the following rates which have been included in the 2017 Budget.

- Home Delivered Meals – Total Senior Care will be billed \$7.00/meal
- Congregate Meals – Total Senior Care will be billed \$10.00/meal

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Community Services

Director of Community Services Dr. Robert Anderson requested a resolution to approve an adjustment to the 2016 Budget due to an increase in state funding from New York State OASAS (Office of Alcoholism and Substance Abuse Services). The following increases are requested:

A4220.456 (Substance Abuse)	\$10,494
A4220.457 (Alcohol)	\$ 6,682
A4220.458 (Community Residence)	\$19,055
A4220.460 (Vocational Education)	<u>\$ 911</u>
Total	\$37,142
Revenue: A4220.3486.00	\$37,142

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Prepare Resolution**

PUBLIC SAFETY COMMITTEE

STOP- DWI

STOP DWI Coordinator Linda Edwards requested a resolution to approve the 2017 STOP-DWI Plan. The plan is outlined as follows:

<u>COMPONENT</u>	<u>TOTALS</u>
Enforcement	\$ 25,000.00
Prosecution	\$ 3,000.00
Court Related	\$ 2,000.00
Probation	\$ 3,000.00
Rehabilitation	\$ 1,300.00
Public Information/Education	\$ 5,300.00
Administration	<u>\$ 43,674.00</u>
TOTALS	\$ 83,274.00
REVENUE ESTIMATES FOR THE 2017 PROGRAM YEAR	<u>\$ 75,000.00</u>

This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Probation Department

Probation Director Robert Starks requested a resolution to approve the renewal of the NYS Probation Block Grant. This grant will allow for continued partial funding from the NYS Division of Criminal Justice Services for this Department's Probation services. The funds totaling \$151,101 have already been budgeted. This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Probation Director Robert Starks requested a resolution to approve a transfer of funds in the amount of \$500 from A3140.413 (Rentals) to A3140.402 (Equipment). The Allegany County Probation Department purchased four new computer monitors in 2015, but is just being billed for them resulting in an added cost to the 2016 Equipment budget and this transfer will cover the cost of the monitors. The request was approved on a motion made by Legislator Curran, seconded by Legislator Graves, and carried. **Prepare Resolution**

PUBLIC WORKS COMMITTEE

Public Works Superintendent Guy James requested a resolution establishing a Capital Project and approving an agreement with NYS Department of Transportation for the replacement of Bridge BIN 2329770, Pine Street over Canacadea Creek in the Town and Village of Alfred. These funds cover the cost of design and right-of-way incidentals. The funds should be appropriated to the following accounts which are to be created:

<u>Revenue</u>	<u>Amount</u>
H5948.4097.00 (Federal Aid)	\$352,000
H5948.3097.00 (State Aid)	\$ 88,000
<u>Expense</u>	<u>Amount</u>
H5948.200 Pine St. Bridge, Alfred, BIN 2329770	\$440,000

This project will be funded by 80 percent Federal Funds and 20 percent NYS Funds. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Public Works Superintendent Guy James is requesting to fill one Road Maintenance Supervisor position (PEF, Grade 5) in District 2 in anticipation of a retirement and all subsequent positions including from the outside. This position is responsible for the supervision and performance of tasks related to construction, maintenance, and repair of highways and roads. Immediate supervision is exercised of a highway crew, including Heavy Motor Equipment Operators and Motor Equipment Operators. This position is in the 2016 and 2017 Budget. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Notify Human Resources**

Public Works Superintendent Guy James is requesting to fill one County Road General Supervisor (PEF, Grade 9). This request is in anticipation of a retirement and all subsequent positions including from the outside. This position exercises supervisory control over most Highway projects undertaken by the Department of Public Works. The work involves planning, scheduling, coordinating, general oversight and direct supervision of the department's Highway construction and road maintenance projects. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Public Works Superintendent Guy James is requesting a resolution to transfer funds within and between budgeted Capital Accounts to help finance the cost of repairing the Friendship Shop roof. The transfers should be as follows:

<u>From</u>	<u>Account</u>	<u>Amount</u>
H5197.200	Highway Equipment & Capital Outlays (Truck Lift at Friendship Shop)	\$ 1,370.00
H1621.200	Asbestos Abatement/Building Repairs	\$21,880.95
<u>To</u>	<u>Account</u>	<u>Amount</u>
H5132.200	DPW Main Shop Friendship (Friendship Shop Roof Repair)	\$23,250.95

The request was approved on a motion made by Legislator Fanton, seconded by Legislator Healy, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to approve a supplemental agreement with NYS Department of Transportation for a Supplemental Right-of-Way Acquisition on the Bridge Replacement, CR43 over Angelica Creek Project. Funding for this project has previously been budgeted in H5935.200. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Root, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution establishing a Capital Project and approving an agreement with NYS Department of Transportation for the replacement of Bridge BIN 3047860, CR16 over Black Creek in the Town of Birdsall. These funds cover the cost of design and right-of-way incidentals. The funds should be appropriated to the following accounts which are to be created:

<u>Revenue:</u>	<u>Amount:</u>
H5949.4097.00 (Federal Aid)	\$560,800
H5949.3097.00 (State Aid)	\$140,200
<u>Expense:</u>	<u>Amount:</u>
H5949.200 (CR16, Birdsall, BIN 3047860)	\$701,000

This project will be funded by 80 percent Federal funds and 20 percent NYS funds. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to increase the 2017 Tipping fee and Construction and Demolition Debris fee for Solid Waste from \$40 per ton to \$50 per ton. The estimated increase in revenue is \$20,000 per year. This revenue is in the proposed 2017 Budget. Legislator LaForge requested permission to abstain from voting which was approved on a motion made by Legislator Graves, seconded by Legislator Root, and carried. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to increase the 2017 fee for the Solid Waste Residential Identification Tag from \$150 per year to \$200 per year with no quarterly pro-rating. This estimated increase in revenue is \$225,000 per year. This revenue is in the proposed 2017 Budget. Legislator LaForge requested permission to abstain from voting which was approved on a motion made by Legislator Graves, seconded by

Legislator Curran, and carried. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Prepare Resolution**

Public Works Superintendent Guy James requested a resolution to enter into agreement with LaBella Associates, D.P.C., to conduct the environmental monitoring program at the Allegany County Landfill for an annual fee of \$66,100 for one year beginning January 1, 2017, through December 31, 2017, that exercises our option to extend the contract for one additional year with no change in terms. Legislator Decker questioned if this is a competitive bid. Mr. James stated yes and this agreement is \$37,000 - \$38,000 cheaper. The request was approved on a motion made by Legislator Fanton, seconded by Legislator Curran, and carried. **Prepare Resolution**

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:25 p.m. following a motion by Legislator Root, seconded by Legislator Graves, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators