

Ways & Means Committee Minutes
November 14, 2016
Not Approved

Members Present: C. Jessup, D. Fanton, P. Curran, K. Graves, M. Healy, K. LaForge, T. O'Grady, D. Pullen, D. Root, C. Crandall

Others Present: L. Ballengee, T. Boyde, J. Budinger, S. Burt, D. Decker, L. Gridley, S. Grusendorf, K. Hollis, J. Hopkins, T. Miner, K. Monroe, B. Riehle, T. Ross, N. Ungermann, M. Washer, R. Whitney

Call to Order: Ways & Means Committee Chairman Charles Jessup called the meeting to order at 1:00 p.m.

Approval of Minutes

The October 19, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

The October 24, 2016, Ways & Means Committee minutes were approved on a motion by Legislator Graves, seconded by Legislator Root, and carried.

Approval of Audit

Committee members reviewed the November 14, 2016, audit of claims in the amount of \$3,391,821.24 (including prepaid bills). Legislator Graves asked for an explanation for the \$21,004.20 spent in Section 6 (Public Works), Line B (Building and Grounds). Public Works Superintendent Guy James stated these funds were allocated for the work on the old Jail. A motion was made by Legislator Pullen, seconded by Legislator Curran, and carried to forward the audit to the full Board for approval of payment.

Mortgage Tax Apportionment

Clerk of the Board Brenda Rigby Riehle reported that the mortgage tax figures for the period April 1, 2016, through September 30, 2016, have been received and the apportionment to the towns and villages has been calculated. Mrs. Riehle requested a resolution approving the apportionment of mortgage tax to the tax districts and authorizing the warrant. The request was approved on a motion by Graves, seconded by Fanton, and carried. **Prepare Resolution**

Payment of Mortgage Tax Fees to Towns and Villages

(Collection of fees was authorized by Resolution No. 214-2004 pursuant to Section 262 of the Tax Law)

Mrs. Riehle also requested a resolution authorizing the payment to the towns and villages of the Mortgage Tax fees retained by the County Clerk's Office to cover the necessary expenses incurred for the period April 1, 2016, through September 30, 2016, in the administration of the Mortgage Tax Program. The amount of \$25,384.87 should be appropriated from A1410.432 (County Clerk – Contractual) and distributed to the towns and villages as summarized on the attached Memorandum of Explanation. The request was approved on a motion by Graves, seconded by Curran, and carried. **Prepare Resolution**

Acceptance of Insurance Check

Clerk of the Board Brenda Rigby Riehle requested a resolution accepting a check in the amount of \$235 from NYMIR (New York Municipal Insurance Reciprocal) representing the cost to replace a windshield on an Office for the Aging 2009 Dodge Caravan that was broken when the vehicle was backed into a garbage dumpster on November 2, 2016, at approximately 2 p.m. The funds should be appropriated to CS1931.429 (Risk Retention – Uninsured Property Loss) with a like sum placed in revenue account CS1930.2680.00 (Insurance Recovery). This request was approved on a motion made by Legislator Root, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Journal Proceedings

Clerk of the Board Brenda Rigby Riehle requested a resolution to accept the low bid in the amount of \$989.07 from RPJ Ready Print, Inc. for the printing of the 2015 Journal of Proceedings. This request was approved on a motion made by Legislator Root, seconded by Legislator Graves, and carried. **Prepare Contract**

Attorney/Client Session

A motion was made by Legislator Fanton, seconded by Legislator Healy, and carried to enter into attorney/client session at 1:06 p.m. Immediately following discussion at 1:12 p.m., a motion was made by Legislator Pullen, seconded by Legislator Curran, and carried to end the attorney/client session and return to the regular meeting.

2016 Sealed Bid on Leftover Tax Property

County Treasurer Terri Ross requested a resolution to accept the following sealed bid offer received on leftover tax sale property #14-748; 183.5-1-1.

Sale #	Municipality	Tax Map #	Former Owner	Deed Name	Bid	Back Tax	Difference
14-748	Town of Friendship	183.5-1-1	County of Allegany	FKA VanAsperan Frutiger Dustless Blasting	\$1.00	\$15,729.59	(\$15,728.59)

*BACK TAXES INCLUDE THE FOLLOWING YEARS: 1997, 1998, 1999, 2001, 2002, 2003, 2012, 2013, 2014 & 2015

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Healy, and carried. **Prepare Resolution**

REFERRALS FROM OTHER COMMITTEES

FACILITIES AND COMMUNICATIONS COMMITTEE

E-911

Lieutenant Shawn Grusendorf requested a resolution to accept and appropriate the 2016-2017 Public Safety Answering Point Sustainment Grant in the amount of \$181,551. The funds should be appropriated as follows:

H3025.200 (Capital Projects – PSAP-911 FY17)	\$181,551
Revenue: H3025.3097.00	\$181,551

These funds will be used to update much needed equipment in the 911 Center. The breakdown is as follows:

Computer/911 Equipment	\$ 76,170
Training Equipment	\$ 13,426
Service Equipment	<u>\$ 91,955</u>
Total:	\$181,551

This request was approved on a motion made by Legislator Pullen, seconded by Legislator Root, and carried. **Prepare Resolution**

HUMAN SERVICES COMMITTEE

Office for the Aging

Office for the Aging Director Madeleine Gasdik requested approval to fill one full-time Aging Services Specialist (AFSCME, Grade 13, Step: Base). This position is responsible for recruiting, vetting, training, and coordinating the 312 volunteers who help the Office for the Aging offer services. This position also assists with Home Delivered Meals assessments and six month follow-up calls. The annual cost of the position is \$32,827 with benefits estimated at \$15,455. The position is funded 74 percent County, 22 percent State, and 4 percent Federal. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik is requesting approval to fill one part-time Meals-on-Wheels driver (non-union). Each driver has his/her own route and must deliver at the same time each day. The annual cost of the position is \$5,616 with benefits estimated at \$542 (no health insurance). The position is funded 24 percent County, 31 percent State, 15 percent Federal, and 30 percent participant contributions. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested approval to fill one part-time Substitute Luncheon Center Manager (non-union). Each center has its own manager, and the substitute only works if the regular Center Manager is off. The hourly rate of the position is \$9 per hour and is funded 36 percent County, 39 percent Federal, and 25 percent participant contributions. This request was approved on a motion made by Legislator LaForge, seconded by Legislator Graves, and carried. **Notify Human Resources**

Office for the Aging Director Madeleine Gasdik requested a resolution to accept and appropriate revenue received from Federal & State grants. The Office for the Aging budgeted \$234,700 in Federal and State funding for grants in 2016, but will be receiving \$246,092. Ms. Gasdik noted that Managed Long-Term Care (MLTC) funding is also underestimated in the 2016 Budget by \$16,000. The \$27,392 should be appropriated as follows:

Appropriations:

A6772.408 (OFA Nutrition – General Supplies)	\$ 1,444
A6772.474 (OFA Nutrition – Contractor)	<u>\$ 6,000</u>
Total:	\$ 7,444
A6776.401 (OFA Community Services for Elderly – Postage)	\$ 1,000
A6776.402 (OFA Community Services for Elderly – Mileage/Transp)	\$ 1,022
A6776.409 (OFA Community Services for Elderly – Lifeline Fees)	\$ 4,000
A6776.419 (OFA Community Services for Elderly – Printing)	<u>\$ 2,000</u>
Total:	\$ 8,022
A6779.474 (OFA Wellness in Nutrition – Home Delivered Meals Contr.)	<u>\$ 11,926</u>
Total:	\$ 11,926

Revenues:

A6772.1972 (C2-MLTDC – Medicaid)	\$ 6,000
A6772.4772 (Title III-C1 – Medicaid)	\$ 1,444
A6776.3772 (CSE – State)	\$ 8,022
A6779.1972 (WIN-MLTC – Medicaid)	\$ 10,000
A6779.4772 (NSIP – Federal)	\$ 1,926
Total:	\$ 27,392

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Health Department

Public Health Director Lori Ballengee requested a resolution to accept and appropriate Performance Incentive Initiative monies for the General Fund for the 2016 Budget year. This incentive was awarded by the NYS Department of Health for improvement in the areas of Environmental Health electronic E-Form submission, and Gonorrhea treatment and completeness of Syphilis Serology. The funds will be utilized to offset shredding costs in accordance with HIPAA regulations. The funds should be appropriated as follows:

A4010.409 (Health Department – Fees)	\$1,500
Revenue: A4010.3450.00 (Public Health-State Aid)	\$1,500

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Fanton, and carried. **Prepare Resolution**

Public Health Director Lori Ballengee requested a resolution to accept and appropriate COLA money for the Family Planning Program for the 2016 Budget year, 2016–17 grant year (April 1, 2016-March 31, 2017). The COLA proceeds will be utilized to fund supply purchases on the Family Planning Program (4035). The funds should be appropriated as follows:

A4035.408 General Supplies	\$3,337
Revenue: A4035.3450.00	\$3,337

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Curran, and carried. **Prepare Resolution**

Community Services

Community Services Director Dr. Anderson requested a resolution to accept and appropriate additional funds received due to an increase in State Aid. The funds should be appropriated as follows:

Appropriations:

A4313.456 (Mental Health Contracts – SCAP)	\$ 9,124
A4313.457 (Mental Health Contracts – Fingerlakes)	\$ 1,942
A4313.460 (Mental Health Contracts – ARA)	\$ 80
A4313.459 (Mental Health Contracts – ARA)	\$ 48
A4313.461 (Mental Health Contracts – ARC)	\$ 123
A4313.462 (Mental Health Contracts – ARA)	\$ 2,882
A4313.463 (Mental Health Contracts – ARA)	\$ 923
A4313.464 (Mental Health Contracts – ARA)	\$12,551

A4314.456 (Mental Health CSS – ARA)	\$ 108
A4314.458 (Mental Health CSS – ARA)	\$ 257
A4314.460 (Mental Health CSS – LVA)	\$ 14
A4315.456 (Mental Health Reinvestment – ARA)	\$ 630
A4315.457 (Mental Health Reinvestment – ARC)	\$ 97
A4315.458 (Mental Health Reinvestment – SCAP)	\$ 21
A4315.460 (Mental Health Reinvestment – Accord)	\$ 468
A4315.461 (Mental Health Reinvestment – House Options)	\$ 16
A4315.464 (Mental Health Reinvestment – MHA)	<u>\$ 50</u>
Total:	\$29,334

Revenues:

A4313.3490.1075 (Mental Health Contracts)	\$ 9,124
A4313.3490.146L (Mental Health Contracts)	\$ 2,022
A4313.3490.139J (Mental Health Contracts)	\$ 45
A4313.3490.1400 (Mental Health Contracts)	\$ 3
A4313.3490.1037 (Mental Health Contracts)	\$ 123
A4313.3490.034K (Mental Health Contracts)	\$ 2,837
A4313.3490.570 (Mental Health Contracts)	\$ 45
A4313.3490.037P (Mental Health Contracts)	\$ 923
A4313.3490.039P (Mental Health Contracts)	\$ 5,898
A4313.3490.046A (Mental Health Contracts)	\$ 6,653
A4314.3490.1014 (Mental Health CSS)	\$ 108
A4314.3490.1014 (Mental Health CSS)	\$ 257
A4314.3490.1014 (Mental Health CSS)	\$ 14
A4315.3490.1200 (Mental Health Reinvestment)	\$ 630
A4315.3490.1200 (Mental Health Reinvestment)	\$ 97
A4315.3490.1200 (Mental Health Reinvestment)	\$ 21
A4315.3490.1200 (Mental Health Reinvestment)	\$ 468
A4315.3490.1200 (Mental Health Reinvestment)	\$ 16
A4315.3490.1200 (Mental Health Reinvestment)	<u>\$ 50</u>
Total:	\$29,334

This request was approved on a motion made by Legislator LaForge, seconded by Legislator Root, and carried. **Prepare Resolution**

Community Services Director Dr. Anderson requested a resolution to accept and appropriate additional funds received due to an increase in State Aid. The funds should be appropriated as follows:

Appropriations:

A4220.456 (Narcotic Addiction Control)	\$10,754
A4220.457 (Narcotic Addiction Control)	\$ 682
A4220.458 (Narcotic Addiction Control)	<u>\$12,114</u>
Total:	\$23,550

Revenue:

A4220.3486.00 (Narcotic Addiction Control – Council on Abuse)	\$23,550
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This request was approved on a motion made by Legislator LaForge, seconded by Legislator Pullen, and carried. **Prepare Resolution**

PUBLIC SAFETY COMMITTEE

Sheriff's Office

Sheriff Whitney requested a resolution to accept and appropriate \$4,550 from Accord Corporation for the continuation of the ACT II Batterers Program. The funds should be appropriated as follows:

A3117.449 (ACT II Batterers Program – Contractual Expenses)	\$4,550
Revenue: A3117.2260.00	\$4,550

This request was approved on a motion made by Legislator Curran, seconded by Legislator Healy, and carried. **Prepare Resolution**

Sheriff Whitney requested approval to fill four E-911 Dispatch positions (AFSME Council 66 Bargaining Unit, Grade 13, Step: Base). These positions will fill open dispatcher positions in the schedule that are currently being filled by part-time staff when available, and full time staff otherwise which is resulting in considerable overtime being paid. The annual cost of the positions is \$131,331.20 (\$32,832.80 x 4) with benefits estimated at \$61,830.76 (\$15,457.69 x 4). The positions are 100 percent County funded. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. **Notify Human Resources**

Sheriff Whitney requested approval to transfer funds from contingency for the four E-911 Dispatcher positions. The annual salary for these four positions is \$131,331.20 and Sheriff Whitney would like them filled before the end of 2016 and asked for two months of salary totaling \$21,889 to be funded from contingency. The \$22,000 should be transferred from A1990.429 (Contingency) to A3112.101 (911 Dispatch). This request was approved on a motion made by Legislator Curran, seconded by Legislator Pullen, and carried. **Prepare Resolution**

Sheriff Whitney requested a resolution to accept and appropriate the New York State Division of Criminal Justice Service Narcotics Grant. This grant is filed jointly with the Cattaraugus County Sheriff's Narcotics Unit. The total award for the grant is \$90,000 that will be split equally between Cattaraugus and Allegany County. The Allegany County Narcotics Unit will receive \$45,000. Sheriff Whitney stated they anticipate spending these funds on a Drug K-9, License Plate Reader, Drone, and licensing and training. These items were submitted pre-acceptance of grant and have been approved by NYSDCJS. The funds should be appropriated to A3111.208 (Sheriff Drug Program – Equipment) with a like sum credited to revenue account A3111.3324.DCJS. The equipment breakdown is as follows:

Drug K-9	\$20,000
License Plate Reader	\$20,000
Drone	<u>\$ 5,000</u>
Total:	\$45,000

Legislator Graves stated in the last Public Safety Committee meeting, issues were brought up to look into, such as, the State Troopers K9 being frequently unavailable for us to use, and why local Municipalities have decided to do away with their K9 program. Legislator Graves asked what the findings were on these issues and Public Safety Committee Chairman Phil Curran stated they have not received any information back. Legislator Graves stated without any feedback on these issues he cannot support this resolution. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried. (Opposed: K. Graves) **Prepare Resolution**

County Attorney's Office

County Attorney Tom Miner requested a resolution to approve a one-year contract with Attorney Edward Pekarek to serve as the Assigned Counsel Administrator. The contract will be in the amount of \$14,400 and run from November 1, 2016, to October 31, 2017. The contract is necessary as the previous Assigned Counsel Administrator passed away. In addition to approving the contract for a new Assigned Counsel Administrator, County Attorney Tom Miner requested approval to pay Attorney Joseph Miller the sum of \$2,666.66 for handling the work of the Assigned Counsel Administrator on an interim basis during the months of September and October. Attorney Miller undertook this work at the request of County Attorney Tom Miner. The interim period covers the time period from when the late Assigned Counsel Administrator became incapacitated and unable to perform the duties until a new Administrator is appointed. The amount of pay is at the same rate (\$1,333.33 per month), as was paid the now deceased Assigned Counsel Administrator. This request was approved on a motion made by Legislator Curran, seconded by Legislator Fanton, and carried.

Prepare Resolution

PUBLIC WORKS COMMITTEE

Public Works Superintendent Guy James requested approval to fill one full-time Heavy Motor Equipment Operator I (AFSCME, Grade 13) as well as any vacancies which may occur as a result of filling from within, down to and including the filling of entry-level positions from the outside. This employee handles the operation and maintenance of specialized heavy motor equipment for the County's Highway Department. This position may also monitor what is called the blow count during pile driving operations. This request was approved on a motion made by Legislator Fanton, seconded by Legislator Graves, and carried. **Notify Human Resources**

Good of the Order

Majority leader Legislator Healy announced a caucus at 1:30 p.m. in Room 220.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 1:22 p.m. following a motion by Legislator Graves, seconded by Legislator Pullen, and carried.

Respectfully submitted,

Meghan Washer, Secretary to the Clerk of the Board
Allegany County Board of Legislators